

**BERLIN TOWNSHIP TRUSTEES**

**7:00 p.m. Regular Meeting September 26, 16**

**HELD AT:** Berlin Township House, 3271 Cheshire Rd., Delaware, OH

**CALL TO ORDER:** Adam Fleischer Trustee Chairman

**PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was led by Brodi Irwin

**ROLL CALL:** Adam Fleischer, Ron Bullard, Steve Flaherty, and Claudia Smith, Fiscal Officer

**ATTENDANCE:** Brodi Irwin, Craig Hall, Joe Pichert, Chris Paykoff and Larry Buell

**PUBLIC COMMENT:** Fleischer asked if there were any.

**RESOLUTION 16-09-16 APPROVE THE 9/12/2016 FALL ROADS MEETING MINUTES AND DISPENSE WITH THE READING**

Motion: Bullard  
Second: Fleischer  
Vote: Fleischer yes, Bullard yes and Flaherty yes

**RESOLUTION 16-09-17 APPROVE THE 9/12/2016 REGULAR MEETING MINUTES AND DISPENSE WITH THE READING**

Motion: Bullard  
Second: Fleischer  
Vote: Fleischer yes, Bullard yes and Flaherty yes

**FISCAL OFFICE:**

**Request for Hall Rental Fee Waiver** – Smith said they received a request to refund the hall rental fee for a Girl Scout troop that was holding a stocking sewing event for a service project for fund raiser.

**RESOLUTION 16-09-18 APPROVE REFUNDING HALL RENTAL FEE TO LORI HAVER FOR STOCKING SEWING EVENT**

Motion: Bullard  
Second: Fleischer  
Vote: Bullard yes, Flaherty yes and Fleischer yes

**OLD BUSINESS:**

**Columbarium's** – Flaherty said he talked to a couple different companies and stated that one company has an 8 x 8 columbarium but sell it with a tubular urn which we would provide at a cost to the people. He will have all the information for the next meeting.

**OPEC Insurance Renewal** – Fleischer said he spoke with Frank Harmon who said Option 2 was the better option as the renewal rate for next would be lower. Bullard suggested paying the debt recovery assessment on a monthly basis.

**RESOLUTION 16-09-19 APPROVE OPTION 2 OF THE OPEC HEALTHCARE COOPERATIVE FOR THE 2017 INSURANCE PAYMENT IN THE AMOUNT OF \$4,715.84 PER MONTH**

Motion: Bullard  
Second: Fleischer  
Vote: Bullard yes, Flaherty yes and Fleischer yes

**CEMETERY –**

Fleischer said he received a call from Buell requesting permission to charge someone for reconfiguring a headstone foundation. Irwin explained what the owners wanted done and that it took longer than a normal headstone would.

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**FIRE DEPARTMENT:**

**Requisitions** – Bullard said they received a note stating that the cylinders were being purchased with Mt. Gilead saving us money.

**RESOLUTION 16-09-20 APPROVE \$7,382.40 TO FIRE SAFETY SERVICES INC FOR EIGHT 45 MINUTE MSA SCBA CYLINDERS**

Motion: Bullard  
Second: Flaherty  
Vote: Flaherty yes, Fleischer yes and Bullard yes

**RESOLUTION 16-09-21 APPROVE \$2,040.00 TO FIRE SAFETY SERVICES INC FOR REPAIRS TO TURNOUT GEAR**

Motion: Bullard  
Second: Flaherty  
Vote: Flaherty yes, Fleischer yes and Bullard yes

**56 Hour Work Week** – Smith said their 56 hour work week is not coinciding with the other employee’s two week pay period which is causing problems with the OP & F report and Pichert said he would try to figure out how to make it work. She said another township pays on the 15<sup>th</sup> and the 30<sup>th</sup> and it works for them. Pichert was not here during the discussion.

**ROAD DEPARTMENT:**

**RESOLUTION 16-09-22 APPROVE \$3,469.83 TO DELAWARE COUNTY ENGINEER FOR BERM & RESHAPEING OF PIATT ROAD**

Motion: Bullard  
Second: Flaherty  
Discussion: Flaherty asked if this would fix some of the edges on Curve Road also and Irwin said no, they helped us last week since we were in a jam and had received a complaint about a pothole on the berm. They said they would get Piatt Road scheduled in the next few weeks. They bermed Curve Road from Dale Ford to the railroad tracks and it was brought to his attention that people still can’t keep their cars on the road which is causing gravel to be all over the road and is unsafe for motorcycles. He said people that run off the road are causing the potholes along the edges and if you run off the road you’re going to hurt your car. Bullard said he talked to Fowler who said as long as you drive within the edge lines you are fine but if you go outside the edge lines you are on your own. We do not have edge lines on Curve Road but Fowler said it would be the same, that we would not have any liability if they drove off the pavement. Fleischer said he talked to Fowler also and was told the same thing. Irwin asked if there was an official request for compensation of the damages and Smith said she has not received anything. Irwin said as they had their first complaint they immediately took action to fix it. Irwin said they berm every year provided they had enough people to go out and do it.  
Vote: Fleischer yes, Bullard yes and Flaherty yes

**Fire Department –**

Pichert and Hall arrived and Pichert said they have been working a fifteen day period and this is causing problems with the payroll and OP & F system and they are looking at changing it to a fourteen day work cycle so it will match up with everyone else’s payroll for the township and will have it for the next meeting.

