

BERLIN TOWNSHIP TRUSTEES

6:30 p.m. Emergency Meeting March 23, 20

HELD AT: Berlin Township House, 3271 Cheshire Rd., Delaware, OH

CALL TO ORDER: Tom D’Amico, Trustee Chairman

PLEDGE OF ALLEGIANCE: Theresa Taylor led the Pledge of Allegiance

ROLL CALL: Ken O’Brien, Tom D’Amico, Ron Bullard, Theresa Taylor, Assistant Fiscal Officer

Discussion regarding essential versus non-essential employee status- Per Christopher Ballard’s recommendation the board of Berlin Township Trustees should convene an emergency meeting pursuant to their policies for such, to declare an emergency pursuant to Section 2.16(G) of the personnel policy.

After a lengthy discussion and based on Ballard’s recommendation with regards to zoning specifically, Ballard encourages trying to do some sort of accommodation where prospective applicants can turn in paperwork online or via a drop box outside the building, so that intake can continue even if the office is closed and/or the staff works remotely.

**RESOLUTION MOTION TO DECLARE CATHY RIPPEL AS AN ESSENTIAL
20-03-26 EMPLOYEE DURING THE CURRENT STATE OF EMERGENCY
FOR THE COVID-19 OUTBREAK AND THAT SHE WILL WORK A
MAXIMUM OF 8 HOURS PER DAY FROM EITHER HOME OR AT
THE OFFICE, SHE SHALL PRACTICE ALL THE SAFETY ASPECTS
OF SOCIAL DISTANCING, THE TRUSTEES CAN RENEW THIS BY
BOARD ACTION AFTER APRIL 6TH, 2020**

Motion: D’Amico
Second: O’Brien
Vote: O’Brien yes, D’Amico yes and Bullard yes

**RESOLUTION MOTION TO DECLARE DAVE LOVELESS AS AN ESSENTIAL
20-03-27 EMPLOYEE DURING THE CURRENT STATE OF EMERGENCY FOR
THE COVID-19 OUTBREAK AND THAT HE WILL WORK A
MAXIMUM OF 4 HOURS PER DAY DOING REGULAR ZONING
DUTIES EITHER AT HOME OR AT THE OFFICE, HE SHALL
PRACTICE ALL THE SAFETY ASPECTS OF SOCIAL DISTANCING,
THE TRUSTEES CAN RENEW THIS BY BOARD ACTION
AFTER APRIL 6TH, 2020**

Motion: D’Amico
Second: O’Brien
Vote: O’Brien yes, D’Amico yes and Bullard yes

**RESOLUTION MOTION THAT THE BOARD OF BERLIN TOWNSHIP TRUSTEES
20-03-28 DECLARE AN EMERGENCY PURSUANT TO SECTION 2.16(G)
OF THE PERSONNEL POLICY, THE BOARD OF TRUSTEES OF
BERLIN TOWNSHIP, THE FISCAL OFFICER AND THE ASSISTANT
FISCAL OFFICER OF BERLIN TOWNSHIP ARE DECLARED
ESSENTIAL PERSONNEL IN RESPONSE TO THE CURRENT STATE
OF EMERGENCY FOR THE COVID-19 OUTBREAK**

Motion: O’Brien
Second: Bullard
Vote: D’Amico yes, Bullard yes and O’Brien yes

**RESOLUTION MOTION TO ADJOURN
20-03-29**

Motion: Bullard
Second: D’Amico
Vote: D’Amico yes, Bullard yes and O’Brien yes

BERLIN TOWNSHIP TRUSTEES

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Meeting adjourned by Chairman D'Amico at 7:00 P.M.

Tom D'Amico, Trustee

ATTEST:

Ron Bullard, Trustee

Theresa Taylor, Assistant Fiscal Officer

Ken O'Brien, Trustee