

BERLIN TOWNSHIP TRUSTEES

7:00 p.m. Trustee Meeting September 10, 18

HELD AT: Berlin Township House, 3271 Cheshire Rd., Delaware, OH

CALL TO ORDER: Ron Bullard, Trustee Chairman

PLEDGE OF ALLEGIANCE: Assistant Fire Chief Joe Pichert led the Pledge of Allegiance

ROLL CALL: Ron Bullard, O'Brien, Tom D'Amico absent and Claudia Smith, Fiscal Officer.

ATTENDANCE: Ray Armstrong, Joe Pichert, M. Schlabig

PUBLIC COMMENT: Bullard asked if there was any public comment an hearing none they moved to the next item on the agenda.

Approval of Minutes -

RESOLUTION 18-09-01 APPROVE THE 8/13/18 SPECIAL MEETING MINUTES AND DISPENSE WITH THE READING OF SAME

Motion: Bullard
Second: O'Brien
Vote: Bullard yes and O'Brien yes

RESOLUTION 18-09-02 APPROVE THE 8/13/18 REGULAR MEETING MINUTES CONTINUED 8/16/18 & 8/22/18 AND DISPENSE WITH THE READING OF SAME

Motion: Bullard
Second: O'Brien
Vote: Bullard yes and O'Brien yes

RESOLUTION 18-09-03 APPROVE THE 8/16/18 FALL ROADS MEETING MINUTES AND DISPENSE WITH THE READING OF SAME

Motion: Bullard
Second: O'Brien
Vote: O'Brien yes and Bullard yes

Old Business -

Fairview Cemetery Update – O'Brien said he thought Rinehart was going to be here to give us an update. He said we might come back to this if he shows up.

Benefits for Part-time Employees – O'Brien said this goes along with the handbook and they are still working on it.

Cemetery Rules Update & Ossuarium Pricing – O'Brien said D'Amico was working on this and nothing was submitted for the meeting so he we should wait for him.

Employee Handbook Update – Nothing has been received yet.

Fall Newsletter – Bullard said we need to be getting this together. O'Brien said D'Amico was working on it.

Health Insurance – O'Brien suggested that we keep it as it is.

Mowing RFP – Bullard said we should get an RFP together for the mowing contract. O'Brien asked if we could just renew the one we have. Bullard said we should get more bids if we do the RFP earlier. O'Brien agreed.

Trash RFP – Bullard said he was meeting with the prosecutors, Delaware Township & Berkshire Township Tuesday to work on the RFP for trash for next year but that we should stay with the contract we have for this year. He said he was told that Rumpke would not be able to handle adding 5,000 more residents so they would not be responding. If we do not get any bids we can stay with what we have. Republic has asked that we delay the two day

BERLIN TOWNSHIP TRUSTEES

7:00 p.m. Trustee Meeting September 10, 18

to pick up till November and the new days would be Wednesday's and Thursday's. Smith asked if one trash company cannot handle trash pickup for three townships why are we doing an RFP together. It may make more sense that each township bid it themselves. Bullard said they thought that if it was a larger group we would get a better price. It was suggested that we word the RFP this way. O'Brien said the trash company can also drop us and then we will not have a trash company. He thinks they have the capacity to keep the three townships together. Bullard said we need to educate the residents on what is recyclable and what is not as stuff that is not recyclable is put in with the recycling.

Contracting for Snow Plowing – Bullard asked to move this to the October 8, 2018 meeting.

Fiscal Officer Items –

Trustees signed the August bank statement and electronic payment list.

Official Certificate of Estimated Resources & Tax Rates for 2019 –

RESOLUTION 18-09-04 APPROVE 2019 OFFICIAL CERTIFICATE OF ESTIMATED RESOURCES AND ACCEPT 2019 TAX RATES AS APPROVED BY THE DELAWARE COUNTY BUDGET COMMISSION-INSIDE MILLAGE @2.10 AND OUTSIDE MILLAGE @5.93 FIRE LEVY

Motion: O'Brien
Second: Bullard
Vote: O'Brien yes and Bullard yes

Invoice from Rinehart Legal Services – Smith said she received the invoice and it was \$232.55 over what we had originally approved.

RESOLUTION 18-09-05 APPROVE UPTO AN ADDITION \$2,000 TO RINEHART LEGAL SERVICES LTD FOR LEGAL SERVICES

Motion: Bullard
Second: O'Brien
Vote: Bullard yes and O'Brien yes

Cemetery – Bullard said the landscaping is being installed around the ossuarium.

Fire Department –

Requisitions –

RESOLUTION 18-09-06 APPROVE \$3,566.80 TO CREWSENSE CALLBACK STAFFING SOLUTIONS LLC FOR PRO PLAN SCHEDULING AND PAYROLL SOFTWARE

Motion: O'Brien
Second: Bullard
Vote: Bullard yes and O'Brien yes

Upgrade Internet Services - Pichert said they need to upgrade the internet service at the firehouse, as the current speed was not enough for the equipment that they have.

