

**BERLIN TOWNSHIP TRUSTEES**

**6:00 p.m. Trustee Meeting March 9, 20**

**HELD AT:** Berlin Township House, 3271 Cheshire Rd., Delaware, OH

**CALL TO ORDER:** Tom D’Amico, Trustee Chairman

**PLEDGE OF ALLEGIANCE:** Ken O’Brien led the Pledge of Allegiance

**ROLL CALL:** Ken O’Brien, Tom D’Amico, Ron Bullard (Absent), Claudia Smith, Fiscal Officer, Theresa Taylor, Assistant Fiscal Officer

**ATTENDANCE:** Christine Littleton, Dustin Kent, Jeff Leckrone, Brad Grooms and Dale Grooms

**Old Business –**

**Fairview Cemetery-** O’Brien spoke with our attorney and was told that the receiver and the proposed purchaser of the land have slowly begun talks amongst each other.

**Fiscal Officer Items-**

**February Bank Reconciliation and Electronic Payments-** The trustees signed the balanced February bank reconciliation and electronic payments.

**Careworks Renewal-**

**RESOLUTION 20-03-01 APPROVE RENEWAL INVOICE, POLICY #32120204 DATED FEBRUARY 24<sup>TH</sup>, 2020 TO CAREWORKS FOR WORKERS COMPENSATION GROUP RATING PROGRAM FOR \$1,142.00**

Motion: O’Brien  
Second: D’Amico  
Vote: O’Brien yes and D’Amico yes

**Accent Phone Installation & Training-** Smith stated the training will be held on March 26<sup>th</sup> 2020. Smith asked the trustees if they would like calls forwarded to their personal cell phones. The trustees will discuss with Bullard and decide so all are doing the same thing. Smith asked if the trustees would want the auto dial feature, the trustees said yes.

**Health Insurance Renewal-** Jeff Leckrone explained there would be a 6.4% increase for our Anthem Healthcare for the renewal starting May 1<sup>st</sup>, 2020. O’Brien expressed concern that since they have been served notice on collective bargaining from the fire department there can be no change in the insurance plan/premium until it is resolved. Leckrone explained the policy will renew as is if no official decision is made. O’Brien explained without a resolution it should not be allowed to be renewed. O’Brien told Leckrone he will need to send all the changes to the townships attorney so that he can then negotiate with the fire department. D’Amico asked that Smith also get a copy of what is being sent to the attorney. O’Brien asked Smith to check with the prosecutor about the Evergreen.

**GovDeals-** Smith asked the trustees what they would like to do with the remaining items that have not sold on GovDeals. The trustees said to group items together and relist them.

**House Bill 163- Delaware Township-** Randy Ormeroid trustee with Delaware Township explained if we can get House Bill 163 passed the cities will have to negotiate with the townships. It will allow the townships to file suit against the cities if they are not willing to work together and the cities will then lose state and federal money. Ormeroid stated his goal is to get all 18 townships in Delaware County in support of House Bill 163 and then give it the committee to show unison. O’Brien and D’Amico will talk with Bullard and have a resolution by the next trustee meeting.

**Cemetery-**

**Miller Landscaping Quote-** D’Amico asked that we revisit this at the next trustee meeting on March 23<sup>rd</sup>, 2020.

**Fire Department-** O’Brien stated the township has officially been served with a notice that they are ready to start the collective bargaining process. D’Amico asked O’Brien to check with Pichert about the date of the Easter Egg Hunt.

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**Road Department-  
Requisitions-**

**RESOLUTION 20-03-02 APPROVE REQUISITION #2003003 FOR \$44,946 TO J & A CONSTRUCTION TO MASTIC SEAL VARIOUS ROADS**

Motion: O'Brien  
Second: D'Amico  
Vote: O'Brien yes and D'Amico yes

**RESOLUTION 20-03-03 APPROVE REQUISITION # 2003002 FOR \$49,992 TO J & A CONSTRUCTION TO APPLY CRACK SEALANT ON VARIOUS ROADS AND TO AUTHORIZE TRUSTEE D'AMICO TO EXECUTE ANY CHANGES TO THIS REQUISITION TO INCLUDE THE AMOUNT SPENT UP TO \$2,000**

Motion: O'Brien  
Second: D'Amico  
Vote: D'Amico yes and O'Brien yes

Smith stated that she approved an emergency repair for the 1997 International Fire Truck, price unknown until the repair is complete. Smith will find out amount before the next trustee meeting.

