

BERLIN TOWNSHIP TRUSTEES

4:30 p.m.

Trustee Meeting

December 28,

20

HELD AT: This meeting was held virtually by Zoom, Delaware, OH

CALL TO ORDER: Tom D’Amico, Trustee Chairman

PLEDGE OF ALLEGIANCE: Theresa Taylor led the Pledge of Allegiance

ROLL CALL: Ken O’Brien, Tom D’Amico, Ron Bullard, Claudia Smith, Fiscal Officer and Theresa Taylor, Assistant Fiscal Officer

PUBLIC COMMENT: There were no public comments.

ATTENDANCE: Joe Pichert and Mark Carey

**Approval of Minutes-
RESOLUTION APPROVE THE 12/3/20 SPECIAL MEETING MINUTES
20-12-21 AND DISPENSE WITH THE READING**

Motion: O’Brien
Second: D’Amico
Vote: O’Brien yes and D’Amico yes

**RESOLUTION APPROVE THE 12/14/20 REGULAR MEETING MINUTES
20-12-22 AND DISPENSE WITH THE READING**

Motion: O’Brien
Second: D’Amico
Vote: O’Brien yes and D’Amico yes

Old Business –

Fairview Cemetery- D’Amico stated that he is working with Foor on reviewing and renewing the rules for Fairview Cemetery.

Fulltime Fire Fighters- Pichert stated that he would like to move forward with creating a written test using questions that Austin Kerns had created for the firefighter program at DACC. The steps of the full process for the hiring of a fulltime firefighter will be:

- 1) Physical Ability
- 2) Written Test
- 3) Interview Panel
- 4) Recommendation to the board of trustees for hiring
- 5) Receive a conditional offer pending an OP&F medical exam
- 6) Appointment date

O’Brien would like the posting to be for the hiring of one fulltime firefighter with the possibility of two. O’Brien stated that he would like to hire from internally first. Pichert would like to also create an eligibility list with this test to hire from, in case there is another position that would need to be filled, at a later date. Pichert anticipated having a recommendation to the board by the beginning of March.

Piatt Road Updates- D’Amico stated that he had not heard back regarding the townships counter offers. D’Amico stated Riedel had inquired about the timing for tree removal on Piatt Rd. O’Brien stated that once it is recorded, at the County Recorder’s Office, it should be okay for the tree removal process to begin. D’Amico will check with O.R Colan.

**RESOLUTION MOTION TO APPROVE \$30,930 TO PAY FOR PARCEL #6 AND
20-12-23 PARCEL #21A FOR THE WIDENING ON PIATT ROAD**

Motion: D’Amico
Second: O’Brien
Vote: D’Amico yes and O’Brien yes

Fiscal Officer Items-

Purchase Orders to be Closed/Carryover- Smith stated that there are some purchase orders that are still open because she is waiting on bills that are still outstanding. She

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stated that all but \$6,000 of the Covid Funds that were put towards payroll have been exhausted.

Inventory Disposal- Smith stated she had left a list dated December 14, 2020 for the trustees of the 42 items that were sold or got rid of in the past year. Smith asked Pichert for a list of the new items that were bought by the fire department so that she can add them to the townships current inventory list.

RESOLUTION 20-12-24 MOTION TO DISPOSE OF 42 ITEMS FROM THE ASSET CONFIRMATION LIST DATED DECEMBER 14, 2020

Motion: O'Brien
Second: D'Amico
Vote: D'Amico yes and O'Brien yes

Bullard joined the trustee meeting at 5:03 p.m.

Payroll Companies- Smith stated that she has narrowed down her choices to two companies. One of them being HR Butler, which is a local company from Dublin. The other is more of a national company. She has spoke with two other townships, Liberty and Concord, that use HR Butler and they both really like them.

Zoom Account- Smith stated that she is going to take the townships zoom account back down to the \$14.99/month package, which allows up to 100 people per meeting. All of the trustees agreed.

Workers Comp Merger- Smith stated that Careworks of Ohio, who is the townships worker's comp management/healthcare, is merging with Sedgewick Manage Care. Smith asked the trustees if they had an issue in staying with them. O'Brien asked for Smith's recommendation. Smith stated that worker's comp has not been much of an issue so she has not had to work with them but on one occasion. O'Brien stated that he feels staying with them is the best option at this time. If there becomes an issue, another opportunity will be available in May to change. D'Amico and Bullard agreed.

