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BERLIN TWP. ZONING OFFICE  
3271 CHESHIRE ROAD  
DELAWARE, OH 43015  
740.548.5217 – PHONE / 740.548.7458 – FAX

Date \_\_\_\_\_  
BZC# \_\_\_\_\_  
Fee: \$ \_\_\_\_\_ Rec# \_\_\_\_\_  
Hearing Date: \_\_\_\_\_

APPLICATION FOR FINAL DEVELOPMENT PLAN

Name of Owner: M/I Homes of Central Ohio

Mailing Address: 4131 Worth Avenue, Suite 260 Columbus, Ohio 43219

Email Address: jbarkan@MIHomes.com

Business Telephone: (614) 418-8608 Home Telephone: \_\_\_\_\_

Address of Property: Berlin Station Road, Delaware, Ohio 43015

Parcel (s): 418-240-01-054-005 Acreage: +/- 62.7 Present Zoning: PRD

Range: 18 Twp: Quarter Twp 2, Twp 4 Section: N/A Farm Lot No: 7

Subdivision Name: Berlin Farm

Proposed Plan: Per the approved preliminary development plan, M/I Homes of Central Ohio is submitting the final development plan for Berlin Farm.

*The undersigned certifies that this application and the attachments thereto contain all information required by the Zoning Resolution and that all information contained herein is true and accurate and is submitted to induce the amendment of the Zoning Map. Applicant agrees to be bound by the provisions of the Zoning Resolution of Berlin Township, Delaware County, Ohio. Revised 02/12/15*

Date: 10/2/2020 Agent/Applicant Signature: Jh Barkan

Agent/Applicant Address: M/I Homes of Central Ohio 4131 Worth Ave. Columbus, Ohio

Phone: (614) 418-8608 Fax: \_\_\_\_\_

Email address: jbarkan@MIHOMES.COM

Date: \_\_\_\_\_ Zoning Inspector Signature: \_\_\_\_\_

INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED

**REQUIREMENTS FOR THE COMPLETE APPLICATION FOR HEARING BY  
THE BERLIN TOWNSHIP ZONING COMMISSION (BZC) FINAL  
DEVELOPMENT**

Original completed application form, dated, and signed by the owner or lessee.

All fees **must** be paid in full when application is presented, and are non-refundable, \$700.00.

A **certified** real estate tax mailing address list of current property owners within 200 feet of subject property obtained from **Delaware County Auditors Office, with mailing addresses and two sets of mailing labels, including applicant and/or applicant's representative.**

**THESE ITEMS MUST BE PRESENTED WITH THE APPLICATION:**

A survey plat signed by a registered Ohio Surveyor showing:

1. Legal Description of the property,
2. Plat Plan of the parcel to scale, including:
  - a.) Area of property including, streets, roadways and parking, and
  - b.) Placement of all existing & proposed buildings,
3. The lot number and/or street address
4. Topographical map

***In addition, the survey plat and/or application must include the following as specified in the Berlin Township Zoning Resolution:***

5. All setback and frontage dimensions, Article 24.
6. Architectural design criteria for all structures and criteria for proposed signs, with proposed control procedures, Article 25.
7. Landscape Plan, in accordance with the Berlin Township Zoning Resolution, Article 26.

***Note:*** Need text describing design features/standards.

***Other requirements to be submitted are as follows:***

8. Location of schools, parks and other public facility sites, within one (1) mile,
9. Ability to post bond or an irrevocable letter of credit if the plan is approved assuring completion of public service facilities to be constructed within the project by the developer.
10. The proposed time schedule for development of the site including streets, buildings, utilities and other facilities,
11. If the proposed timetable for development includes developing the land in phases, all phases developed after the first, which in no event shall be less than five (5) acres or the whole tract (whichever is smaller), shall be fully described in

textual form in a manner calculated to give Township official's definitive guidelines for approval of future phases.

**Include the following original letters if applicable:**

Letter approving agent for owner if applicable

Letter from the Del-Co. Water Company attesting to water availability.

Letter from Gas Company attesting to gas availability (if applicable).

Letter from the Delaware County Sanitary Engineer attesting to sewer capability

**or** Letter from the Delaware County Health Department attesting to septic feasibility.

Letter from Ohio Department of Transportation (O.D.O.T) or a registered engineer, addressing traffic issues.

Letter from Berlin Township Fire Chief addressing protective service issues they may have.

Letter from the Environmental Protection Agency (E.P.A).

Letter from the Delaware County Engineer. (should include county ditch/drainage plan).

All information concerning Model Homes, Signs, Landscaping, Lighting, and Parking, if applicable.

A drainage plan prepared by a registered engineer.

**ALL TOWNSHIP DEVELOPMENT STANDARDS MUST BE ADDRESSED.**

***Refer to Article 24 of the Berlin Township Zoning Resolution.***

**PROVIDE AN ELECTRONIC COPY (CD) OF ALL DOCUMENTATION TO BE SUBMITTED.**

**TWELVE (12) COPIES OF ALL NECESSARY AND RELEVANT INFORMATION MUST BE SUBMITTED WITH THE APPLICATION.**

**TWELVE (12) COPIES OF ALL AMENDMENTS OR REVISIONS MUST BE SUBMITTED AND AT LEAST 7 DAYS BEFORE ANY TABLING HEARING.**

**APPLICATIONS WILL ONLY BE PROCESSED WHEN THEY ARE 100% COMPLETE.**

**A MINIMUM OF THREE SIGNS SHALL BE PROVIDED BY APPLICANT.**

Submit any questions to:

David Loveless  
Berlin Township  
Zoning Inspector  
Phone: 740.548.5217 ext. 103  
Fax: 740.548.7458  
[zoninginspector@berlintwp.us](mailto:zoninginspector@berlintwp.us)



**Berlin Township  
Fire Department**  
2708 Lackey Old State Road  
Delaware, Ohio 43015  
(740) 548-6031

**Fire Chief Craig A. Hall  
Lt. Steve Arnold, Fire Prevention**

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- 1) Entry into a subdivision/project development shall have 1 lane in and 2 lanes out. When required by Berlin Township FD there shall be at least 2 entry points into the subdivision/project development.
- 2) No Parking signage shall be on the Fire Hydrant side of the street. This signage shall meet the Delaware County Sheriff's office enforcement requirements.
- 3) There shall be a Fire Hydrant installed within the first 50' going into the project development.
- 4) After the first Fire Hydrant going into the project fire hydrants shall be installed every 300' - throughout the project development.
- 5) Any street stubs or ending point shall have a fire hydrant installed at the end point. If determined by Berlin Township FD a flash hydrant is acceptable to be installed in the project development however once the street extension takes place a fire hydrant shall be installed in place of the flush hydrant at the developer's cost.
- 6) The minimum water main size within any project development shall be at least 8" that shall flow a minimum 1000gpm. Actual water main size for the project development shall be determined at plan review by Berlin Township Fire Department.
- 7) Cul-de-sac shall meet the turning radius per the Orange Twp. FD attachment of 48'
- 8) Berlin Twp. FD shall have access to all green space. The width of the hard surface shall be a minimum 10'. Berlin Township FD will determine hard service requirements.
- 9) Model homes shall have an EXIT sign non-illuminated in the Office area and a 5# ABC Fire Extinguisher.

This is not an all-inclusive list