**RESOLUTION 16-09-23 RECESS TO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING THE HIRING OF AN EMPLOYEE FOR THE ROAD DEPARTMENT–THREE TRUSTEES, BRODI IRWIN AND FISCAL OFFICER TO ATTEND-7:35 P.M.**

Motion: Fleischer  
Second: Flaherty  
Vote: Fleischer yes, Bullard yes and Flaherty yes

**RESOLUTION 16-09-24 MOTION TO RETURN TO REGULAR SESSION AT 7:56 P.M**

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Motion: Bullard  
Second: Flaherty  
Vote: Bullard yes, Flaherty yes and Fleischer yes

Fleischer "We met in executive session and no decisions were made or actions were taken."

Flaherty said we have been presented with two qualified applicants that have been interviewed by the road superintendent for filling availability in the road department.

**RESOLUTION 16-09-25 APPROVE OFFERING MICHAEL HUBBARD THE FULLTIME ROAD POSITION AT \$20.00 AN HOUR TO START ONCE HE IS AVAILABLE**

Motion: Flaherty  
Second: Bullard  
Vote: Bullard yes, Flaherty yes and Fleischer yes

**RESOLUTION 16-09-26 APPROVE OFFERING CHASE WALKUP THE PARTTIME ROAD POSITION AT \$16.70 AN HOUR TO START ONCE HE IS AVAILABLE BASED UPON THE NEEDS OF THE ROAD DEPARTMENT**

Motion: Flaherty  
Second: Bullard  
Discussion: Irwin asked if we want to use him twenty four hours a week or are we talking helper in the winter time, flagging whenever. Flaherty asked if there is enough work if they have a fulltime person and Paykoff said it depends on what time of year it is. Irwin said with the sidewalk stuff they have never been able to do, all the sign work that needs to be done, mowing in the summer time he doesn't think there's a problem keeping them busy. Flaherty said it would be \$400 a week, \$20,000 a year and he feels it would be worth it to be able to get stuff done that they have had hanging out there. He said we just cut a \$3,000 check to the county to do what we can do. Irwin asked if it would be for 24 hours and Flaherty said he was okay with it and like everything it is at the trustees will so if they see that they aren't getting their money's worth they can change it. Irwin asked if it was a six month probation for each and Flaherty said yes.  
Vote: Fleischer yes, Bullard yes and Flaherty yes

Bullard said he forwarded an email regarding a curve speed study and they need to have the contract in place by November 1<sup>st</sup>.

**TRUSTEE DEPARTMENT:**

**Server Driver** – Smith said TJ was here and found that a driver on the server was out and was supposed to have sent her an email which she did not receive so she does not know what it will cost.

**RESOLUTION 16-09-27 APPROVE UPTO \$1,000.00 TO COMPUTERSMITH FOR TOWNSHIP SERVER DRIVE REPLACEMENT**

Motion: Flaherty  
Second: Bullard  
Vote: Fleischer yes, Bullard yes and Flaherty yes

**ZONING DEPARTMENT:**

**FUTURE MEETINGS:**

- 10/3/16 DKMM
- 10/4/16 Planning Workshop Bike Trails
- 10/10/16 Trustee Meeting 7:00 p.m.
- 10/23/16 Township Open House 1:00 p.m. to 3:00 p.m.
- 10/24/16 Trustee Meeting 7:00 p.m.

**LATE ITEMS:**

Bullard said he talked to the cleaning lady who said her husband would paint the hall if they wanted him to. Flaherty said they offered before and we said no. We just painted it a

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couple years ago.

Fleischer said he called Fowler about the car parked in the lot and he said we could have it towed and suggested we make a resolution stating that cars are not allowed to be parked in the township parking lot more than X amount of hours and if they do so they are liable to be towed. Irwin said it has been there 8 or 9 days and the sheriff came and tried to contact the owner but couldn't get ahold of them. Smith asked if we have it towed will we be responsible for the bill. Irwin will check.

**RESOLUTION                      APPROVE CARS ARE NOT PERMITTED TO BE PARKED IN THE  
16-09-28                      TOWNSHIP HALL PARKING LOT FOR MORE THAN SEVENTY  
TWO HOURS, THIS DOES NOT INCLUDE PROPERTY OWNED BY  
THE TOWNSHIP OR TOWNSHIP EMPLOYEES**

Motion:            Fleischer  
Second:           Bullard  
Vote:                Bullard yes, Flaherty yes and Fleischer yes

Flaherty said he would like to clear the air and make a public apology, his comment last week about the opinion of the fiscal officer was not meant to be, he thinks was more as a general comment on everything and that's not what he was meaning. It was supposed to be directed at certain items where opinion is weighed on he feels it could sway or influence a vote which is his concern and he talked to Fowler about it and he felt the same way that it can be seen as a problem if it's an opinion injected during things and there has never been a time where we have been in a motion and an opinion has been injected so he is fine with opinions being weighed. Smith said she did not have an opinion she was asking a question, so she asked if she was allowed to ask questions. Flaherty said it wasn't that, he was apologizing as it was taken out of turn of what he was trying to state. He said if there is a problem in the future he will bring it up at that time if he sees an issue. He is not trying to make a general statement for all times and apologized. Smith said thank you.

**RESOLUTION                      MOTION TO ADJOURN  
16-09-29**

Motion:            Fleischer  
Second:           Flaherty  
Vote:                Bullard yes, Flaherty yes and Fleischer yes

Meeting adjourned by Chairman Fleischer at 8:22 p.m.

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Adam Fleischer, Trustee

ATTEST:

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Ron Bullard, Trustee

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Claudia Smith, Fiscal Officer

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Steve Flaherty, Trustee