

BERLIN TOWNSHIP TRUSTEES

6:00 p.m. Special Meeting April 7, 21

HELD AT: This meeting was held virtually by Zoom, Delaware, OH

CALL TO ORDER: Ron Bullard, Trustee Chairman

PLEDGE OF ALLEGIANCE: Tim Foor led the Pledge of Allegiance

ROLL CALL: Ken O'Brien, Tom D'Amico, Ron Bullard, Claudia Smith, Fiscal Officer and Theresa Taylor, Assistant Fiscal Officer

ATTENDANCE: Joe Pichert, Tim Foor, Ray Armstrong and Theresa Cannon

Fairview Cemetery- D'Amico stated that he had received a second quote from Bloodhound, for the ground penetrating radar to be done at Fairview Cemetery, which was approximately \$12,000. Unfortunately, Bloodhound is not integrated with the Pontem software that the township uses for the record keeping of the cemeteries. It is D'Amico's recommendation to hire Ohio Valley Archeology as they are integrated with the Pontem software. Bullard asked if after the ground penetrating radar is complete would they be able to use that grave map and compare it to the location of the remains map. D'Amico said that is his understanding. Foor stated that at some point a survey will also need to be done, which in conjunction with the ground penetrating radar will then give a more complete picture of Fairview Cemetery.

RESOLUTION 21-04-01 MOTION TO HIRE OHIO VALLEY ARCHEOLOGY INC TO PERFORM THE PHOTOGRAMMETRY AND MAP OF FAIRVIEW CEMETERY WITH OPTION 2 OF THE QUOTE RECEIVED FOR \$14,005.79

Motion: D'Amico
Second: O'Brien
Vote: O'Brien yes, D'Amico yes and Bullard yes

Fire Chief Hiring- O'Brien stated that he recommends Meghan Raehll and Pat Paykoff as the board of trustees' representatives for the fire chief hiring committee. Pichert stated that at this time they have not confirmed their two members.

RESOLUTION 21-04-02 MOTION FOR MEGHAN RAEHLL AND PAT PAYKOFF TO BE THE BOARD OF TRUSTEES REPRESENTATIVES FOR THE FIRE CHIEF HIRING COMMITTEE, WITHOUT COMPENSATION

Motion: O'Brien
Second: Bullard
Vote: O'Brien yes, D'Amico yes and Bullard yes

O'Brien asked if an expense account should be set up for the committee, for possible advertising or miscellaneous expenses. Bullard said yes.

RESOLUTION 21-04-03 MOTION TO AUTHORIZE TRUSTEE O'BRIEN TO REPRESENT THE BOARD OF TRUSTEES IN THE PRELIMINARY NEGOTIATIONS AND THE INTERVIEWING STAGES OF THE SEARCH FOR A NEW FIRE CHIEF, WITH UP TO \$1,000 IN MISCELLANEOUS EXPENSES

Motion: Bullard
Second: D'Amico
Vote: D'Amico yes, Bullard yes and O'Brien yes

O'Brien stated that Riepenhoff had sent the red-lined copy and the final copy of the job description for the fire chief to the trustees.

RESOLUTION 21-04-04 MOTION TO ADOPT THE FIRE CHIEF JOB DESCRIPTION DATED MARCH 22ND, 2021 FROM DAVE RIEPENHOFF

Motion: O'Brien
Second: Bullard

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Vote: D’Amico yes, Bullard yes and O’Brien yes

**JEDD-
RESOLUTION 21-04-05 MOTION TO RECESS TO EXECUTIVE SESSION PURSUANT TO ORC 121.22 (G)(8) TO CONSIDER CONFIDENTIAL NEGOTIATIONS WITH OTHER POLITICAL SUBDIVISIONS RESPECTING REQUESTS FOR ECONOMIC DEVELOPMENT ASSISTANCE -THREE TRUSTEES, FISCAL OFFICER AND FISCAL OFFICER ASSISTANT TO ATTEND- 6:23 P.M.**

Motion: O’Brien
Second: Bullard
Vote: Bullard yes, O’Brien yes and D’Amico yes

RESOLUTION 21-04-06 MOTION TO RETURN TO REGULAR SESSION- 6:43 P.M.

Motion: O’Brien
Second: Bullard
Vote: Bullard yes, O’Brien yes and D’Amico yes

Bullard “We met in executive session and no decisions were made and no actions were taken”.

RESOLUTION 21-04-07 MOTION TO APPROPRIATE UP TO \$20,000 TO ALBERS & ALBERS LAW FOR THE PURPOSE OF JEDD AGREEMENT LEGAL WORK

Motion: O’Brien
Second: Bullard
Vote: O’Brien yes, D’Amico yes and Bullard yes

Late Items- Bullard stated that 11 mats that are used for the cemeteries were stolen from outside the township hall. The sheriff’s office did file a report on them. This is another reason that a building shed will be useful, in the mean time Bullard offered to keep them on his property for safety.

**Adjourn-
RESOLUTION 21-04-08 MOTION TO ADJOURN**

Motion: D’Amico
Second: O’Brien
Vote: O’Brien yes, D’Amico yes and Bullard yes

Meeting adjourned by Chairman Bullard at 6:47 p.m.

Ron Bullard, Trustee

ATTEST:

Ken O’Brien, Trustee

Theresa Taylor, Assistant Fiscal Officer

Tom D’Amico, Trustee