

BERLIN TOWNSHIP TRUSTEES

7:00 p.m. Regular Meeting July 11, 16

HELD AT: Berlin Township House, 3271 Cheshire Rd., Delaware, OH

CALL TO ORDER: Adam Fleischer Trustee Chairman

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was led by Toni Korleski

ROLL CALL: Adam Fleischer, Ron Bullard, Steve Flaherty, and Claudia Smith, Fiscal Officer

ATTENDANCE: Fire Chief Craig Hall, Assistant Fire Chief Joe Pichert, Chris Paykoff, Joe & Toni Korleski, Bush Family, Ron & Markus Miller and Larry Buell

PUBLIC COMMENT: Fleischer asked if there were any. Erin Bush said she was here with her family and they have lived in the township for twelve years and are asking that sidewalks be installed along Dale Ford Road and Berlin Station Road. Flaherty gave an update from the meetings he has attended regarding multi use pathways and said they are coming it just takes time and will not happen overnight. He also explained that the township may not have enough road right-of-way to do this so they would have to acquire the right-of-way and if someone doesn't want it you may have a path that stops. He said that to put in a mile of sidewalk it would cost a million dollars and the township does not have an income tax to help pay for it.

RESOLUTION 16-07-02 APPROVE THE 6/6/2016 SPECIAL MEETING MINUTES AND DISPENSE WITH THE READING

Motion: Bullard
Second: Flaherty
Vote: Fleischer yes, Bullard yes and Flaherty yes

RESOLUTION 16-07-03 APPROVE THE 6/13/2016 MEETING MINUTES AND DISPENSE WITH THE READING

Motion: Fleischer
Second: Flaherty
Vote: Fleischer yes, Bullard yes and Flaherty yes

RESOLUTION 16-07-04 APPROVE THE 7/5/2016 SPECIAL MEETING MINUTES AND DISPENSE WITH THE READING

Motion: Flaherty
Second: Bullard
Vote: Fleischer abstain, Bullard yes and Flaherty yes

**FISCAL OFFICE:
June bank statement was signed.**

2017 Budget – Smith said she thought she would have it done but did not receive the information from Flaherty so she will have it for the August meeting.

Fraud Prevention – Smith said she was notified by Delaware County Bank that they were offering a fraud prevention tool for \$15 a month and said she heard that Delaware County Bank had an issue with fraud so she asked if the trustees wanted to sign up for it. Fleischer asked if they shouldn't already be doing this. Flaherty asked what we were covered for now and Smith said through insurance they are covered up to \$250,000 and she doesn't keep more than that in the checking account. Bullard asked Smith to check with any township that may be using Delaware County Bank to see if they are doing it.

**FIRE DEPARTMENT:
Requisitions –**

RESOLUTION 16-07-05 APPROVE \$1,620.00 TO FIRE SAFETY SERVICES INC. FOR IN DEPTH INSPECTION OF TURNOUT GEAR

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Motion: Flaherty
Second: Bullard
Vote: Bullard yes, Flaherty yes, and Fleischer yes

RESOLUTION 16-07-06 APPROVE \$6,750.00 TO MOUNT CARMEL OCCUPATIONAL HEALTH FOR ANNUAL FIREFIGHTER MEDICAL EXAMS

Motion: Flaherty
Second: Fleischer
Vote: Flaherty yes, Fleischer yes and Bullard yes

Hall said the Touch a Truck event is July 30, 2016 from 10 to 4 and Costco is sponsoring it and will provide food to the people that will be there. They will also have a booth and will be offering discounts for memberships. Bullard said Republic will also be there. Pichert said the new lights were installed and it makes a huge difference in lighting up the area. Hall said July 31 they will have all the captains and 24/7 shifts going.

CEMETERY: Flaherty said he asked the landscaper to be here at 7:45 p.m.

ROAD DEPARTMENT: Nothing

ZONING DEPARTMENT:

Monthly Zoning Report – Flaherty said June was the single largest month in history due to the rezone of Evans Farms. New home permits are picking up with all the activity in the township.

