

**BERLIN TOWNSHIP BOARD OF ZONING APPEALS (BZA)**  
*OF DELAWARE COUNTY, OHIO*  
**ORGANIZATIONAL MEETING**  
**DECEMBER 8, 2020: 7:00 PM**

This meeting was held virtually.

**CALL TO ORDER**

The meeting was called to order by Chairperson Don Sutton at 7:00 PM.

Pledge of Allegiance.

BZA members present: Chairperson Don Sutton, Vice-Chairperson Jason Acevedo, Brad Cook, Michelle Cook, Larry Harmon, Quinn Machan (BZA first alternate member).

Also present: Zoning Inspector David Loveless; Zoning Clerk Lisa Knapp; Zoning Secretary Cathy Rippel.

**ELECTION OF 2021 BZA CHAIRPERSON**

Mr. Sutton asked for nominations for BZA chairperson for 2021.

Mr. Acevedo nominated Mr. Sutton for 2021 BZA Chairperson. Mr. Harmon seconded the motion.

There were no further nominations.

Vote: Mr. Acevedo, yes; Harmon, yes; Mr. Cook, yes; Mrs. Cook, yes; Mr. Acevedo, yes.

Motion carried, Mr. Sutton was elected BZA Chairperson for 2021.

**ELECTION OF 2021 BZA VICE-CHAIRPERSON**

Mr. Sutton asked for nominations for BZA vice-chairperson for 2021.

Mr. Cook nominated Mr. Acevedo for 2021 BZA Vice-Chairperson. Mrs. Cook seconded the motion.

There were no further nominations.

Vote: Mr. Cook, yes; Mrs. Cook, yes; Harmon, yes; Sutton, yes; Acevedo, yes.

Motion carried, Mr. Acevedo was elected BZA Vice-Chairperson for 2021.

**MOTION TO ADJOURN**

Mr. Sutton thanked the BZC for electing him chairperson and said he looked forward to serving for another year. He also congratulated Mr. Acevedo, and thanked the BZC for their time and commitment to the township.

**AGENDA ITEM: APPROVAL OF MINUTES**

Mr. Acevedo made a motion to approve the meeting minutes from the 11/4/20 and 11/17/20 BZA meetings. Mr. Cook seconded the motion.

Vote: Acevedo, yes; Mr. Cook, yes; Harmon, yes; Mrs. Cook, yes; Sutton, yes.

Motion carried, minutes were approved.

**MOTION TO ADJOURN**

There was no further business to come before the Board. Motion to adjourn. Meeting adjourned.

\_\_\_\_\_  
Don Sutton, Chairperson

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Jason Acevedo, Vice-Chairperson

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\_\_\_\_\_  
Bradley Cook, member

\_\_\_\_\_  
Michelle Cook, member

\_\_\_\_\_  
Larry Harmon, member

\_\_\_\_\_  
Quinn Machan, 1<sup>st</sup> alternate member

Attest: \_\_\_\_\_  
Berlin Township Zoning Clerk Lisa F. Knapp