

BERLIN TOWNSHIP TRUSTEES

7:30 p.m. Special Meeting March 21, 2020

HELD AT: Berlin Township House, 3271 Cheshire Rd., Delaware, OH

CALL TO ORDER: Tom D’Amico, Trustee Chairman

PLEDGE OF ALLEGIANCE: Chief Hall led the Pledge of Allegiance

ROLL CALL: Tom D’Amico, Ron Bullard and Ken O’Brien and Claudia Smith, Fiscal Officer.

ATTENDANCE: Chief Craig Hall

RESOLUTION 20-03-12 APPROVE THE 02/06/20 SPECIAL MEETING MINUTES AND DISPENSE WITH THE READING

Motion: Bullard
Second: D’Amico
Vote: D’Amico yes, Bullard yes and O’Brien abstain

RESOLUTION 20-03-13 APPROVE THE 02/10/20 MEETING MINUTES AND DISPENSE WITH THE READING

Motion: Bullard
Second: D’Amico
Vote: D’Amico yes, Bullard yes and O’Brien abstain

RESOLUTION 20-03-14 APPROVE THE 03/09/20 MEETING MINUTES AND DISPENSE WITH THE READING

Motion: O’Brien
Second: D’Amico
Vote: Bullard abstain, O’Brien yes and D’Amico yes

Old Business- Resolution for House Bill 163-

RESOLUTION 20-03-15 APPROVE THAT THE BERLIN TOWNSHIP TRUSTEES SUPPORT HOUSE BILL 163

Motion: O’Brien
Second: Bullard
Vote: Bullard yes, O’Brien yes and D’Amico yes

Health Insurance Renewal- O’Brien stated that he has asked Ballard a few questions about the renewal process and is waiting to hear back from him.

Miller Landscaping Quote- The trustees are going to look into possibilities of decreasing the price of the quote and revisit it.

Award Mowing Bid- D’Amico stated he had concerns with Zig Zag because of the number of employees they have. O’Brien asked if it was possible to give Pony Lawn Care and Landscaping the mowing part of the township and Zig Zag the mowing of Fairview

Cemetery. D’Amico recommends to the board that they choose Pony Lawn Care and Landscaping for the 2020 mowing season based on their past performance, their number of employees and recommendations from other employers.

RESOLUTION 20-03-16 APPROVE PONY LAWN CARE AND LANDSCAPING FOR THE 2020 MOWING SEASON NOT INCLUDING FAIRVIEW CEMETERY PENDING APPROVAL BY THE DELAWARE COUNTY PROSECUTOR

Motion: D’Amico
Second: Bullard
Vote: O’Brien yes, D’Amico yes and Bullard yes

BERLIN TOWNSHIP TRUSTEES

7:30 p.m. Special Meeting March 21, 2020

Discussion: Bullard asked D’Amico to check with Christopher Ballard if it is ok to go with Pony Lawn Care and Landscaping since they did not come in with the lowest bid.

No Parking Signs- D’Amico stated this will be discussed at next meeting.

REA for speed Curve Road Study- O’Brien stated he does not support the study until they construct the design of the roundabout at Roloson Rd. Bullard stated he does support it now since the roundabout is still awhile down the road and the traffic is increasing. Bullard stated he talked with Doug Riedel and was told their goal is to start getting information. O’Brien feels if they want to do Delaware Township and Delaware City it can be done without Berlin Townships help.

**RESOLUTION APPROVE TO SIGN THE REA FOR THE SPEED STUDY ON
20-03-17 CURVE ROAD**

Motion: Bullard
Second: D’Amico
Vote: O’Brien no, D’Amico yes and Bullard yes

Requisition for Bomford Flail Mower-

**RESOLUTION APPROVE REQUISITION #2002001 FOR \$9,249 TO PARSONS
20-03-18 EQUIPMENT TO REPLACE THE EXISITING BOMFORD FLAIL
MOWER**