Fleischer said he received an email about providing additional funding for counsel outside of the county for zoning matters from a zoning board member. He spoke to Fowler who said if we were to do that he wouldn't want to comment. Flaherty said he doesn't see the necessary expense but if we did it would be Albers as they have been involved in the whole process. He doesn't think we need to pay for something that the county can already provide us and having them attend meetings due to the size of the development he feels is a good idea. Flaherty said he doesn't mind paying for a court reporter to record the minutes due to the nature of the people involved. Bullard said he has heard that Evans has committed to putting in an viaduct or underpass at the railroad tracks on Shanahan and he would like to see the commitment in writing and the county engineer should be supporting us on that and making sure that happens. Toni Korleski agreed. Flaherty said he knows they are going through with the quite zone process and are paying for each crossing at Peachblow, Shanahan and Lewis Center to be a quite zone.

OLD BUSINESS:

Cemetery Updates – Flaherty said he and Buell sat down with Ron and Markus from Miller Landscaping and reviewed the preliminary drawings and made some changes and they are here tonight to show us the revised drawings. Ron reviewed the drawings with the trustees and explained the type of landscape rock and trees that they would install and had it broken down into three different phases. Phase one would cost \$38,500, phase two would cost \$13,616.95 and the third phase would cost \$9,723.50 for a total of \$61,840. Bullard said he thinks having the columbarium installed is the first thing that needs done. Buell said he has already had inquires of purchasing in the columbarium. Flaherty will get the prices for the columbarium for the next meeting. They discussed what they felt needed to be done first and agreed that phase one which included the school garden and the veterans garden along with the columbarium was where they would start. They would ask the boy scouts to build the benches and the bridge. Buell said the ashes garden is also something that residents are asking for but can come later.

Generator – Bullard said he asked the EMA folks if we were included on any disaster relief program list and no one has this location on a list so the 140kw generator is not needed. He received three quotes ranging from \$25,000 to \$9,550.96 which is from a contractor that is set up with the state bid contract and includes a two year warranty. 2nd Generation Power suggested repairing the generator as it only has 500 hours on it and said that the generator vibrating is probably what caused the problems that we have. He said we could buy a new 140kw generator from the state bid contract for \$32,000 or we could get a 60kw for \$18,750, a 30kw for \$16,900 and a 25kw \$16,600. Bullard said the guy from 2nd Generation

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Power gave him more detailed information than anyone else he had talked to about the generator. He also does the yearly maintenance for \$80.00 an hour. They compared the estimate from Ohio Cat and Flaherty checked the BBB and said they had a good rating so they decided that since 2nd Generation was offering a two year warranty to go with them.

RESOLUTION 16-07-07 APPROVE NOT TO EXCEED \$11,000 TO 2ND GENERATION POWER INC FOR REPAIRS TO TOWNSHIP HALL GENERATOR

Motion: Bullard
Second: Fleischer
Vote: Flaherty yes, Fleischer yes and Bullard yes

Economic Development Updates – Flaherty said he had nothing new but they had Fowler talk to the developer directly as we received the application and there were some questions surrounding it and they got that all cleared up with the developer. They are on par for a July 27th meeting for Evans Farms. He is going to reach out to John Albers and proceed with the developmental agreement and have him start that process so we know what we are getting if zoning is achieved through the zoning process.

Part-time Employee – Bullard said they received an application and Irwin talked to them and he was not interested if it wasn't going to turn into a fulltime job. Flaherty asked if there was something that said governments have to provide benefits to fulltime employees as small businesses up to fifteen employees you do not have to provide benefits. Bullard said they were told if you offer it to one you have to offer it to all. Flaherty said he will check with Fowler. Bullard said they need to decide whether to make the position a fulltime position due to the lack of applicants and Flaherty said you need to make your current ranks a fulltime position first as it's not fair to create a fulltime position for someone new. Flaherty said you need to staff for the winter months and then find things for them to do in the summer. Fleischer said we discussed this before that the road employees might take on additional responsibilities in the cemetery. Flaherty said it also means two fulltime employees adding \$60,000 to the budget. At this point we would look at the mowing contract and have our guys maintain our grounds.

