

BERLIN TOWNSHIP TRUSTEES

7:00 p.m. Regular Meeting October 23, 17

HELD AT: Berlin Township House, 3271 Cheshire Rd., Delaware, OH

CALL TO ORDER: Ron Bullard, Trustee Chairman

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was led by Craig Hall

ROLL CALL: Ron Bullard, Steve Flaherty, Adam Fleischer and Claudia Smith, Fiscal Officer.

ATTENDANCE: Rita & Ray Armstrong, Craig Hall, Scott Belcastro & Chris Paykoff

PUBLIC COMMENT: Bullard asked if there were any public comments. Hearing none they proceeded to the next item on the agenda.

RESOLUTION 17-10-14 APPROVE THE 10/9/2017 MEETING MINUTES AND DISPENSE WITH THE READING

Motion: Flaherty
Second: Fleischer
Vote: Bullard yes, Flaherty yes and Fleischer yes

FISCAL OFFICE:

Liquor Permit Renewal – Smith said they received a notice from The Division of Liquor Control asking if we have any objection to the renewal of the permit for Waters Edge.

RESOLUTION 17-10-15 BOARD DOES NOT REQUEST A HEARING WITH THE OHIO DIVISION OF LIQUOR CONTROL FOR WATERS EDGE SPORTS GRILL & PATIO

Motion: Bullard
Second: Fleischer
Vote: Bullard yes, Flaherty Abstain and Fleischer yes

OLD BUSINESS –

Cemetery Updates/Columbarium's – Flaherty said he did not have anything new. Bullard said this goes with the SPBRA fund and said we will just put the money back into the general fund and then spend it out of there when we do get ready to purchase the columbarium. Flaherty gave an update on the owners of Fairview Memorial Cemetery and said the receiver still feels he will find a buyer for it. Smith asked if we were waiting on an estimate for the columbarium and Flaherty said we were waiting on a drawing of the ossuarium structure that is being designed for us. Smith asked if they are the only company that sells them and Flaherty said they were. He said we sent them our layout of our space and landscape architect design and they are having their engineer to sign off on how many pounds it will be and how deep our footers should be so it will not sink. A certified set of plans is what we are waiting on. Smith asked if they were planning on renewing the SPBRA and Bullard said he didn't think we needed to as we can use the money out of the general fund. Flaherty agreed.

SPBRA –

RESOLUTION 17-10-16 APPROVE MOVING MONEY IN THE SPBRA ACCOUNT BACK TO THE GENERAL FUND BECAUSE OF FIVE YEAR LIMITATION

Motion: Bullard
Second: Flaherty
Vote: Flaherty yes, Fleischer yes and Bullard yes

Updated Website/Hall Rental Calendar – Flaherty said they were ready to go live with the website. Rippel was contacting Accent to get what needed to be done for people to see the calendar.

Temporary Snow Plow Helpers – Bullard said they had two applications and Irwin was impressed them so Bullard is recommending that Irwin continue with the interview process and possibly hire them at a rate that is representative of their experience.

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Mowing – Bullard said someone contacted Irwin and would be submitting an application for mowing and we have the price for mowers we just need to decide what we want to do. Smith said her concern is that a landscape company is going to work around the weather and asked if the employees were scheduled to work Monday, Tuesday and Wednesday but it rains will Irwin change their scheduled days to work around rain. Flaherty said what they discussed before was hiring two full-time positions with the second person be a seasonal full-time person where they would work the same hours as the road department and would be responsible for mowing and the days they are not mowing they are assisting the road department with other things. We were hoping we could get a snow plow person for the winter and the same person mow in the summer, spring and fall. Bullard asked if we should move forward on getting a RFP and Flaherty asked if we would rather go that way than hiring employees and Bullard said so we have the numbers to compare it with. Flaherty said he is against sending it out for an RFP if we don't intend to execute it as it is not looked upon highly. Smith asked if we could just ask companies to give us a quote so we have something to compare it to. Flaherty said he knows of two companies he can get a quote from.

