

BERLIN TOWNSHIP TRUSTEES

7:00 p.m. Regular Meeting September 11, 17

HELD AT: Berlin Township House, 3271 Cheshire Rd., Delaware, OH

CALL TO ORDER: Ron Bullard, Trustee Chairman

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was led by Trustee Flaherty

ROLL CALL: Ron Bullard, Steve Flaherty, Adam Fleischer Absent and Claudia Smith, Fiscal Officer.

ATTENDANCE: Craig Hall, Joe Pichert, Graeme Quinn, Joe & Toni Korleski, Tom Curtin, Larry Buell and Chet Heid

PUBLIC COMMENT: Bullard asked if there were any public comments. Hearing none they moved on to the next item on the agenda.

RESOLUTION 17-09-02 APPROVE THE 8/14/2017 REGULAR MEETING MINUTES AND DISPENSE WITH THE READING

Motion: Bullard
Second: Flaherty
Vote: Bullard yes and Flaherty yes

RESOLUTION 17-09-03 APPROVE THE 8/7/2017 SPECIAL MEETING MINUTES AND DISPENSE WITH THE READING

Motion: Flaherty
Second: Bullard
Vote: Bullard abstain and Flaherty yes

FISCAL OFFICE:

Trustees signed the August bank statement and electronic payment sheets.

RESOLUTION 17-09-04 APPROVE 2018 OFFICIAL CERTIFICATE OF ESTIMATED RESOURCES DATED AUGUST 17, 2017 AS PROVIDED BY AUDITOR KAITSA, PROSECUTOR O'BRIEN, TREASURER PETERSON

Motion: Bullard
Second: Flaherty
Vote: Flaherty yes and Bullard yes

RESOLUTION 17-09-05 ACCEPT THE COUNTY AUDITOR'S ESTIMATED 2018 TAX RATES TO BE LEVIED-INSIDE MILLAGE @2.10 AND OUTSIDE MILLAGE @2.98 FIRE LEVY

Motion: Flaherty
Second: Bullard
Discussion: Smith said this will change if the fire levy passes.
Vote: Flaherty yes and Bullard yes

Color Copier – Smith said she got quotes on a color copier as they are spending \$1,200 to \$1,500 on color ink for Rippel's printer to print pictures that are taken for violations. The quote she received is for 3,000 black & white copies per month which they currently have 1,500 black & white copies per month but went over last year. She thinks it was due to the zoning office updating all the zoning books with all the hearings we had last year and since they changed their procedure they may not need to increase their copy totals. Bullard asked if it was state bid contract and Smith said she did not ask that but will check. Flaherty said it makes sense to do as they take care of the machine and provide ink and toner. Heid said he doesn't think they print out that many pictures but since then he keeps the pictures on the camera and only prints what he needs, where before all pictures would be printed and then deleted off the camera. Flaherty said to use a color copier where the toner is covered would be in our best interest over using the printer.

BERLIN TOWNSHIP TRUSTEES

7:00 p.m. Regular Meeting September 11, 17

OLD BUSINESS -

Cemetery Updates/Columbarium's – Flaherty said he is still waiting on updates on the Columbariums and updated drawings from the landscaper.

*******7:15 P.M. TIME CERTAIN***PRESERVATION PARKS*******

Tom Curtin with Preservation Parks said they have a levy on the ballot this November and said they are asking voters to renew the .610 of a mil levy they currently have so there will be no increase there, but they are asking voters to approve a .310 of a mil increase. He showed a power point presentation that explained the reason they are asking for the increase and what their plans are for the money. He said the board would like to have a park in every township. He said they are doing something different with their picnic shelters and making them so they can be used all year round and they are making them big enough to accommodate an entire grade, as when schools come they typically bring all the third grade classes which could be one hundred students. He said they are very interested in working with their neighbors to acquire land for more parks. They do a lot of restoration work when they buy park land and that is planting trees and prairies as well as maintaining those areas. They also use the money for education out reach. The program has been very well attended reaching 9,000 students last year. Bullard asked if there were any plans to put a park in Berlin Township and Curtin said they are interested in it but they need someone that wants to sell us their land in order to do so.

