

BERLIN TOWNSHIP TRUSTEES

7:00 p.m. Trustee Meeting September 23, 19

HELD AT: Berlin Township House, 3271 Cheshire Rd., Delaware, OH

CALL TO ORDER: Ken O'Brien, Trustee Chairman

PLEDGE OF ALLEGIANCE: Ken O'Brien led the Pledge of Allegiance

ROLL CALL: Ken O'Brien, Tom D'Amico, Ron Bullard absent and Claudia Smith, Fiscal Officer, Theresa Taylor, Fiscal Officer Assistant

ATTENDANCE: Sheila Hiddleson, Craig Hall, and Joe Pichert

PUBLIC COMMENT: Sheila Hiddleson from the Delaware County Health District said they have started the flu vaccines. There has been an issue with getting production going of the flu vaccines but she believes they will have plenty. Hiddleson will get a copy of the public clinics for the flu vaccines to O'Brien. They have started working with the schools concerning measles and letting them know what they along with the student would have to do if there was a case. They have sent a paper to the schools to send home with students to make parents aware if they have a child who is not vaccinated and if there is a case within the school their child will have to stay home 21 days past the last case.

She said the Community Health Improvement plan is moving along well. There is a page on their website 'How are we doing' letting the public know different things they are doing. They are also working on putting a Dashboard on the website so people may see how they are doing with the various priorities they are working on this year. O'Brien questioned the late fogging for the mosquitos. Hiddleson said that the Department of Health actually stopped the testing at Labor Day instead of the first frost since the diseases has been so mild, due to the lack of rain. D'Amico told Hiddleson they should be getting an invite to the Fire Departments open house on October 20th.

Approval of Minutes –

RESOLUTION 19-09-17 APPROVE THE 9/09/19 REGULAR MEETING MINUTES AND DISPENSE WITH THE READING

Motion: D'Amico
Second: O'Brien
Vote: O'Brien yes and D'Amico yes

Old Business –

Fairview Cemetery – O'Brien said he got a call from Chris Rinehart to let us know there was a hearing and the receiver was not receptive to Rinehart's filing. There was a lady who had attended that questioned why the cemetery had not been turned over to the township. The receiver wants a compromise.

Employee Handbook Updates – Nothing new.

The Cloud – D'Amico gave an update on the 9/18/19 meeting. Most concerns were about the 150ft. buffer around residential areas not being big enough along with the depth of it. There is another meeting coming up on October 3rd.

Permissive Tax – O'Brien stated nothing new because we don't have the same prosecutor. The new prosecutor is Chris Ballard.

Mound on 3 B's & K Road – D'Amico left message with Riedel and will invite him to the October 14th meeting. O'Brien wants Reidel to tell us who Piatt Road belongs to including the part of Piatt Road next to the school, the county commissioners or the township? O'Brien said it looks like someone has put an informal driveway in and he wants to know if there was a road/driveway permit given. O'Brien said the county wants us to sign off on road improvement but he still has a problem with Sweeney Road as they still have not taken their signs down. D'Amico will also talk with Reidel about this.

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RESOLUTION 19-09-18 AUTHORIZE TRUSTEE D’AMICO TO FILL OUT AND SIGN THE DELAWARE COUNTY ENGINEER, BERLIN TOWNSHIP PAVING PROGRAM APPROVAL AND ACCEPTANCE FORM UPON THE COMPLETION OF THE PAVING PROGRAM AS PER BRODI IRWIN AND THE REMOVAL OF THE SIGNS ON SWEENEY ROAD

Motion: O’Brien
Second: D’Amico
Vote: O’Brien yes and D’Amico yes

Fiscal Officer Items – Nothing

Cemetery – No niches have been sold at this time.

Fire Department – O’Brien questioned what HVAC unit is on the inventory and if insurance would cover it. Fire Chief Hall stated that anything attached to the building or inside the building is under the umbrella policy of the structure. If something has the ability to leave the building i.e the vehicles/equipment then they are carried under a separate policy.

RESOLUTION 19-09-19 APPROVE REQUISITION 2019-15 TO WISE HEATING AND COOLING LLC, FOR THE CARRIER GAS AND ELECTRIC HVAC UNIT IN THE LIVING SPACE FOR THE AMOUNT OF \$9,574.80

Motion: O’Brien
Second: D’Amico
Discussion: They discussed that there were two identical units and one was broke and the other was getting close to breaking. Therefore they decided to double the cost.

MOTION WITHDRAWN

RESOLUTION 19-09-20 APPROVE THE REVISED REQUISITION 2019-15 TO WISE HEATING AND COOLING LLC, FOR THE CARRIER GAS AND ELECTRIC HVAC UNIT IN THE LIVING SPACE FOR THE AMOUNT OF \$19,149.60

Motion: O’Brien
Second: D’Amico
Vote: D’Amico yes and O’Brien yes

O’Brien verified with Fire Chief Hall that the prosecutor’s office approved the contract between the Delaware Area Career Center and the Berlin Township Fire Department.

