

BERLIN TOWNSHIP TRUSTEES

6:00 p.m.

Trustee Meeting May 26,

20

HELD AT: Berlin Township House, 3271 Cheshire Rd., Delaware, OH

CALL TO ORDER: Tom D’Amico, Trustee Chairman

PLEDGE OF ALLEGIANCE: Claudia Smith led the Pledge of Allegiance

ROLL CALL: Ken O’Brien, Tom D’Amico, Ron Bullard, Claudia Smith, Fiscal Officer and Theresa Taylor, Assistant Fiscal Officer

ATTENDANCE: There was no one in attendance.

Approval of Minutes-

RESOLUTION 20-05-15 APPROVE THE 05/04/20 SPECIAL MEETING MINUTES AND DISPENSE WITH THE READING

Motion: Bullard
Second: O’Brien
Vote: O’Brien yes, D’Amico yes and Bullard yes

RESOLUTION 20-05-16 APPROVE THE 05/11/20 REGULAR MEETING MINUTES AND DISPENSE WITH THE READING

Motion: Bullard
Second: O’Brien
Vote: O’Brien yes, D’Amico yes and Bullard yes

Old Business –

Piatt Road Expansion Project Updates - D’Amico stated that his recommendation for the Piatt Road Project is to go with O.R. Colan Associates as they submitted the lowest price for the bid.

RESOLUTION 20-05-17 MOTION TO CHOOSE O.R. COLAN ASSOCIATES TO BE THE CONSULTANT FOR THE PIATT ROAD EXPANSION PROJECT PENDING THE APPROVAL OF THE DELAWARE COUNTY PROSECUTOR FOR THE PROCESS FOR THE AMOUNT OF \$99,972

Motion: D’Amico
Second: O’Brien
Vote: D’Amico yes, Bullard yes and O’Brien yes
Discussion: Smith asked if the money was to come out of this year’s budget. O’Brien and D’Amico said yes. D’Amico stated that he would check with the contractor to see how they will bill us. Bullard stated that he sent Riedel a letter to invite the residents that will be affected by the expansion to a meeting and is waiting to hear back from him. D’Amico stated that he will contact the consultant so they can be there also to help explain and answer any questions from the residents.

Fiscal Officer Items-

2021 Budget - Smith stated that she will begin to start working on the budget for 2021 and asked all trustees to let her know of anything that the township will be spending money on in 2021 so that she may figure it in.

Accent Quote - Smith stated that Accent Communications forgot to give her a quote for services for voice network cabling when the new phones were installed for the amount of \$397.14.

RESOLUTION 20-05-18 MOTION TO APPROVE \$397.14 TO ACCENT FOR VOICE NETWORK CABLING

Motion: D’Amico
Second: O’Brien

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Vote: D'Amico yes, Bullard yes and O'Brien yes

Smith stated if more money will be needed for the townships lawyer for collective bargaining the trustees will need to allocate more now.

RESOLUTION 20-05-19 MOTION TO MOVE APPROPRIATION FROM THE GENERAL FUND TO FISCHER, DOWNEY, ALBRECHT & RIEPENHOFF LLP FOR \$2,500 FOR COLLECTIVE BARGAINING ISSUES

Motion: O'Brien
Second: Bullard
Vote: Bullard yes, O'Brien yes and D'Amico yes

Cemetery- Nothing new.

