

BERLIN TOWNSHIP TRUSTEES

7:00 p.m. Regular Meeting June 16, 17

HELD AT: Berlin Township House, 3271 Cheshire Rd., Delaware, OH

CALL TO ORDER: Ron Bullard, Trustee Chairman

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was led by Joe Pichert

ROLL CALL: Ron Bullard, Steve Flaherty (Arrived late), Adam Fleischer and Claudia Smith, Fiscal Officer.

ATTENDANCE: Craig Hall, Joe Pichert, Chet Heid, David Harris and Chris Paykoff

PUBLIC COMMENT: Bullard asked if there were any public comments. Hearing none they moved on to the next item on the agenda.

RESOLUTION 17-06-01 APPROVE THE 5/22/2017 REGULAR MEETING MINUTES AND DISPENSE WITH THE READING

Motion: Bullard
Second: Fleischer
Vote: Bullard yes and Fleischer yes

Trustee Flaherty arrived at 7:03 p.m.

**FISCAL OFFICE:
May Bank Statement Signed –**

2018 Budget – Smith asked if anyone had any questions about the budget. Flaherty asked if she could send them the spreadsheet for the five-year plan.

Smith said Rippel asked that they set a hearing date for The Pines which she will be turning over to us and the developer had asked that we hear it on July 10th.

RESOLUTION 17-06-02 APPROVE HEARING BZC 16-012 THE PINES ON JULY 10, 2017 AT 7:30 P.M. TIME CERTAIN

Motion: Bullard
Second: Fleischer
Vote: Bullard yes, Flaherty yes and Fleischer yes

April and May Electronic Payments Signed –

OPEC – Bullard said he talked to the director of the OPEC consortium who said the concern they had was that they raised the rates but it was not knocking the unpaid balance down. He said we have until the end of June to opt out of the consortium or we will be in it for another three years. He said there is a grace period that says we can rescind that opt out thru the end of August. He suggested we have Frank Harmon come in and talk about it and see what our other options are for insurance. Bullard will write the letter and contact Harmon to come to the July meeting.

RESOLUTION 17-06-03 APPROVE OPTING OUT OF THE OPEC CONSORTIUM BY THE END OF JUNE 2017

Motion: Bullard
Second: Flaherty
Vote: Flaherty yes, Fleischer yes and Bullard yes

OLD BUSINESS:

Cemetery Updates/Columbarium’s – Flaherty said he called the columbarium company today and had not heard back. Received a note from the landscaper and said he was still waiting on the 2017 updated quotes and had not heard back. He gave an update on the situation with Fairview Cemetery and his dealings with the receiver. He was able to get Evans All Around Landscaping Co to take over the maintenance as she has family located there. He said no one is interested in purchasing the cemetery but there were people

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interested in the lot behind it. Flaherty said he told the receiver if the township ends up taking it over they would like to have that lot with it also.

Road Department Job Description – Bullard said he had all the information he just had to do the work.

Updated Website/Hall Rental Calendar – Flaherty said they have looked at doing updates to the website and provided an estimate and example of what the new township website would look like from a company that ComputerSmith works with. Accent will be working with Rippel to get the Google calendar set up for the hall rentals and it will be added to the website for the public to see as a read only view where they will be able to see when trustee and zoning meetings are and when the hall has been rented. Time slots for rentals could be 11 a.m. to 2 p.m. and 4 p.m. to 8 p.m. David Harris from Alpha Dog Inc. was there to answer questions. Bullard said the \$4,800 is the startup cost and Harris said it was for development and design. Bullard said then the \$2,400 gets us a year of maintenance and if we have to go through any revision upgrades is in that \$2,400. Harris said training is included in this also. They will teach us how to create our own website and they will keep people from hacking into our site. He said it is up to us as to how much we want them to do for us. He said hosting is done by ComputerSmith and maintenance will be done by him. Flaherty said we are allotted six hours a month whether we use it or not. Flaherty said Wordpress is much easier to use than what we are currently using. Bullard asked if there were any Wordpress sites that we could take a look at and Harris told us a few. Fleischer said he would like to decide at the July meeting.

Cloud Estimate/Sonicwall Upgrade – Flaherty said the only differences he sees between ComputerSmith and Accent are that Accent give 1 tb of storage and Computer Smith gives 16 gb of storage but for each additional gig its only \$1.99 so 16 gb is estimated on more than what we are currently using. ComputerSmith’s cost included handling everything for us and Accent added an additional \$500 a month to handle it for us. Bullard said he received a call from Spectrum and Flaherty said he would call them back.