Motion: Bullard
Second: O’Brien
Vote: D’Amico yes, Bullard yes and O’Brien yes

**RESOLUTION MOTION TO RESCIND RESOLUTION #20-03-16
20-03-19**

Motion: D’Amico
Second: Bullard
Vote: D’Amico yes, Bullard yes and O’Brien yes

**RESOLUTION APPROVE THE BID FOR MOWING, TRIMMING AND FERTILIZING
20-03-20 OF THE BERLIN TOWNSHIP CEMETERIES AND FIRE STATION
AND AWARD THE CONTRACT TO PONY LAWN CARE AND
LANDSCAPING BASED UPON IT BEING THE LOWEST AND BEST
BID AS DETERMINED AND RECOMMENDED BY TRUSTEE D’AMICO
WITH THE CONTENTS OF THE BID, THE MERITS OF THE BID,
THE EXPERIENCE OF THE BIDDER AND THE FAVORABLE
REFERENCES GIVEN TO THE BOARD AND THEIR AVAILABILITY
TO PROVIDE THE SERVICES ASKED OF THEM**

Motion: O’Brien
Second: D’Amico
Vote: Bullard yes, O’Brien yes and D’Amico yes

Fire Department-

Covid 19- O’Brien stated we are waiting to hear back from the attorney on how to handle situations that may occur, since we are in the midst of collective bargaining.

Trustee Items-

Open Meetings and the Coronavirus- Bullard drafted a letter to Melissa Schiffel with questions on how to proceed with meetings during this state of emergency and all the mandates of staying isolated from others. D’Amico stated Steve Flaherty has equipment to allow live streaming of meetings. O’Brien had concerns that if someone wants to testify in a hearing, they would not be able to. Bullard will send a letter to Schiffel to ask for guidance.

**RESOLUTION AUTHORIZE TRUSTEE BULLARD TO SEND A LETTER TO OUR
20-03-21 COUNTY PROSECUTOR, MELISSA SCHIFFEL IN REGARDS TO
COVID-19 DIRECTIVES SO THAT WE ARE IN COMPLIANCE AND
REMAIN SAFE**

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7:30 p.m. Special Meeting March 21, 2020

Motion: O'Brien
Second: D'Amico
Vote: Bullard yes, O'Brien yes and D'Amico yes

**RESOLUTION APPROVE TO STOP PUBLIC USE OF TOWNSHIP HALL UNTIL
20-03-22 COVID-19 STATE OF EMERGENCY IS LIFTED**

Motion: Bullard
Second: O'Brien
Vote: O'Brien yes, D'Amico yes and Bullard yes

D'Amico will contact and authorize the cleaning lady of the township hall to only clean after the trustees have met together in the township hall. Bullard stated if the zoning inspector needs to contact anyone it needs to be over the phone or by letter only.

Bullard stated there are two zoning meetings along with trustee meetings scheduled in April and feels all should be postponed until further notice. D'Amico asked Bullard to check with the prosecutor for guidance.

**RESOLUTION APPROVE TO CANCEL THE MARCH 23RD, 2020 TRUSTEE
20-03-23 MEETING**

Motion: D'Amico
Second: Bullard
Vote: O'Brien yes, D'Amico yes and Bullard yes

Sign Repairs- D'Amico stated the Township Hall sign is broken and needs to be fixed.

**RESOLUTION APPROVE NO MORE THAN \$1,500 TO BUY THE
20-03-24 REMANUFACTURED PART FOR THE TOWNSHIP HALL
SIGN AND HAVE IT INSTALLED**

Motion: Bullard
Second: O'Brien
Vote: D'Amico yes, Bullard yes and O'Brien yes

Public Comment- There were no comments.

Future Meetings-

- 4/13/20 Trustee Meeting
- 4/27/20 Trustee Meeting

Late Items- The roads meeting that was scheduled April 18th,2020 is cancelled. O'Brien is checking with prosecutor about sick time for Covid-19. D'Amico asked Chief Hall to make sure the public knows that the Touch-A-Truck and the Easter Egg hunt is cancelled.

**RESOLUTION MOTION TO ADJOURN
20-03-25**

Motion: D'Amico
Second: O'Brien
Vote: D'Amico yes, Bullard yes and O'Brien yes

Meeting adjourned by Chairman D'Amico at 9:33 P.M.

Tom D'Amico, Trustee

ATTEST:

Ron Bullard, Trustee

Theresa Taylor, Assistant Fiscal Officer

Ken O'Brien, Trustee