2018 Road Improvement Program – Bullard said Irwin was working on the list and looking at the cost of black onyx as it was coming to the time to redo the roads that we did three years ago. Flaherty said it was to last five to six years. Bullard said the company recommends three to five and the sealing is still in good shape. Flaherty said they changed the formulization from the first year and we were the first ones to try it.

Rules of Use of Township Vehicles – Bullard said he was still waiting on feedback from Fowler but Smith surveyed most of the county townships and none of them are allowing trucks to go home at night. He said we will need to make a definitive statement at some point.

Updated Hall Rental Form - Bullard said he was still waiting on feedback from Fowler.

CEMETERY – Nothing else.

FIRE DEPARTMENT:

Requisitions: Bullard asked what they did with the old gear and Hall said it just sits down there. They do not encourage you to sell it and the place he worked before would shred it. Bullard wondered if fire departments that needed it could use it and Hall said the NFPA only allows you to have it for ten years and if we gave it to someone and something should happen we would be liable. Smith asked if they wash them and Hall said every time they are in a fire they get washed. Hall said some of the gear has not reached the expiration date so if they go on a fire they have a backup set.

RESOLUTION 17-10-17 APPROVE \$12,024 TO PHOENIX FIRE SAFETY OUTFITTERS FOR FOUR PAIRS OF TURNOUT COATS, PANTS, GLOVES IN LARGE & MEDIUM AND ONE PAIR OF FIREFIGHTER BOOTS

Motion: Fleischer
Second: Bullard
Vote: Flaherty yes, Fleischer yes and Bullard yes

Hall said Kirby finished his EMA training and has asked to come back to the department and Hall said they still have his uniform and gear and is recommending that he be rehired.

RESOLUTION 17-10-18 APPROVE HIRING RYAN KIRBY AS PART-TIME FIREFIGHTER AT THE RATE SET FOR THAT POSITION EFFECTIVE IMMEDIATELY BASED UPON THE FIRE CHIEF'S RECOMMENDATION

Motion: Fleischer
Second: Bullard
Vote: Fleischer yes, Bullard yes and Flaherty yes

ROAD DEPARTMENT: Bullard said the 1997 truck has significant rust and a big crack in the frame. Irwin was just made aware of it Thursday and they found a place in Mt. Vernon that can fix the frame and they will take it and see if it will be suitable to be used to plow snow this year. They will get an estimate to see if it is worth repairing. Smith asked if that

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was part of their vehicle inspections that they are supposed to do and Bullard said that is how they found it as it hasn't been used since the spring.

TRUSTEE ITEMS: Nothing.

ZONING DEPARTMENT: Flaherty asked if a referendum had been submitted yet and Smith said they asked for the resolution but she hasn't seen anything else. Flaherty said we had to certify that everything looks okay and we would have to have a special or emergency meeting to do so.

FUTURE MEETINGS:

- 11/13/17 Trustee Meeting
- 11/27/17 Trustee Meeting
- 12/11/17 Trustee Meeting
- 12/27/17 End of Year Meeting

LATE ITEMS:

Scott Belcastro with Trebel gave an update on where the rates were going for the electric aggregation program and stated that we will be going out for bid as our current contract ends March 2018. He hopes to have the bids in by November 10th and have them for the trustee meeting on November 13, 2017.

Bullard said Smith forwarded them an email regarding the OPEC and Flaherty said he was going to ask Paul LaFayette about it. Flaherty said through the court order we are not going anywhere we are still with Jefferson Health and we are there until the court order is settled.

**RESOLUTION MOTION TO ADJOURN
17-10-19**

- Motion: Fleischer
- Second: Flaherty
- Vote: Fleischer yes, Bullard yes and Flaherty yes

Meeting adjourned by Vice Chairman Flaherty at 8:18 p.m.

Ron Bullard, Trustee

Steve Flaherty, Trustee

ATTEST:

Claudia Smith, Fiscal Officer

Adam Fleischer, Trustee