*****7:30 P.M. TIME CERTAIN***BZC 17-006 BOATMAN INC ZONING HEARING******

Bullard asked Smith if the hearing had been advertised and she said it had. He said they received a letter from the applicant asking that the hearing be tabled to October 9, 2017.

**RESOLUTION APPROVE TABLING HEARING BZC 17-006 BOATMAN/SAVKO TO
17-09-06 OCTOBER 9, 2017 AT 7:30 P.M. TIME CERTAIN**

Motion: Bullard
Second: Flaherty
Vote: Bullard yes and Flaherty yes

OLD BUSINESS CONTINUED -

Cemetery Updates - Flaherty said the prosecutor's office is moving forward with a disillusion hearing on September 22, 2017 to dissolve the cemetery and turn it over to the township or sell it. The receiver is 95% confident that he has a buyer for the property and will sell both partials and the families will be compensated and the receiver will be paid. Flaherty said he will attend the hearing and stress to the courts that they do their due diligence that who they pick is someone that is capable of running a cemetery.

Road Department Job Description – Bullard said he had the updated job description.

**RESOLUTION APPROVE UPDATED ROAD SUPERINTENDENT JOB
17-09-07 DESCRIPTION PER THE AUGUST 26, 2017 UPDATE
WITH THE ADDITIONS SPECIFICALLY FOR CEMETERY
RELATED FUNCTIONS**

Motion: Bullard
Second: Flaherty
Vote: Bullard yes and Flaherty yes

Updated Website/Hall Rental Calendar – Flaherty said Rippel is meeting with Dave to go over the final website. He sent a sample which is mobile friendly and easier to find information. She is watching a YouTube video that Accent sent her on how to create a Google calendar which David will then put out on the website for viewing only of hall rental activities. Flaherty said they will start the multi day rentals in January with new times and time slots. If someone wants it for the whole day they can rent both slots. Smith asked if there were going to be rules put in place as she asked to rent the hall and was told it was already rented and then was told that the people didn't want it. It should not be booked unless the deposit has been collected. Flaherty said that makes sense, the first with money gets it and he will address it and tailor the form per time slot. Smith said the only problem she sees with this is that the custodian will not be able to come in and clean between rentals. Flaherty said also if there is any damage and there have been two people how do

BERLIN TOWNSHIP TRUSTEES

7:00 p.m. Regular Meeting September 11, 17

you know who did it. He said it has pros and cons. Flaherty said if it is rented all day we can say the cost is double of we can give them a break on renting it all day. He will work with Rippel on it.

OPEC – Flaherty said with the court order they pushed us back into the Jefferson Plan as of June, 2017, basically back to the way we were. Bullard said the next hearing is in December so if we want to change we need to do something and he checked with Fowler who said if it benefits the township to withdraw from OPEC, we can do that. Flaherty said he thinks it is time for the township to analyze their options.

First Commonwealth Bank – Smith said she only had one positive pay exception this month so they may have the problem they were having corrected.

*****8:00 P.M. TIME CERTAIN***BOB LAMB ECONOMIC DEVELOPMENT*****

Did not show

Newsletter – They discussed the articles to put in the newsletter and decided to have the articles in by the next meeting.

RESOLUTION APPROVE \$1,500 FOR FALL 2017 NEWSLETTER PRINTING AND MAILING
17-09-08

Motion: Bullard
Second: Flaherty
Vote: Flaherty yes and Bullard yes

**FIRE DEPARTMENT:
Requisitions -**

RESOLUTION APPROVE \$8,083.25 TO FIRE SAFETY SERVICES FOR FIRE SAFETY GEAR
17-09-09

Motion: Bullard
Second: Flaherty
Vote: Flaherty yes and Bullard

Captain Position –Chief Hall said they had two apply and they are conducting second interviews and will have a recommendation at the next meeting.

