

BERLIN TOWNSHIP TRUSTEES

7:00 p.m. Trustee Meeting February 11, 19

HELD AT: Berlin Township House, 3271 Cheshire Rd., Delaware, OH

CALL TO ORDER: Ken O'Brien, Trustee Chairman

PLEDGE OF ALLEGIANCE: Ken O'Brien led the Pledge of Allegiance

ROLL CALL: Ken O'Brien, Tom D'Amico and Ron Bullard absent and Claudia Smith, Fiscal Officer.

ATTENDANCE: Joe Pichert

PUBLIC COMMENT: O'Brien asked if there were any public comments. Hearing none they moved to the next item on the agenda.

RESOLUTION 19-02-01 APPROVE THE 1/28/2019 REGULAR MEETING MINUTES AND DISPENSE WITH THE READING

Motion: D'Amico
Second: O'Brien
Vote: O'Brien yes and D'Amico yes

Old Business -

Cemetery Rules & Ossuarium Pricing – D'Amico said Fowler has not gotten back to us yet.

Employee Handbook Updates – O'Brien said he received an email from the attorney that said he would come to a meeting for free. Smith asked if anyone had look at it and said she did briefly and found a list of mistakes or questions that she has. She thought that more of the fire department rules would be incorporated and she did not see them. O'Brien said the attorney did say that the SOG's would be overruled by the handbook. Smith said she has never seen them. O'Brien said he had concerns because in the beginning, Dave was working on it, who he knew, but by the end, he had given it to someone else.

Fairview Cemetery Updates – O'Brien said there was a hearing on February 22, 2019.

Fiscal Officer Items -

Trustees signed the January 2019 bank statement and electronic payment list.

Key Pads – Smith said Irwin asked if we could discuss this as they don't like to carry their keys with them for fear of losing them and would like door knobs that have codes. He said to key replacement pads like we had before it would cost \$400 a door but he has a key code knob on the roads door going into his office. They decided that would need 3 to 4 and D'Amico said he would talk to Irwin.

Date for Easter Egg Hunt – Smith said she was told it is April 13, 2019 at 11:00 a.m. sharp.

Newsletter – O'Brien said he is working on the newsletter and would like the first draft in by March 4, 2019.

Cemetery – Nothing

Fire Department – Pichert said Hall wanted to thank everyone for coming to the showing for his father. He said they submitted a requisition for changing out lights at the firehouse. O'Brien said he would like to do some checking on it before they approve it.

Road Department -

Mileage Acceptance and Mileage Certification – Smith said they received another notice that a road was added which was a portion of Piatt Road. O'Brien suggested that we approve the certification at the next meeting. Smith asked who's responsibility it is to keep track of all the roads and add the new ones, as she does not know what housing development most of them are in. D'Amico said he would look into. D'Amico had asked

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what the salt situation was and was told that Delaware County still had not gotten their shipment but that we were doing okay.

Trustee Items – Nothing.

Zoning Department –

Monthly Zoning Report – O’Brien said there are a lot of signs on Sweeney Road. D’Amico said he talked to Fowler about this and asked why we can’t go to the person that is paying for these and stop issuing permits and he said he didn’t think we could do that.

Future Meetings –

- 2/25/19 Trustee Meeting
- 3/11/19 Trustee Meeting
- 3/25/19 Trustee Meeting
- 4/8/19 Spring Roads Meeting and Trustee Meeting
- 4/21/19 Easter Egg Hunt
- 4/22/19 Trustee Meeting

Late Items –

Pichert said they are looking at sending Firefighter Malachi Swanson to a Rescue Technician training program and will be coming back with the cost after he finds out about scholarships he has applied for.

Smith said we have a resolution in place that states that any active employee that passes away; there will be no charge for the open and closing burial fee. Rippel asked if we should charge for the open and closing burial fee for Charlie Hall as he was a previous trustee and a fire fighter. Buell said they paid for O’Brien’s fathers and Shumway’s. O’Brien said maybe they were still on the payroll and Smith said Shumway was but she did not know about his father. D’Amico said as much as he would like to say yes, he does not think we should change the resolution. O’Brien said we could look at it in the future so we are fair and consistent. They do not see any way to do it now.

D’Amico asked when the doors were being painted and Smith said she would check. He then asked if we wanted to do the carpet after the messy weather. O’Brien said he would like if the hall was decorated.

**RESOLUTION MOTION TO ADJOURN
19-02-02**

Motion: D’Amico
Second: O’Brien
Vote: O’Brien yes and D’Amico yes

Meeting adjourned by Chairman O’Brien at 8:01 P.M.

Ken O’Brien, Trustee

ATTEST:

Tom D’Amico, Trustee

Claudia Smith, Fiscal Officer

ABSENT

Ron Bullard, Trustee