**REA's-  
RESOLUTION 20-03-04 APPROVE THAT THE BERLIN TOWNSHIP TRUSTEES REQUEST ENGINEERING ASSISTANCE FROM THE DELAWARE COUNTY ENGINEER FOR PLUNKETT ROAD FOR GRADER PATCHING EAST OF THE ROADWAY**

Motion: O'Brien  
Second: D'Amico  
Vote: D'Amico yes and O'Brien yes

**Zoning Department-**

**February Zoning Report-** There are 11 new homes for February 2020. D'Amico stated Rippel said that the builders are doing better at getting the foundation certificates in.

**BZA & BZC RESIGNATIONS-**

**RESOLUTION 20-03-05 ACCEPT RESIGNATION FROM TONI KORLESKI AS THE BZC CHAIRMAN EFFECTIVE MARCH 6<sup>TH</sup>, 2020 WITH REGRET**

Motion: O'Brien  
Second: D'Amico  
Vote: O'Brien yes and D'Amico yes

**RESOLUTION 20-03-06 ACCEPT RESIGNATION FROM JOE KORLESKI FROM THE BZA EFFECTIVE MARCH 6<sup>TH</sup>, 2020 WITH REGRET**

Motion: O'Brien  
Second: D'Amico  
Vote: O'Brien yes and D'Amico yes

**RESOLUTION 20-03-07 MOTION TO DECLARE A VACANCY WITH TONI KORLESKI'S RESIGNATION AND APPROVE THE NAMING OF STEVE FLAHERTY FROM FIRST ALTERNATE TO A BZC BOARD MEMBER WITH AN EXPIRATION DATE OF MARCH 1<sup>ST</sup>, 2024**

Motion: D'Amico  
Second: O'Brien  
Vote: D'Amico yes and O'Brien yes

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**RESOLUTION 20-03-08 MOTION TO DECLARE A VACANCY OF ALTERNATE POSITION 1 ON THE BZC FOR THE TERM ENDING MARCH 1<sup>ST</sup>, 2021 AND APPOINT CHRISTINA LITTLETON EFFECTIVE IMMEDIATELY**

Motion: O'Brien  
Second: D'Amico  
Vote: D'Amico yes and O'Brien yes

Recess at 7:42 p.m. Returned at 7:48 p.m.

**RESOLUTION 20-03-09 MOTION TO NAME LARRY HARMAN AS A BZA MEMBER WITH TERM ENDING MARCH 1<sup>ST</sup>, 2021 EFFECTIVE IMMEDIATELY**

Motion: O'Brien  
Second: D'Amico  
Vote: O'Brien yes and D'Amico yes

**Public Comment-** Dustin Kent from the Delaware County Health Department stated they are having an International Travel Clinic that will include spring break travel tips. Kent stated that the governor declared a state of emergency with the Covid-19 effective March 9<sup>th</sup>, 2020. O'Brien asked that Kent find out what authority the township may have over Covid-19.

**Future Meetings -**

- 03/23/20 Trustee Meeting**
- 04/09/20 Special Meeting**
- 04/13/20 Trustee Meeting**
- 04/23/20 Special Meeting**
- 04/27/20 Trustee Meeting**

**\*\*\*\*\*8:00 P.M. OPEN MOWING BIDS\*\*\*\*\***

Recess at 8:02 p.m. Returned at 8:05 p.m.

**RESOLUTION 20-03-10 APPROVE TRUSTEE D'AMICO TO EVALUATE THE MOWING BIDS AND MAKE A RECOMMENDATION TO THE BOARD**

Motion: O'Brien  
Second: D'Amico  
Vote: O'Brien yes and D'Amico yes

Zig Zag Lawn Care-  
\$1,100 Per Mow  
\$2,750 Per Application of Fertilizer

In addition, for Fairview Cemetery Mowing:  
\$300 Per Mow  
\$2,100 Per Application of Fertilizer

D'Amico stated the bid proposal was for one time a week and asked if needed could more be done. Zig Zag Lawn Care stated they could be contacted and work something out. D'Amico gave Smith a \$500 check from Zig Zag for the bid security.

Pony Lawn Care and Landscaping-  
\$1,130.23 Per Mow  
\$3,347 Per Application of Fertilizer

In addition, for Fairview Cemetery Mowing:  
\*\*will need to get the addendum

D'Amico hopes to have recommendation by the next trustee meeting on March 23<sup>rd</sup>, 2020.

**Late Items** – Nothing new.

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**RESOLUTION  
20-03-11**

**MOTION TO ADJOURN**

Motion: O'Brien  
Second: D'Amico  
Vote: D'Amico yes and O'Brien yes

Meeting adjourned by Chairman D'Amico at 8:31 P.M.

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Ken O'Brien, Trustee

ATTEST:

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Tom D'Amico, Trustee

\_\_\_\_\_  
Theresa Taylor, Assistant Fiscal Officer

\_\_\_\_\_  
**Absent**  
Ron Bullard, Trustee