RESOLUTION APPROVE LEASE AGREEMENT TO ACCOMMODATE THE DELAWARE COUNTY EMS AT THE BERLIN TOWNSHIP FIRE DEPARTMENT PHYSILLATTY AND THE LEASE IS ADOPTED BY THE DELAWARE COUNTY COMMISSIONERS PURSUANT TO RESOLUTION 11-137 AND RESOLUTION 17-817
17-09-10

Motion: Bullard
Second: Flaherty
Vote: Bullard yes and Flaherty yes

CEMETERY –

StewCare 2018 Mowing Contract – Bullard said they received a letter from StewCare saying that they would not be renewing the mowing contract after the first of the year. He said we need to look at bidding it or see how we can do it. He was going to ask if they would consider doing the chemical applications as that is something that we are not licensed to do. Flaherty said he has already started working on this and made a mock RFP. By doing an RFP we can take the lowest qualified candidate. If we do a bid, we have to take whoever bids the lowest. Flaherty said we can get the RFP out this year so it can take place next April. He'll have a draft for the first October meeting. He has already contacted three landscape companies to let them know it's coming. He can separate out the mowing and the fertilizing or put it all together. Bullard said the other option is that they are having trouble getting snow plow drivers so we could use this money to hire someone full-time to plow snow and mow grass. There would be a lot of startup expense in purchasing mowers but it's an option. Buell suggested buying a mower and hiring two part-time helpers in the

BERLIN TOWNSHIP TRUSTEES

7:00 p.m. Regular Meeting September 11, 17

summer to mow and trim. Buell said they were pouring foundations on September 26, 2017.

**ROAD DEPARTMENT:
Posted Roads –**

**RESOLUTION APPROVE NOT POSTING ANY ROADS IN 2018
17-09-11**

Motion: Bullard
Second: Flaherty
Vote: Bullard yes and Flaherty yes

Snow Plow Helpers – Flaherty said we will explore this option and we have posted it on the sign and Irwin had a couple people interested but they had obligations that took precedent. He will post it on Facebook and the new website. Bullard said the trustees can drive the Ford pickup without having a CDL, to help out. Buell said he had his CDL and in an emergency could help.

TRUSTEE ITEMS – Nothing.

ZONING DEPARTMENT:

July Zoning Report – Smith said she did not receive the report. Heid said the prosecutor’s office has filed against RCD about the lights. He said with Fowlers prompting he has looked at it during the day and also at night and taken more pictures to see if anything has changed and he has not noticed any changes. He stated they have processed sixteen new home permits. Bullard said we are ahead in home permits but behind in zoning applications and doesn’t think we will get any other zoning applications until they get the sewer plant done.

Set Hearing Date for Eaststone Crossing Modification -

**RESOLUTION APPROVE HEARING BZC 16-009 EASTSTONE CROSSING
17-09-12 MODIFICATION ON SEPTEMBER 25, 2017 AT 7:30 P.M. TIME
CERTAIN**

Motion: Flaherty
Second: Bullard
Vote: Flaherty yes and Bullard yes

LATE ITEMS: None

FUTURE MEETINGS:

- 9/25/17 Trustee Meeting
- 10/9/17 Trustee meeting & Boatman BZC Hearing
- 10/23/17 Trustee Meeting
- 10/29/17 Open House

**RESOLUTION MOTION TO ADJOURN
17-09-13**

Motion: Flaherty
Second: Bullard
Vote: Flaherty yes and Bullard yes

Meeting adjourned by Chairman Bullard at 9:11 p.m.

Ron Bullard, Trustee

ATTEST:

Steve Flaherty, Trustee

Claudia Smith, Fiscal Officer

ABSENT

Adam Fleischer, Trustee

BERLIN TOWNSHIP TRUSTEES

7:00 p.m.

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September 11,

17