Fire Department –

Requisitions-

RESOLUTION 20-05-20 APPROVE REQUISITION #2020-04 TO ORANGE TOWNSHIP FIRE DEPARTMENT FOR PREVENTATIVE MAINTENANCE, VEHICLE SAFETY INSPECTION AND WATER PUMP TESTING FOR \$8,400

Motion: O'Brien
Second: Bullard
Vote: Bullard yes, O'Brien yes and D'Amico yes

RESOLUTION 20-05-21 APPROVE REQUISITION #2020-05 TO CREWSENSE FOR THE SOFTWARE SYSTEM FOR STAFF SCHEDULING FOR \$3,672

Motion: O'Brien
Second: D'Amico
Vote: O'Brien yes, D'Amico yes and Bullard yes

RESOLUTION 20-05-22 APPROVE REQUISITION #2020-06 TO EMERGENCY REPORTING FOR SOFTWARE USED FOR INCIDENT REPORTS, FIRE INSPECTIONS, DAILY OPERATIONS AND EQUIPMENT INSPECTIONS FOR \$3,157.20

Motion: O'Brien
Second: Bullard
Vote: O'Brien yes, D'Amico yes and Bullard yes

RESOLUTION 20-05-23 APPROVE REQUISITION #2020-07 TO SIGNATURE CARPET FOR DEEP CLEANING OF CARPETS, TILE SURFACES AND SEATS IN THE FIRE TRUCKS FOR \$2,160

Motion: O'Brien
Second: Bullard
Vote: D'Amico yes, Bullard yes and O'Brien yes

RESOLUTION 20-05-24 APPROVE REQUISITION #2020-08 TO ATLAS BUTLER FOR THE CLEANING OF THE AIR DUCT SYSTEM AT THE FIRE STATION FOR \$1,942.80

Motion: O'Brien
Second: Bullard
Vote: D'Amico yes, Bullard yes and O'Brien yes

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RESOLUTION 20-05-25 APPROVE REQUISITION #2020-09 TO PHOENIX SAFETY OUTFITTERS FOR REPLACEMENT OF FIREFIGHTER TURNOUT GEAR FOR \$16,224

Motion: O'Brien
Second: Bullard
Vote: Bullard yes, O'Brien yes and D'Amico yes

RESOLUTION 20-02-26 APPROVE REQUISITION #2020-10 TO MOUNT CARMEL OCCUPATIONAL HEALTH FOR ANNUAL MEDICAL EXAMS FOR FIREFIGHTERS FOR \$24,060

Motion: O'Brien
Second: Bullard
Vote: Bullard yes, O'Brien yes and D'Amico yes

RESOLUTION 20-05-27 APPROVE REQUISITION #2020-11 TO EMBROIDERY WEARHOUSE FOR FIREFIGHTER DUTY UNIFORMS FOR \$7,200

Motion: O'Brien
Second: Bullard
Vote: O'Brien yes, D'Amico yes and Bullard yes

RESOLUTION 20-05-28 APPROVE REQUISITION #2020-12 TO FIRECATT, LLC FOR ANNUAL NFPA TESTING OF FIRE HOSE AND LADDERS FOR \$5,258.40

Motion: O'Brien
Second: Bullard
Vote: O'Brien yes, D'Amico yes and Bullard yes

RESOLUTION 20-05-29 APPROVE REQUISITION #2020-13 TO PRECISION ALIGNMENT & TIRE, INC FOR FRONT TIRES AND ROTATION OF REAR TIRES FOR ENGINE 393 FOR \$2,802.72

Motion: O'Brien
Second: Bullard
Vote: D'Amico yes, Bullard yes and O'Brien yes

RESOLUTION 20-05-30 APPROVE REQUISITION #2020-14 TO COLUMBUS SUPPLY TO REPLACE OUT OF DATE LIFE JACKETS ON BOAT 392 FOR \$2,005.92

Motion: O'Brien
Second: Bullard
Vote: D'Amico yes, Bullard yes and O'Brien yes

RESOLUTION 20-05-31 APPROVE REQUISITION #2020-15 TO HERITAGE FIRE EQUIPMENT TO REPLACE THREE THERMAL IMAGING CAMERAS AND BATTERIES FOR \$21,258

Motion: O'Brien
Second: Bullard
Vote: Bullard yes, O'Brien yes and D'Amico
Discussion: Bullard asked O'Brien if there was justification on getting three new cameras and batteries. O'Brien stated that he believes one is definitely needed and he could talk with Chief Hall about the other two.