Cemetery- D'Amico questioned how far the footers go down into the ground. Bullard stated that they should go 3-feet down as this is what the other cemeteries in the township do and it will ensure that the foundation does not move around.

Fire Department-

Hazard Exposure Pay- This was discussed in executive session.

Covid-19 Leave Policy Extension- O'Brien stated that the township needs to comply with the new law. O'Brien will contact Dave Riepenhoff and have him look into it.

Road Department-

Acceptance of Roads-

RESOLUTION 20-12-25 MOTION TO ACCEPT ROADS IN BROOKVIEW MANOR SECTION 2; BROOKVIEW MANOR DRIVE WITH AN ADDITIONAL .33 MILES, CLIFF VIEW DRIVE WITH AN ADDITIONAL .05 MILES, RAVINE VIEW DRIVE WITH AN ADDITIONAL .11 MILES AND IN BROOKVIEW MANOR SECTION 3; RAVINE VIEW DRIVE WITH AN ADDITIONAL .20 MILES

Motion: O'Brien
Second: Bullard
Vote: O'Brien yes, D'Amico yes and Bullard yes

Trustee Items- Nothing new.

Zoning Department- Nothing new.

Old Business Cont'd-

Disaster Plan, Password Policy & Upgrade Computer- Bullard stated that he feels the plan should be adopted and that a liaison would be used, such as RDI and/or Accent for any IT questions or problems. Bullard will have an official recommendation at the next trustee

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meeting. Bullard stated that the current computers that are being used will all need to be updated with Windows 10.

Vacation Carryover Clarification- After a lengthy discussion about how the vacation carryover works the trustees decided to go into executive session, due to the fact that the township is in contract negotiations.

**RESOLUTION
20-12-26**

MOTION TO RECESS TO EXECUTIVE SESSION PURSUANT TO ORC 121.22 (G)(1&4) TO CONSIDER THE APPOINTMENT, EMPLOYMENT, DISMISSAL, DISCIPLINE, PROMOTION, DEMOTION, OR COMPENSATION OF A PUBLIC EMPLOYEE AND COLLECTIVE BARGAINING- THREE TRUSTEES, FISCAL OFFICER, FISCAL OFFICER AND JOE PICHERT TO ATTEND- 5:46 P.M.

Motion: O'Brien
Second: Bullard
Vote: O'Brien yes, D'Amico yes and Bullard yes

**RESOLUTION
20-12-27**

MOTION TO RETURN TO REGULAR SESSION- 6:47 P.M.

Motion: O'Brien
Second: Bullard
Vote: D'Amico yes, Bullard yes, O'Brien yes

D'Amico "We met in executive session and no decisions were made and no actions were taken".

**RESOLUTION
20-12-28**

MOTION TO ACCEPT THE COLLECTIVE BARGAINING AGREEMENT ON DECEMBER 28, 2020 AT 6:48 P.M.

Motion: Bullard
Second: O'Brien
Vote: D'Amico yes, Bullard yes and O'Brien yes

**RESOLUTION 20-12-28 COLLECTIVE BARGAINING AGREEMENT BETWEEN
BERLIN TOWNSHIP AND THE BERLIN TOWNSHIP PROFESSIONAL
FIREFIGHTERS, IAFF LOCAL 5225; SERB No. 2020-MED-03-0247**

WHEREAS, Berlin Township and the Berlin Township Professional Firefighters, International Association of Fire Fighters, Local 5225 Union filed a Notice to Negotiation on or about March 5, 2020; and

WHEREAS, in State Employment Relations Board case 2020-MED-03-0247, the parties have negotiated and reached tentative agreement for a collective bargaining agreement effective upon ratification and until midnight June 30, 2023; and

WHEREAS, the Township has been notified that the Union has ratified the collective bargaining agreement; and

NOW THEREFORE, BE IT RESOLVED, pursuant to Ohio Revised Code Sec. 4117.10, the Berlin Township Board of Trustees hereby Approved the attached collective bargaining agreement;

BE IT FURTHER RESOLVED, that it is hereby found and determined that all formal actions of this Board concerning and relating to this Resolution were in compliance with O.R.C. 121.22.

