

**BERLIN TOWNSHIP TRUSTEES**

**6:00 p.m.**

**Trustee Meeting**

**November 8,**

**21**

**HELD AT:** This meeting was held at 3271 Cheshire Road, Delaware, OH

**CALL TO ORDER:** Ron Bullard, Trustee Chairman

**PLEDGE OF ALLEGIANCE:** Ron Bullard led the Pledge of Allegiance

**ROLL CALL:** Ken O'Brien, Tom D'Amico, Ron Bullard and Claudia Smith, Fiscal Officer

**ATTENDANCE:** Tim & Stacy Foor, Meghan Raehl, Rich Stewart, Jeff Leckrone, and Fire Chief Miller

**Approval of Minutes-**

**RESOLUTION 21-11-01 APPROVE THE 10/20/21 SPECIAL MEETING MINUTES AND DISPENSE WITH THE READING**

Motion: O'Brien  
Second: Bullard  
Vote: Bullard yes, D'Amico abstain, and O'Brien yes

**RESOLUTION 21-11-02 APPROVE THE 10/25/21 REGULAR MEETING MINUTES AND DISPENSE WITH THE READING**

Motion: O'Brien  
Second: Bullard  
Vote: Bullard yes, D'Amico yes, and O'Brien yes

**Old Business -**

**Driveway Permits** – Bullard said he looked at how the inspections were done and the people putting in the driveways will take a picture of what's there with a ruler showing the concrete going in 6 inches down and we are allowing them to submit the info as a video and he asked Irwin to get a copy to Rippel to put with the file.

**Request for Engineering Assistance** – Bullard said he has contacted Mark Raiff and they working on getting a meeting with the county engineer.

**Zoning Hearing Policy** – Nothing new.

**Disaster Plan** – Bullard said he meet with Frank Hennebert on upgrading all the computers with antivirus software. Hennebert talked to OTARMA and was told most townships don't have a disaster plan so they are working with the OTA to get a recommendation of what should be done. Smith asked about the fiber that is coming to the fire station and O'Brien said we discussed in the past that if fiber went past us it was our desire to tap into it. What the county is for the EMS would be to allow the fire station to use it a guest and that is not good enough. O'Brien asked Steve Lewis who said he didn't know which way the fiber would be coming. Chief Miller was going to speak with them and he would know more tomorrow.

**Mowing Contract** – Smith said she found out that if we put it out for bid the subcontractors for Pony could place a bid. She said if we decide to renew the mowing contact there was no guarantee that the same subcontractors would be doing the mowing next year and they are the ones that have been doing a good job mowing. D'Amico asked if they wanted to put it out for bid and he would ask the prosecutor to get a packet together. O'Brien said he would go with D'Amico's recommendation. D'Amico will contact the prosecutor with some questions.

**2022 Road Improvement Program** – Bullard said the only thing that is not listed is the crack sealing and that's because the county has a vendor they use that is one the state bid and they want us to work with them directly but they have sealed everything they need to.

**RESOLUTION 21-11-03 MOTION TO APPROVE THE DELAWARE COUNTY 2022 ROAD IMPROVEMENT PROGRAM AS PROPOSED BY THE BERLIN TOWNSHIP ROAD SUPERINTENDENT**

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Motion: Bullard  
Second: O'Brien  
Vote: D'Amico yes, O'Brien yes and Bullard yes

**Temple Bond** – Bullard said they have all read the letter from the temple and seen the options they have and asked what their thoughts were. O'Brien and Bullard said it has to be paid. Bullard talked to the prosecutor who said we need to do something before the letter of credit expires. They decided they just want them to pay it and Bullard will go to the prosecutor for help with the letter.

**Fiscal Officer Items -**

**October Bank Statement** – Smith said the October bank statement balanced and the trustees signed it.

**2022 Officials Pay** – Smith said it was time for the trustees to decide how they want to be paid next year.

**RESOLUTION 21-11-04 MOTION TO APPROVE TRUSTEES CONTINUE TO BE PAID ON A MONTHLY BASIS FOR 2022.**

Motion: Bullard  
Second: O'Brien  
Vote: D'Amico yes, O'Brien yes and Bullard yes

**Principal Insurance Renewal for 2022 –**

Jeff Leckrone said that the dental, eye and life policy with Principal renews January 1, 2022 and recommends that we stay with them. Smith said there was a proposed rate increase of 4.9% and Leckrone said he was able to negotiate it down so there will be no rate increase for 2022. O'Brien asked him to send the fire chief the rates so that he can share it with the fire union before we adopt it.

**RDI Quotes** – Smith said she received the quotes but they are per month so she wants to make sure they understand that the monthly fee to RDI will increase to \$959 with the addition of these two additions.

**RESOLUTION 21-11-05 MOTION TO APPROVE \$5,925 TO RDI FOR ANTIVIRUS AND MICROSOFT 365 MONTHLY UPDATE AND CLOUD BACKUP FOR ONE YEAR**

Motion: Bullard  
Second: O'Brien  
Vote: O'Brien yes, Bullard yes and D'Amico yes

**Fire Department** – Fire Chief Miller said it has been fifteen days since he has been with the department and he is trying to meet with all the full-time fire fighters and some of the part-time fire fighters. He is trying to found out what is working and what isn't and getting a lot of feedback. They are having staffing issues which is a priority for him. They received twenty-nine applications and twenty-one will be moving onto the physical testing phase. Those that pass will go onto the written phase and then they will make a recommendation. They are currently one fulltime fire fighter short and possibly another that may be going to Columbus. He will be working on the budget and the eight year plan that O'Brien asked for. He will be requesting that all fire fighters have a township email address. They will be bringing reports to the board of the runs and how long it took to respond to them. Bullard asked if there was something urgent that needs to be done and Chief Miller said the staffing as they have been sending two fire fighters on run and that is not acceptable. He also said that the SOG's and SOP's are mess and he will need to get wording from the prosecutor's office. He said there are companies that specialize in them and he is looking into that. He said the roof is also leaking that he wants to get fixed before the books are closed.