RESOLUTION 17-06-04 APPROVE ESTIMATE # 8739 FOR \$1,990.00 PLUS \$1,000.00 FOR POTENTIAL ONSITE SERVICES AT \$125 AN HOUR TO COMPUTERSMITH FOR SONICWALL SECURE UPGRADE AT THE FIRE STATION AND THE TOWNSHIP HALL TO BE MANAGED BY TRUSTEE FLAHERTY

Motion: Bullard
Second: Fleischer
Vote: Flaherty yes, Fleischer yes and Bullard yes

RESOLUTION 17-06-05 APPROVE ESTIMATE #917 FOR \$4,000 TO COMPUTERSMITH FOR THE PURPOSE OF MOVING TO THE CLOUD COMPUTING WITH THEIR MONTHLY RECURRING SUPPORT PLUS SETUP FOR CONNECTION LICENSES FOR THE REST OF THE YEAR TO BE MANAGED BY TRUSTEE FLAHERTY

Motion: Flaherty
Second: Fleischer
Vote: Fleischer yes, Bullard yes and Flaherty yes

EMS Rental Renewal – Fire Chief Hall said he has not heard back from them.

EMA Resolution –

RESOLUTION 17-06-06 APPROVE EMA RESOLUTION

IN THE MATTER OF THE AMENDED AGREEMENT FOR A COUNTYWIDE EMERGENCY MANAGEMENT AGENCY

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The Board of Trustees of Berlin Township, Delaware County, Ohio ("Board") met in regular session on the 12th day of June, 2017, at 7:00 p.m.

Ron Bullard moved the adoption of the following Resolution:

IN THE MATTER OF THE AMENDED AGREEMENT FOR A COUNTYWIDE EMERGENCY MANAGEMENT AGENCY

BE IT RESOLVED THAT the Board of Trustees of Berlin Township, Delaware County, Ohio, accept the Amended Agreement for a Countywide Emergency Management Agency.

Steve Flaherty seconded the Resolution. Vote: All yeas.

APPROVED AND ADOPTED THIS 12TH DAY OF JUNE, 2017 BY:

BOARD OF TRUSTEES OF
BERLIN TOWNSHIP,
DELAWARE COUNTY, OHIO

Ron Bullard, Trustee

Steve Flaherty, Trustee

Adam Fleischer, Trustee

Motion: Bullard
Second: Flaherty
Vote: Fleischer yes, Bullard yes and Flaherty yes

**FIRE DEPARTMENT:
Requisitions –**

RESOLUTION 17-06-07 APPROVE \$7,440.00 TO A-1 CONCRETE & LEVELING NORTH FOR CLEAN & SEAL SIDEWALKS & CONCRETE AREA IN FRONT AND REAR APPARATU BAYS AT THE FIREHOUSE AND LEVELING OF CONCRETE AREAS IN FRONT OF ENGINE 391 & ENGINE 393 AND SIDEWALK AREA AT THE REAR OF THE STATION

Motion: Bullard
Second: Fleischer
Vote: Flaherty yes, Fleischer yes and Bullard yes

RESOLUTION 17-06-08 APPROVE \$240.00 TO COLUMBUS SIGNWORKS FOR ADDITIONAL REFLECTIVE RED STRIP ON BOAT 392 FOR INCREASED VISIBILITY

Motion: Fleischer
Second: Bullard
Vote: Bullard yes, Flaherty yes and Fleischer yes

RESOLUTION 17-06-09 APPROVE \$450.00 TO COLUMBUS SIGNWORKS FOR ADDITIONAL REFLECTIVE CHEVRON TRIM ON REAR OF ENGINE 391

Motion: Fleischer
Second: Bullard
Vote: Flaherty yes, Fleischer yes and Bullard yes

RESOLUTION RECESS TO EXECUTIVE SESSION FOR CONSIDERATION OF

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**17-06-10 A PERSONNEL MATTER OF A FIRE DEPARTMENT EMPLOYEE–
THREE TRUSTEES, FIRE CHIEF, ASSISTANT FIRE CHIEF AND
FISCAL OFFICER ATTEND-8:29 P.M.**

Motion: Bullard
Second: Fleischer

Motion was withdrawn by Trustee Bullard to finish discussing the other items on the agenda.