Bullard asked if they read the article in the Gazette about Liberty Township and insurance reimbursement. He said he believes our cash-in-lieu of has been done correctly.

Township Hall Updates – Flaherty said he found another person to give us a bid and said we are not in a hurry for this so he asked that it be put on the October agenda. Bullard said the carpets need cleaned and asked if we should go ahead and do it and Flaherty said yes. Pichert said they were having theirs done in October by Signature Carpet and he will schedule the township at the same time.

2017 OPWC –

RESOLUTION 16-07-08 APPROVE THE 2017 OPWC GRANT APPLICATION FOR CURVE ROAD IMPROVEMENT PROJECT IN THE AMOUNT OF \$589,279 THIS AMOUNT IS MADE UP OF \$141,427 OF TOWNSHIP FUNDS, \$49,499 REIMBURSED FROM COUNTY FUNDS AND \$398,353 REIMBURSED FROM OPWC GRANT AND TO ESTABLISH RON BULLARD TO BE ABLE TO ADD ANY SIGNATURES OR FORMS THAT NEED TO BE ADDED TO THE APPLICATION IN ORDER TO HAVE IT TURNED IN WITHOUT CHANGING THE CONTENT NOT THE VALUE OF THE APPLICATION

Motion: Bullard
Second: Flaherty
Discussion: Flaherty asked if we changed our percentage and Bullard said we wanted to keep it under \$400,000 and they increased our portion from last year because of the increase in the project. Flaherty said he thought we were going to up our percentage from last year to above 30%. Bullard said we upped it due to the project cost and most projects aren't this big.
Vote: Fleischer yes, Bullard yes and Flaherty yes

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RESOLUTION 16-07-09 APPROVE AUTHORIZING BERLIN TOWNSHIP TRUSTEE RON BULLARD, TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED

WHEREAS, the State Capital Improvement Program and the Local Transportation Improvement Program both provide financial assistance to political subdivisions for capital improvements to public infrastructure; and,

WHEREAS, the Berlin Township Board of Trustees is planning to make capital improvements to CURVE ROAD IMPROVEMENTS PROJECT; and,

WHEREAS, the infrastructure improvement herein above described is considered to be a priority need for the community and is a qualified project under the OPWC programs,

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of BERLIN Township (Delaware County):

Section 1: That Ronald Bullard is hereby authorized to apply to the OPWC for funds as described above.

Section 2: That Ronald Bullard is further authorized to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance, and to bind the Board by any such agreements.

Motion: Bullard
Second: Fleischer
Vote: Fleischer yes, Bullard yes and Flaherty yes

TRUSTEE DEPARTMENT: Fleischer said he talked to the Olentangy School Board and they said they were discussing the name of the new high school at their August meeting so he will attend and make their wishes known.

FUTURE MEETINGS:

- 7/30/16 Touch A Truck
- 8/8/16 Trustee Meeting
- 9/12/16 Spring Roads Meeting
- 9/12/16 Trustee Meeting

LATE ITEMS:

Bullard said they replaced a pipe and upsized it a couple inches but the resident would like to have more drainage across the road and he talked to soil and water who asked that we request an REA to determine what the right size should be.

RESOLUTION 16-07-10 APPROVE REA TO DELAWARE COUNTY ENGINEER FOR PROPER PIPE SIZING AT CURVE ROAD EAST OF SWEENEY ROAD

Motion: Bullard
Second: Fleischer
Discussion: Bullard said this will tell us what we could put there as we don't want to replace what is there as it is a new pipe but we may need to add to it.
Vote: Bullard yes, Flaherty yes and Fleischer yes

RESOLUTION 16-07-11 MOTION TO ADJOURN

Motion: Fleischer
Second: Bullard
Vote: Bullard yes, Flaherty yes and Fleischer yes

Meeting adjourned by Chairman Fleischer at 9:39 p.m.

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Adam Fleischer, Trustee

ATTEST:

Ron Bullard, Trustee

Claudia Smith, Fiscal Officer

Steve Flaherty, Trustee