MOTION WITHDRAWN

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RESOLUTION 20-05-32 APPROVE REQUISITION #2020-15 TO HERITAGE FIRE EQUIPMENT TO REPLACE ONE THERMAL IMAGING CAMERA AND BATTERY FOR \$7,100

Motion: O'Brien
Second: Bullard
Vote: Bullard yes, O'Brien yes and D'Amico yes

Bullard stated that he would like to see more grants applied for by the fire department to help with some of the costs.

**Road Department -
Curve Road Speed Resolution-**

RESOLUTION 20-05-33 APPROVE SPEED LIMIT FOR CURVE ROAD

IN THE MATTER OF APPROVING A SPEED LIMIT REVISION FOR CURVE ROAD (TR-89) FROM GLENN ROAD (TR-93) EXTENDING TO LACKEY OLD STATE ROAD (CR-10) LOCATED IN BERLIN TOWNSHIP

Bullard moved the adoption of Resolution #20-05-33

WHEREAS, the Delaware County Engineer is requesting the Board of Trustees to consider the adoption of a Resolution to request the Ohio Department of Transportation to lower the speed limit for that portion of Curve Road (TR-89) from Glenn Road (TR-93) extending to Lackey Old State Road (CR-10) located in Berlin Township; and

WHEREAS, Curve Road (TR-89) is currently unposted; and

WHEREAS, in order to provide a consistent speed limit to the traveling public, it has been determined that the Ohio Department of Transportation will consider a **50** mph speed limit for that portion of the roadway; and

WHEREAS, the Delaware County Engineer is recommending that the Board of Trustees pass a Resolution to request the Director of the Ohio Department of Transportation to determine and declare a **50** mph speed limit for that portion of Curve Road (TR-89) from Glenn Road (TR-93) extending to Lackey Old State Road (CR-10) located in Berlin Township.

NOW, THEREFORE BE IT RESOLVED by the Board of Trustees of Berlin Township, Delaware County, Ohio:

Section 1. The Board of Trustees hereby requests that the Director of the Ohio Department of Transportation determine and declare a **50** mph speed limit for that portion of Curve Road (TR-89) from Glenn Road (TR-93) extending to Lackey Old State Road (CR-10) located in Berlin Township, Delaware County, Ohio.

Section 2. Upon being advised that the Director of Transportation has determined and declared a revision of the speed limit on the section of the road described above, the Board of Trustees shall promptly erect standard signs properly posted and giving notice thereof,

D'Amico seconded the motion.

APPROVED AND ADOPTED THIS 26TH DAY OF MAY 2020 BY:

BERLIN TOWNSHIP TRUSTEES

6:00 p.m.

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BOARD OF TRUSTEES
BERLIN TOWNSHIP
DELAWARE COUNTY, OHIO

Tom D’Amico, Chairman

Ron Bullard, Vice Chairman

Ken O’Brien, Trustee

Motion: Bullard
Second: D’Amico
Vote: O’Brien yes, D’Amico yes and Bullard yes

Drainage Baker Road - Bullard stated that there are some houses near Baker Road and North Old State that have bad drainage problems. Bullard stated he is concerned about violating some watershed or other issues as the area develops.

O’Brien asked about the signs that were put up of the Berlin Boys Lacrosse team on the roundabout at Piatt Rd and Cheshire Rd. O’Brien would like Bullard to find out from Riedel if they got permission and what the criteria is for the future.

Trustee Items –

Discussion on Future Berlin Cloud Meetings Scheduled for July - D’Amico stated that the trustees need to decide if the meetings will still be held in July or will it need to be rescheduled due to the Covid-19. Bullard stated that before those meetings can happen, he still needs to have a meeting with interested residents about which NAICS codes to keep. O’Brien stated that he also wants confirmation about the JEDD from Delaware County. D’Amico stated that he would talk with Bob Lamb on a recommendation. D’Amico stated that we will talk about it at the June 8th trustee meeting and make a decision.

