

BERLIN TOWNSHIP TRUSTEES

7:00 p.m. Regular Meeting September 25, 17

HELD AT: Berlin Township House, 3271 Cheshire Rd., Delaware, OH

CALL TO ORDER: Steve Flaherty, Trustee Vice Chairman

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was led by Toni Korleski

ROLL CALL: Ron Bullard Absent, Steve Flaherty, Adam Fleischer and Claudia Smith, Fiscal Officer.

ATTENDANCE: Craig Hall, Joe Pichert, Joe & Toni Korleski, Barbara Schanck, Candice Myers and Todd Faris

PUBLIC COMMENT: Flaherty asked if there were any public comments. Candice Myers from the Health Department asked if we get the information that they send out and Flaherty said we do and we post them to the website and social media if they apply to Berlin Township residents.

RESOLUTION 17-09-14 APPROVE THE 9/11/2017 FALL ROADS MEETING MINUTES AND DISPENSE WITH THE READING

Motion: Flaherty
Second: Fleischer
Vote: Flaherty yes and Fleischer yes

RESOLUTION 17-09-15 APPROVE THE 9/11/2017 REGULAR MEETING MINUTES AND DISPENSE WITH THE READING

Motion: Flaherty
Second: Fleischer
Vote: Flaherty yes and Fleischer yes

FISCAL OFFICE:

KLA Risk Meeting – Smith said they meet with the KLA Risk Consultant who said we need to get a Sexual Harassment/Anti-Harassment Policy, a Medical Marijuana Policy and that we need to be reviewing the employee handbook annually. She said she would review it but Smith received an email from her today that suggested that we contact a consulting firm that deals with Public Entity Human Resources. Smith said they paid Brosius to review the handbook so she doesn't know if that is necessary. Flaherty said everything that we have changed in it has been approved by the prosecutor so he's fine with them reviewing it as opposed to an outside firm reviewing it again. She also said that we should be giving each employee a hard copy of it every year which we have not done in the past. Flaherty said the medical marijuana does not take effect until September 2018 so right now it should be zero tolerance. After that we will need to see where we can go. He said a lot of employers are struggling with it and he thinks the OTA has been looking into it. Smith said she also sent her a copy of their hall rental form as she said there needed to be a hold harmless clause in it and she sent her back two examples of other township hall rental forms.

OLD BUSINESS –

Cemetery Updates/Columbarium's – Flaherty said he spoke with the new guy and he is reviewing our stuff but at this time we are looking at a sixteen week lead time approval so we will need to time it up with foundations next year.

Color Copier – Smith said she looked at the revised prices Flaherty sent to her from Capital and it would save us \$147 from their original price. After speaking with Rippel today she found out that she was printing the monthly zoning reports, the BZC/BZA attendance sheets, etc in color. Flaherty said they can be gray scale. Smith said she is not doing that anymore so they might not see as much ink being purchased. Flaherty said when he saw the email he didn't think it reduced it that much. By using the copier, it would be a better alternative. Smith said it is supposed to be below state bid contract. Flaherty said Rippel just purchased ink for her printer so it should last her through this year and next year if she starts using the copier more. Smith said she will get a written quote for the next meeting.

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Newsletter – Fleischer said Rippel put a sample on the trustees table today. Pichert said they had a page that discussed the fire levy that would not fit in the newsletter but they wanted to see if the extra page could be added to it. Rippel was calling Ohio Wesleyan to see what the extra cost would be.

RESOLUTION 17-09-16 APPROVE \$750.00 FOR ADDITIONAL PRINTING/SERVICES FOR THE FIRE LEVY FACT SHEET TO BE INCLUDED WITH THE PRINTING OF THE FALL NEWSLETTER

Motion: Flaherty
Second: Fleischer
Vote: Fleischer yes and Flaherty yes

Mowing RFP - Flaherty said he asked Irwin to get a price on a mower so they could do a comparison of what the cost would be to the township. He got a state bid price of \$13,509 on a 72-inch diesel grasshopper mower. They discussed how many people it would take to get it done. Flaherty said they will continue to look at it as he knows Orange and Genoa do their own.

7:30 P.M. TIME CERTAIN*BZC 16-009 EASTSTONE CROSSING MODIFICATION

Todd Faris presented the new plans for Eaststone Crossing with the modifications removing the Roll property. He stated that it had the same number of lots as in the previous layout but was reconfigured to remove the Roll property. They told it back to the BZC since the trustees decided that it was a major change and the BZC has approved it. The Roll property is still zoned PRD with R2 override.

RESOLUTION 17-09-17 TAKE BZC’S RECOMMENDATION TO APPROVE BZC 16-009 EASTSTONE CROSSING MODIFICATION

Motion: Flaherty
Second: Fleischer
Vote: Fleischer yes and Flaherty yes

CEMETERY –

Flaherty said they had a hearing last Friday on Fairview Cemetery where they are moving to dissolve the corporation and get the cemetery sold. He said the receiver is saying they may have a buyer for one part or the other, where before they said it was going to go all as one. He said there is still a chance that we could get it but they are still very confident that they can sell it.