Pichert said they are also upgrading the lighting at the firehouse and are using the same contractor that was used to do the lights in the township hall.

Road Department –

2019-Posted Roads – Bullard said he does not think they need to post any and said the county does not post any either. He said there is no benefit to us and it is not a deterrent from keeping someone from driving an overweight truck there. The trucking company can go the county engineer and pay for a permit, and then be able to drive the trucks on those roads. O'Brien said we should do it because there was a time when there was a wreck on 36/37 and all the traffic was coming down Sweeny Road and Roloson Road. He said \$10,000 worth of damage was done to Sweeny Road in one hour and the sheriff said they sent them there. O'Brien will check with the sheriff and with Brown Township trustees to see if they will be posting Baker Road, as it requires both of the townships to agree to it. Bullard said

BERLIN TOWNSHIP TRUSTEES

7:00 p.m. Trustee Meeting September 10, 18

it would make sense to list Roloson, Sweeney and Plunket, which can be done without other townships approval.

Bullard said every year we replace the small tractor and this year we used more hours than in the past. The price from the vendor has changed from \$100 an hour to \$120 an hour so the cost will be about \$3,000 to change it out. Irwin is trying to get a bid from another dealership.

Trustee Items –

Township Painting Proposal – O’Brien asked if we had any references on the quotes that we have received and Bullard said he used one of them and they were happy with them. Bullard said we also have an employee that could do and asked Rippel to get a quote from him. They said D’Amico should be the one to make the recommendation.

Trustee Participation at Open House – O’Brien asked what role the trustees play at the open house and Bullard said they buy the hot dogs and buns and then cook them. The cost is divided between the three of them.

Sunshine Law & Ethics Training – O’Brien said they can designate someone to go to the training on their behalf and thinks Loveless as a new employee should go. Smith said Rippel asked her to ask them if they want the zoning employees to go it. O’Brien said he has not seen them violate the ethics law and so he does not think they need to go.

RESOLUTION 18-09-07 APPROVE AUTHORIZING DAVID LOVELESS ATTEND THE OHIO ETHICS & SUNSHINE LAW TRAINING AT HIS REGULAR RATE OF PAY AND TO REPRESENT INDIVIDUALLY EACH OF THE THREE TRUSTEES

Motion: O’Brien
Second: Bullard
Vote: O’Brien yes and Bullard yes

Zoning Department –

RPC Representative – O’Brien said when he went to the RPC meeting regarding Evans Farms they agreed to make an application to the railroad for a pedestrian bridge and to coordinate the work with the county engineer since it is supposed to be a walkable community. He said he loves being the RPC alternate and wants to continue to be but not the RPC representative.

RESOLUTION 18-09-08 APPROVE APPOINTING DAVID LOVELESS AS BERLIN TOWNSHIPS RPC REPRESENTATIVE

Motion: O’Brien
Second: Bullard
Vote: O’Brien yes and Bullard yes

Computer Quote -O’Brien said they received a quote for a new computer he thinks is for Rippel and he senses that she wants it but he was not sure why she needs it. Bullard said until someone steps up and says they want a computer he is not ready to do anything with it. O’Brien said he is not opposed to it if it is justified but he wants to hear from her why she needs it.

Late Items -

Smith said Armstrong sent an email stating that he was interested in being on the BZC.

RESOLUTION 18-09-09 APPROVE APPOINTING RAY ARMSTRONG TO THE BZC AS 2ND ALTERNATE

Motion: Bullard
Second: O’Brien
Vote: Bullard yes and O’Brien yes

RESOLUTION 18-09-10 APPROVE UPTO \$2,700 TO MAZANEC, RASKIN & RYDER CO. LPA FOR LEGAL FEES INVOLVING THE STARK

BERLIN TOWNSHIP TRUSTEES

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**COUNTY INSURANCE GROUP THAT WE ARE A PART OF
REGARDING OPEC LITIGATION**

Motion: Bullard
Second: O'Brien
Vote: Bullard yes and O'Brien yes

Future Meetings -

9/24/18 Trustee Meeting
10/8/18 Trustee meeting
10/21/18 Fire House Open House 1-3
10/22/18 Trustee Meeting
11/12/18 Trustee Meeting

**RESOLUTION MOTION TO ADJOURN
18-09-11**

Motion: O'Brien
Second: Bullard
Vote: O'Brien yes and Bullard yes

Meeting recessed by Chairman Bullard at 9:12 P.M.

Ron Bullard, Trustee

ATTEST:

Ken O'Brien, Trustee

Claudia Smith, Fiscal Officer

ABSENT

Tom D'Amico, Trustee