Energy Special Improvement District (ESID) - O’Brien stated that unless there is someone/company that is reputable that would want this he is opposed to this. He asked that Bob Lamb be told of his opposition in its form. D’Amico and Bullard agreed.

Zoning Department –

Reimburse Schottenstein for Driveway Permits- Smith stated that Rippel charged Schottenstein Homes for five driveway permits and found out that since they were private drives they should not have been charged.

RESOLUTION 20-05-34 MOTION TO REIMBURSE SCHOTTENSTEIN HOMES \$500 FOR DRIVEWAY PERMITS

Motion: Bullard
Second: O’Brien
Vote: O’Brien yes, D’Amico yes and Bullard yes

Smith stated the Rippel asked if the hall was going to be open for rentals in June because she has had some inquiries. O’Brien said no unless it is scheduled by a trustee. The trustees also stated that there will be no July hall rentals.

O’Brien stated that Loveless had emailed him that Fisher Homes wants to add more snout house designs that are 2’ farther forward to pull in more homes. O’Brien feels this is a major change not a minor change and needs to go through rezoning. D’Amico will give Loveless the opinion of the trustees that it is a major modification and they would have to come back to the board of trustees.

Bullard stated that the walkway on Piatt Rd in Howard Farms has a drainage issue. Bullard stated that the developer will need to fix it before the HOA can take it over. O’Brien agreed.

Public Comment- There were no public comments as there was no one in attendance.

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Future Meetings -

**06/08/20 Trustee Meeting
07/13/20 Trustee Meeting
8/10/20 Trustee Meeting**

Late Items – Bullard asked about the computers for the virtual meetings. Bullard stated he would like the computers to have both Zoom and Microsoft Teams capabilities, the WIFI from the Township Hall, and to also be able to print from the computer.

RESOLUTION 20-05-35 MOTION TO APPROVE \$500 TO RDI FOR CONTINUED INSTALLATION OF SOFTWARE FOR LAPTOPS FOR THE CAPABILITIES OF ZOOM AND MICROSOFT TEAMS AND THE ABILITIES TO PRINT VIA WIFI FROM THE LAPTOPS TO THE PRINTER AT THE TOWNSHIP HALL

Motion: D’Amico
Second: Bullard
Vote: D’Amico yes, Bullard yes and O’Brien yes

**Trustee Items Cont’d-
Executive Session to Discuss Discipline of an Employee-**

RESOLUTION 20-05-36 RECESS TO EXECUTIVE SESSION PURSUANT TO ORC 121.22(G)(1) TO CONSIDER THE APPOINTMENT, EMPLOYMENT, DISMISSAL, DISCIPLINE, PROMOTION, DEMOTION, OR COMPENSATION OF A PUBLIC EMPLOYEE OR OFFICIAL- TOM D’AMICO AND RON BULLARD TO ATTEND 7:26 P.M.

Motion: D’Amico
Second: Bullard
Vote: D’Amico yes, Bullard yes and O’Brien recused

RESOLUTION 20-05-37 MOTION TO RETURN TO REGULAR SESSION 7:33 P.M.

Motion: D’Amico
Second: Bullard
Vote: Bullard yes, O’Brien recused and D’Amico yes

D’Amico “We met in executive session and no decisions were made and actions were taken”. D’Amico stated that there was an incident involving one of our employees and that he would follow up.

RESOLUTION 20-05-38 MOTION TO ADJOURN

Motion: O’Brien
Second: D’Amico
Vote: O’Brien yes, D’Amico yes and Bullard yes

Meeting adjourned by Chairman D’Amico at 7:36 P.M.

Tom D’Amico, Trustee

ATTEST:

Ron Bullard, Trustee

Theresa Taylor, Assistant Fiscal Officer

Ken O’Brien, Trustee