

**BERLIN TOWNSHIP TRUSTEES**

**7:00 p.m. Trustee Meeting November 12, 18**

**HELD AT:** Berlin Township House, 3271 Cheshire Rd., Delaware, OH

**CALL TO ORDER:** Ron Bullard Trustee Chairman

**PLEDGE OF ALLEGIANCE:** Trustee Bullard led the Pledge of Allegiance

**ROLL CALL:** Ron Bullard, Ken O'Brien, Tom D'Amico and Claudia Smith, Fiscal Officer.

**ATTENDANCE:** Joe Pichert, Craig Hall, Doug Riedel, Justin Kent and Larry Buell

**PUBLIC COMMENT:** Bullard asked if there was any public comments, hearing none they moved to the next item on the agenda.

**Approval of Minutes –**

**RESOLUTION 18-11-01 APPROVE THE 10/22/18 REGULAR MEETING MINUTES AND DISPENSE WITH THE READING OF SAME**

Motion: Bullard  
Second: O'Brien  
Vote: Bullard yes, O'Brien yes and D'Amico yes

**Fire Department – Requisitions –**

**RESOLUTION 18-11-02 APPROVE \$511.20 TO FIRE SAFETY SERVICES INC FOR REPLACEMENT OF BALL VALVES IN WATER PUMP THAT ARE FAILING**

Motion: O'Brien  
Second: D'Amico  
Vote: Bullard yes, O'Brien yes and D'Amico yes

**RESOLUTION 18-11-03 APPROVE \$1,551.12 TO TERMINAL SUPPLY COMPANY FOR REPLACEMENT LIGHT BAR ON UTILITY 391**

Motion: O'Brien  
Second: Bullard  
Vote: O'Brien yes, D'Amico yes and Bullard yes

**RESOLUTION 18-11-04 APPROVE \$8,626.80 TO FINLEY FIRE EQUIPMENT FOR PARATECH HIGHWAY VSK KIT TO REPLACE VEHICLE STABILIZATION KIT ON ENGINE 391**

Motion: O'Brien  
Second: Bullard  
Vote: O'Brien yes, D'Amico yes and Bullard yes

Chief Hall thanked the trustees for sending the electrician down to replace the lights at the firehouse, it has made a world of difference and he was able to find some issues that could cause some problems down the line.

**VFFDF Appointments** – Smith asked that they start working on getting the people selected. O'Brien will check with Paykoff and Spangler.

Bullard asked the health department representative if he had anything and he passed fliers out on Medical Marijuana results from surveys.

**Old Business –**

**Piatt Road Discussion** – Riedel with the Delaware County Engineer's Office was there to discuss the Piatt Road widening and had a few issues that the trustees needed to decide on

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so they authorized the Design Consultant to start the engineering plans. Their questions were: 1.) What is the width of the paved shoulder (2-ft or 4-ft)? 2.) Is the modified ditch to be used on the west side of Piatt Road? 3.) Should grading for a future shared use path be included with this project?

After a lengthy discussion, they decided to go with a 2 foot paved shoulder, a modified ditch on the west side of the road and no grading for a future shared use path. Riedel is to get this put into a resolution for the next meeting.

**Fairview Cemetery Updates** – O’Brien said there is nothing new. Chris Rinehart was to send a resolution for substitution of counsel but he had not received yet.

**Cemetery Rules & Ossuarium Pricing** – D’Amico asked to discuss this as a late item.

**Mowing RFP** – Bullard said Fowler is still working on this.

**The Cloud** – Nothing new.

**Trash Bid** – Bullard said the three townships got together and scored the two bids received. Rumpke scored the highest with a cost of \$18.95 per month for unlimited containers with biweekly recycling. Bullard said they have a cancellation clause that says the contract can only be cancelled if Rumpke agrees to it and he is not happy with this. Fowler said he will work with Rumpke to fix this. We may need to have a special meeting to approve the contract. Smith reminded them that Rumpke called and if we choose them, they need time to get everything scheduled by the first of the year.

**Fiscal Officer Items – October Bank Statement and Electronic Payments signed.**

**Inventory Sheets** – Smith said she distributed inventory sheets today and would like them back by December 14, 2018

**Supply Orders Due by December 7, 2018**, No spending until end of January 2019

**RDI Cost Increase** – Smith said she received a notice from RDI that they were increasing the fee for the connection licenses by 4%. Bullard said do not have a contract with RDI because they want an indemnity clause and we cannot sign an indemnity clause, and they will not give on it. Chief Hall said they are not the same anymore and Smith asked if anyone knew of another company to check into. O’Brien said he would check to see were the county was on getting fiber to us.

**Records Commission Meeting** – Smith said there was enough room for items in the storage room so no need to dispose of anything.

**Comp Time Payout** – O’Brien said our solution was to pay it this time but he is checking with the attorney.

**Painting** – Smith said she went with Arnold to purchase paint and he had a question about the trim and doors. Trustees decided to do ceilings and walls for now and they will look at trim and doors when they do something with the carpet.

**Cemetery** – Buell said there is one tree that died and needs replaced. He will order it. He said the landscaping around the ossuarium would be completed Tuesday. Smith asked if they were putting pavers over the gravel, as it is not handicap accessible. D’Amico said no it will be a gravel path. Buell said that is something they may want to look at In the future.

**Road Department – Requisition** – Bullard said this repair will replace the turbo but may not fix it completely.

**RESOLUTION 18-11-05 APPROVE \$4,502.54 TO FLORA’S DIESEL REPAIR SERVICE INC FOR REPLACEMENT OF FAILED TURBO ON 2008 INTERNATIONAL TRUCK**

Motion: O’Brien  
Second: Bullard

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Vote: D’Amico yes, Bullard yes and O’Brien yes

Bullard said the John Deere tractor will be here in a couple weeks.

**Trustee Items –**

**OTARMA Appraisals** – Smith said the appraiser was scheduled to come November 29 and Chief Hall said he would be at the firehouse. Smith said she could be here.

**Zoning Department –**

**October Zoning Report** – Report was not received.

D’Amico said he received an email from Rippel regarding the quote received from RDI for new computers for the zoning office. She said they told her that their computers are too old to do what they need to do. D’Amico will get an updated quote.

**Future Meeting-**

11/26/18 Trustee Meeting

12/10/18 Trustee Meeting

12/27/18 Employee Interviews, End of Year Meeting and 2019 Organizational Meeting

**Late Items -**

**Cemetery Rules & Ossuarium Pricing** – D’Amico said he had some rules written up and asked that they review them. Bullard said Fowler is the one that helped put the original rules together so maybe we should send them to him to review.

**RESOLUTION MOTION TO ADOURN  
18-11-06**

Motion: O’Brien

Second: Bullard

Vote: D’Amico yes, Bullard yes and O’Brien yes

Meeting recessed by Chairman Bullard at 9:24 P.M.

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Ron Bullard, Trustee

ATTEST:

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Ken O’Brien, Trustee

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Claudia Smith, Fiscal Officer

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Tom D’Amico, Trustee