RESOLUTION 19-09-21 APPROVE THE CONTRACT AFFILIATION AGREEMENT BETWEEN DELAWARE COUNTY AREA CAREER CENTER AND THE BERLIN TOWNSHIP FIRE DEPARTMENT, DELAWARE COUNTY, OHIO AS PRINTED

Motion: O’Brien
Second: D’Amico
Vote: D’Amico yes and O’Brien yes

Fire Chief Craig Hall stated the Bureau of Workman’s Comp did an assessment of their fire station policies and things that they do within the station. They were so impressed they had a quarterly meeting at our station and 12 members of the BWC came and we spent three hours with them showing them the equipment that their grant paid for, along with what they had supplied to other departments.

RESOLUTION 19-09-22 APPROVE EXECUTIVE SESSION FOR THE PURPOSE OF HIRING OF A PUBLIC OFFICIAL OR EMPLOYEE, AND COMPENSATION OF A PUBLIC OFFICIAL, OR EMPLOYEE-THREE TRUSTEES, FIRE CHIEF, ASSISTANT FIRE CHIEF, FISCAL OFFICER AND FISCAL OFFICER ASSISTANT TO ATTEND-AT 7:44 P.M.

Motion: O’Brien
Second: D’Amico

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Vote: O'Brien yes and D'Amico yes

**RESOLUTION MOTION TO RETURN TO REGULAR SESSION AT 7:53 P.M.
19-09-23**

Motion: O'Brien
Second: D'Amico
Vote: O'Brien yes and D'Amico yes

O'Brien "We met in executive session and no decisions were made or actions taken".

**RESOLUTION APPROVE HIRING JACKSON BOYER AS A PART TIME
19-09-24 FIREFIGHTER FOR THE BERLIN TOWNSHIP FIRE DEPARTMENT
WITH A ONE YEAR PROBATION AT THE RATE OF \$13.62 WITH
THE EFFECTIVE HIRING DATE PENDING THE MEDICAL
EXAMINATION COMMUNICATED TO THE FISCAL OFFICER BY
THE FIRE CHIEF AND THAT BEING THE OFFICIAL HIRE DATE**

Motion: O'Brien
Second: D'Amico
Vote: D'Amico yes and O'Brien yes

O'Brien asked Assistant Fire Chief Pichert and/or Chief Hall to send the information sheet regarding the fire levy to the prosecutor's office to make sure its ok and that it is only informational. Once it has been approved a copy is to go to Bullard and to Rippel so that it may get sent out to the public.

**RESOLUTION APPROVE REQUISITION #1909006 TO COMFORT EXPRESS
19-09-25 OF DELAWARE OHIO FOR \$3,360.00 TO REPLACE THE CEILING
FURNACE IN THE EAST GARAGE BAY**

Motion: D'Amico
Second: O'Brien
Vote: D'Amico yes and O'Brien yes

**RESOLUTION APPROVE REQUISITION #1909007 TO MILEY EXCAVATING
19-09-26 FOR \$4,260.00 TO INSTALL A MANHOLE IN SANITARY SEWER**

Motion: D'Amico
Second: O'Brien
Vote: O'Brien yes and D'Amico yes

Trustee Items – O'Brien questioned if the signs on Hyatt's Road and Route 23 have been removed. D'Amico will check into it. O'Brien asked D'Amico to have Irwin get him a code for the door to the township hall.

**Zoning Department –
Dialogue on Development Program –**

**RESOLUTION AUTHORIZES PAYMENT FOR INTERESTED PARTIES THAT WISH
19-09-27 TO ATTEND THE DIALOGUE ON DEVELOPMENT LET'S TALK
ABOUT: ZONING TRAINING ON OCTOBER 12TH, 2019 FOR THE
BZA, THE BZC, ANY ALTERNATES, THE ZONING INSPECTOR,
AND THE ZONING SECRETARY AT THE TRAINING RATE OF PAY
OF \$13.97**

Motion: D'Amico
Second: O'Brien
Vote: O'Brien yes and D'Amico yes

Future Meetings –

- 10/03/19 Economic Development
- 10/12/19 Dialogue on Development Let's Talk About: Zoning
- 10/14/19 Trustee Meeting
- 10/20/19 Open House

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10/28/19 Trustee Meeting

Late Items – None

**RESOLUTION MOTION TO ADJOURN
19-09-28**

Motion: D’Amico
Second: O’Brien
Vote: D’Amico yes and O’Brien yes

Meeting adjourned by Chairman O’Brien at 8:09 P.M.

Ken O’Brien, Trustee

ATTEST:

Tom D’Amico, Trustee

Theresa Taylor, Assistant Fiscal Officer

ABSENT

Ron Bullard, Trustee