FIRE DEPARTMENT:

Requisitions – Assistant Chief Pichert said they are trading in the old iPads which are with \$125 to \$200 a piece.

RESOLUTION 17-09-18 APPROVE \$83,067.20 TO APPLE STORE FOR THREE IPAD PROS WITH APPLE CARE+

Motion: Fleischer
Second: Flaherty
Vote: Flaherty yes and Fleischer yes

Captain Position – Assistant Chief Pichert said they have selected Scott Alan Brown for the full-time captain position pending results from his OP & F exam and any other screenings. Chief Hall said this is the first time that they have hired a captain that has not been from the department and they went through a lengthy interview.

RESOLUTION 17-09-19 APPROVE HIRING A FULL-TIME FIRE CAPTAIN FOR THE BERLIN TOWNSHIP FIRE DEPARTMENT AND ESTABLISHING THE TERMS AND CONDITIONS OF SUCH EMPLOYEMENT

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PREAMBLE

WHEREAS, the Board of Trustees of Berlin Township, Delaware County, Ohio (the "Township") desires to hire an individual as a fulltime firefighter for the Township; and WHEREAS, it is in the best interest of Township and its residents to establish and clarify the terms and conditions of employment for full-time fire captain, and WHEREAS, it is in the best interest of the Township and its residents to provide certain additional benefits to this employee as a form of compensation;

RESOLUTION

NOW, THEREFORE, be it resolved by the Board of Trustees of Berlin Township, Delaware County, Ohio (the "Board") that the following Resolution be and is hereby adopted: RESOLVED, that the Township hereby appoints and employs SCOTT ALAN BROWN (hereinafter referred to as the "Employee") as a full-time fire captain for the Berlin Township Fire Department, subject to the following terms and conditions of employment, with effective date to be determined by the Fire Chief pending the results of an OP&F medical exam.

Motion: Fleischer
Second: Flaherty
Vote: Flaherty yes and Fleischer yes

Chief Hall said that Malachi Swanson and Brent Hohenberger have completed their orientation packets and everything and is recommending them be removed from probation.

RESOLUTION 17-09-20 APPROVE MALACHI SWANSON AND BRENT HOHENBERGER BE REMOVED FROM PROBATION AND BE MOVED TO THE NEXT PAY RANGE OF \$13.35 AN HOUR.

Motion: Flaherty
Second: Fleischer
Vote: Fleischer yes and Flaherty yes

Assistant Chief Pichert said they would be holding meetings with HOA's and residents to answer questions about the fire levy.

ROAD DEPARTMENT: Flaherty said he thinks we are all done with the onyx.

TRUSTEE ITEMS – Nothing.

ZONING DEPARTMENT:

July Zoning Report – Flaherty said we have not had as many new homes this month.

FUTURE MEETINGS:

- 10/5/17 Evans Farms
- 10/9/17 Trustee Meeting & Boatman BZC Hearing
- 10/23/17 Trustee Meeting
- 10/29/17 Open House
- 11/13/17 Trustee meeting

Flaherty said there will be a meeting October 5, 2017 at 6:00 p.m. at the township hall with all the parties involved with Evans Farms to discuss a master agreement with Evans as the New Community Authority so that everyone has a voice and understands what their roles are. He said Bob Lamb will come to that meeting to discuss the 36/37 corridor.

LATE ITEMS:

Flaherty said they received an email from Trebel regarding a resolution to authorize someone to be able to sign the PUCO renewal applications for the electric and natural gas government aggregation.

RESOLUTION 17-09-21 APPROVE DESIGNATING TRUSTEE FLAHERTY TO SIGN ANY ANY DOCUMENTS PERTAINING TO THE TOWNSHIP CERTIFICATION RENEWALS FOR THE ELECTRIC AGGREGATION PROGRAM AS NEEDED BY SCOTT BELCASTRO

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Motion: Flaherty
Second: Fleischer
Vote: Fleischer yes and Flaherty yes

Flaherty said they also received an email from the prosecutor's office that the Ohio statute changed as that now we can restrict transient vendors in our solicitation policy, It does not go into effect until September 29, 2017 so we can't make any rules before that but is something that we need to look at.

**RESOLUTION MOTION TO ADJOURN
17-09-22**

Motion: Fleischer
Second: Flaherty
Vote: Flaherty yes and Fleischer yes

Meeting adjourned by Vice Chairman Flaherty at 8:03 p.m.

ABSENT
Ron Bullard, Trustee

ATTEST:

Steve Flaherty, Trustee

Claudia Smith, Fiscal Officer

Adam Fleischer, Trustee