**Road Department –**

**LTAP Snow/Ice Training** – Bullard said they had a request for Sam Dingus to take the snow/ice training.

**RESOLUTION 21-11-06 MOTION TO APPROVE \$75 FOR SAM DINGUS TO ATTEND THE LTAP SNOW/ICE TRAINING AND MILEAGE**

**BERLIN TOWNSHIP TRUSTEES**

**6:00 p.m. Trustee Meeting November 8, 21**

**REIMBURSEMENT**

Motion: Bullard  
Second: O'Brien  
Vote: O'Brien yes, Bullard yes and D'Amico yes

D'Amico asked if anyone had been down Piatt Road since it opened and said it was really nice.

**Zoning Department –**

**October Zoning Report** – There is a total of 160 new homes to date.

**Set Hearing Date for Berlin Bluffs –**

**RESOLUTION 21-11-07 MOTION TO ACCEPT RECEIPT OF APPLICATION BZC 21-005 BERLIN BLUFFS AND ALL EIGHT EXHIBITS**

Motion: Bullard  
Second: O'Brien  
Vote: Bullard yes, D'Amico yes, and O'Brien yes

**RESOLUTION 21-11-08 MOTION TO HEAR BZC 21-005 BERLIN BLUFFS ON DECEMBER 6, 2021 AT 6:00 P.M. AT THE TOWNSHIP HALL**

Motion: Bullard  
Second: O'Brien  
Vote: Bullard yes, O'Brien yes, and D'Amico yes

D'Amico said he is not happy with the application packet for Berlin Swim Club and asked if he could reach out to them. No one objected.

**Public Comment** – Rich Stewart from Delaware County Health Department said he took over Dustin Kent's position and had some handouts regarding the booster shot and who and when people should get them. He also had a handout regarding recycling. He said he is here to answer any questions and if he can answer them he will and if not he will get back to them. D'Amico asked about the high number of cases of covid-19 and asked if we would be seeing them get lower. Rich would have to check and get back with us. Bullard asked if there was going to be a mandate on getting the vaccine and Rich said it was still just a preference and up to the businesses to decide if they want to require masks or not.

Bullard asked if there was going to be any sewer districts in Berlin Township. O'Brien said Kilbourne had some sewage issues. Rich said he would have to check.

Raehll asked if they were offering pediatric clinics and Rich said he would ask. O'Brien asked where the mosquito traps would be located next year as they are not always in Berlin Township.

**Future Meetings-**

- 11/22/21 Trustee Meeting & Buckeye Swim Club Zoning Hearing**
- 12/6/21 Berlin Bluffs Zoning Hearing**
- 12/13/21 Trustee Meeting**
- 12/27/21 End of Year Meeting**

Bullard said he is meeting with the people interested in the parks and recreation committee on December 18, 2021.

**Trustee Item** - Nothing

**Late Items-**

Bullard said they received another bill from the OPEC lawsuit. O'Brien said he though this was over years ago. Smith said she did too.

**RESOLUTION 21-11-09 MOTION TO APPROVE \$124.33 TO MAZANEC, RASKIN & RYDER CO. LPA WHICH IS OUR PORTION OF THE OPEC STARK COUNTY LITIGATION LEGAL FEES**

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Motion: Bullard  
Second: O'Brien  
Vote: D'Amico no, O'Brien yes, and Bullard yes

**Cemetery –  
Executive Session -**

**RESOLUTION  
21-11-10**

**MOTION TO RECESS TO EXECUTIVE SESSION PURSUANT TO ORC 121.22 (G)(1) & (8) TO CONSIDER THE APPOINTMENT, EMPLOYMENT, DISMISSAL, DISCIPLINE, PROMOTION, DEMOTION, OR COMPENSATION OF A PUBLIC EMPLOYEE OR OFFICIAL AND ORC 121 (G) (8) TO CONSIDER CONFIDENTIAL INFORMATION RELATED TO THE MARKETING PLANS, SPECIFIC BUSINESS STRATEGY, PRODUCTION TECHNIQUES, TRADE SECRETS, OR PERSONAL FINANCIAL STATEMENTS OF AN APPLICANT FOR ECONOMIC DEVELOPMENT ASSISTANCE- THREE TRUSTEES, FISCAL OFFICER AND MEGHAN RAEHLL TO ATTEND- 7:50 P.M.**

Motion: D'Amico  
Second: O'Brien  
Vote: D'Amico yes, Bullard yes and O'Brien yes

**RESOLUTION  
21-11-11**

**MOTION TO RETURN TO REGULAR SESSION- 9:17 P.M.**

Motion: O'Brien  
Second: Bullard  
Vote: O'Brien yes, D'Amico yes and Bullard yes

Bullard "We met in executive session and no decisions were made and no actions were taken".

**RESOLUTION  
21-11-12**

**MOTION TO ADJOURN**

Motion: O'Brien  
Second: D'Amico  
Vote: O'Brien yes, D'Amico yes and Bullard yes

Meeting adjourned by Chairman Bullard at 9:22 p.m.

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Ron Bullard, Trustee

ATTEST:

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Ken O'Brien, Trustee

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Claudia Smith, Fiscal Officer

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Tom D'Amico, Trustee