ZONING DEPARTMENT:

Camera Purchase – Heid asked if they would purchase a new camera and provided them with an estimate for two different cameras. Flaherty said they got a Sony camera from the road department and paid ComputerSmith to set it up on Rippel’s computer. Flaherty said he would like to see some test shots done with the Sony and Heid said he has he would like a camera with a better zoom but if they don’t want to spend the money it’s okay. Flaherty said we could budget for it next year.

Heid said the fire hydrants in Brookview Manor have been installed and he has released the moratorium for home permits. The fire department just needs to test them.

Monthly Zoning Report – Heid said building permits are up.

Heid said he is working with Fowler regarding manufactured homes versus mobile homes to make sure they are doing everything correctly.

**RESOLUTION RECESS TO EXECUTIVE SESSION FOR CONSIDERATION OF
17-06-11 A PERSONNEL MATTER OF A FIRE DEPARTMENT EMPLOYEE–
THREE TRUSTEES, FIRE CHIEF, ASSISTANT FIRE CHIEF AND
FISCAL OFFICER ATTEND-8:51 P.M.**

Motion: Bullard
Second: Fleischer
Vote: Flaherty yes, Fleischer yes and Bullard yes

**RESOLUTION MOTION TO RETURN TO REGULAR SESSION AT 9:14 P.M.
17-06-12**

Motion: Bullard
Second: Flaherty
Vote: Flaherty yes, Fleischer yes and Bullard yes

Bullard said we meet in executive session discussion personnel issues with the fire department and no decisions were made no actions were taken.

Resignation –

**RESOLUTION ACCEPT JOHN TYLER MCFARLANDS RESIGNATION
17-06-13 EFFECTIVE JUNE 17, 2017**

Motion: Fleischer
Second: Bullard
Vote: Bullard yes, Flaherty yes and Fleischer yes

**RESOLUTION APPROVE REMOVING CAPTAIN CAREY FROM STEP ONE
17-06-14 PROBATION AND PLACING HIM ON STEP TWO EFFECTIVE
JUNE 18, 2017**

Motion: Fleischer
Second: Bullard
Vote: Bullard yes, Flaherty yes and Fleischer yes

**RESOLUTION APPROVE ADVERTISING FOR A FULLTIME FIREFIGHTER
17-06-15 CAPTAIN POSITION**

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Motion: Bullard
Second: Fleischer
Vote: Fleischer yes, Bullard yes and Flaherty yes

Chief Hall said he meet with the county engineer to discuss the road about at Cheshire and Old State Roads and they plan on starting on it this time next year. The biggest issue was how the fire department will get in and out and in this particular bid they were going to ask for some additional pavement so they would do one artery at a time and not hold them up from getting in or out. He said when they do block it he did not want their parking lot to be a cut through so they talked about putting signage up so that does not occur. Flaherty suggested that the stop signs that are there now be moved to Hollenback and Old State and Chief Hall said he would send them the request.

Assistant Fire Chief Pichert said the certificate was received from the auditor and he is waiting on Fowler to draft up the resolution to proceed to submit it. It needs to be in by the end of July.

**ROAD DEPARTMENT:
Roloson Road -**

RESOLUTION 17-06-16 APPROVE \$3,300.00 TO DELAWARE COUNTY ENGINEER PER THEIR ESTIMATE DATED MAY 24, 2017 FOR ROLOSON ROAD TO REPAIR SETTLING AT CULVERT CROSSINGS

Motion: Bullard
Second: Flaherty
Vote: Fleischer yes, Bullard yes and Flaherty yes

TRUSTEE ITEMS:

Bullard said one of the snow plow drivers moved so we need to be looking at hiring someone. He said they received a quote for the Piatt Road rebuilding from Peachblow to Cheshire Road in the amount of \$1.7 million which does not include the road about but does include property acquisition and relocating one utility. The Curve Road culverts are in the process and there will be road closings. There's a bump on Piatt Road where the culvert was fixed and the county will be out to fix it.

FUTURE MEETINGS:

- 6/26/17 Special Trustee Meeting to hear zoning amendments
- 7/10/17 Trustee Meeting
- 8/14/17 Trustee Meeting
- 9/11/17 Trustee Meeting

LATE ITEMS:

None

RESOLUTION 17-06-17 MOTION TO ADJOURN

Motion: Flaherty
Second: Fleischer
Vote: Flaherty yes, Fleischer yes and Bullard yes

Meeting adjourned by Chairman Bullard at 9:31 p.m.

Ron Bullard, Trustee

ATTEST:

Steve Flaherty, Trustee

Claudia Smith, Fiscal Officer

Adam Fleischer, Trustee