

BERLIN TOWNSHIP TRUSTEES

7:00 p.m. Trustee Meeting October 8, 18

HELD AT: Berlin Township House, 3271 Cheshire Rd., Delaware, OH

CALL TO ORDER: Ron Bullard Trustee Chairman

PLEDGE OF ALLEGIANCE: Trustee Bullard led the Pledge of Allegiance

ROLL CALL: Ron Bullard, Ken O'Brien, Tom D'Amico and Claudia Smith, Fiscal Officer.

ATTENDANCE: Ray Armstrong, Joe Pichert, Brian Angell, Larry Buell and Jeff Leckrone

PUBLIC COMMENT: Bullard asked if there was any public comments, hearing none they moved to the next item on the agenda.

Approval of Minutes –

RESOLUTION 18-10-01 APPROVE THE 9/10/18 REGULAR MEETING MINUTES AND DISPENSE WITH THE READING OF SAME

Motion: Bullard
Second: O'Brien
Vote: Bullard yes, O'Brien yes and D'Amico abstain

RESOLUTION 18-10-02 APPROVE THE 9/24/18 REGULAR MEETING MINUTES AND DISPENSE WITH THE READING OF SAME

Motion: O'Brien
Second: D'Amico
Vote: Bullard abstain, O'Brien yes and D'Amico yes

Old Business -

Fairview Cemetery Updates – O'Brien said he sent an email to the Liberty Township Trustees and has not heard back from them.

Township Hall Painting Quotes – D'Amico said he spoke to Arnold who said he has painted Jack Maxton a couple times but could only paint on the weekends. No one had an issue with this. They discussed what color to paint and O'Brien said he liked cookie dough.

RESOLUTION 18-10-03 APPROVE HIRING BOB ARNOLD TO PAINT THE TOWNSHIP MEETING ROOM, HALLWAY, BATHROOMS AND KITCHEN INCLUDING DRYWALL PATCHING AND CEILING WITH A LIMIT OF \$1,500 MAXIMUM AT \$21.30 AN HOUR

Motion: D'Amico
Second: O'Brien
Vote: O'Brien yes, D'Amico yes and Bullard yes

Turkey Trot -

Brian Angell said the boys and girls lacrosse team at the new Berlin High School where planning a 5K fund raiser on November 18, 2018 which would start at the front of the high school, down Piatt to Cheshire Elementary and back to the high school. He said for about an hour the road to the two schools would be obstructed. He has spoken to the homeowners and they were all supportive. The principals at the two schools are also okay with it so he was there asking if the trustees had any objections. Bullard said the only person that can close the road is the sheriff. O'Brien said the fire department had some concerns about access and asked how many people would be running. Angell said probably no more than 100 to 150 people.

RESOLUTION 18-10-04 APPROVE SENDING A LETTER TO DELAWARE COUNTY SHERIFF STATING WE HAVE NO OBJECTION TO THE TURKEY TROT ON NOVEMBER 18, 2018 FROM 9 A.M. TO 11 A.M.

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Motion: O'Brien
Second: Bullard
Vote: O'Brien yes, D'Amico yes and Bullard yes

*****7:15 P.M. TIME CERTAIN****HEALTH INSURANCE*****

Jeff Leckrone the townships health care benefits advisor gave an update on the January 1, 2019 renewal. He stated as of today he had not received the prices and suggested that he get health evaluations from the employees that are on the plan. This is done through a FormFire portal where employees complete the medical questions. This is just in case, if the renewal is high, we can get quotes from other carriers. If the quote is favorable, we stay where we are.

Cemetery Rules & Ossuarium Pricing –

D'Amico said he has spoken with Buell about staggered pricing for the different slots in the ossuarium. O'Brien said he did not know if we could charge different prices for township residents and non-township residents. Smith said that is how the cemetery plots are sold now and D'Amico said he would check. Buell said he objects to the different pricing levels and thinks they should all be the same, as we do not have different prices for cemetery plots under trees or near the driveway. They are all the same. He spoke to Rippel and Cannon and they said it makes it more complicated. Bullard said we need to get the rules in place before we start selling the niches. Buell said we should have a separate rulebook for the ossuarium. Smith asked who would take the plaques for engraving and Buell said the monument companies would come out and do that here.

Mowing RFP –

Bullard said we need to get moving on this and he will have the prosecutor start the process. O'Brien said he would like to see only two fertilizer applications a year instead of three.

Snow Plow Contract –

Bullard said they received a letter from StewCare regarding snow plowing at \$70 an hour, which he feels, is a very reasonable rate and he suggests that we allocate up to \$10,000. He thinks the liaison should be involved in making the decision to have StewCare participate in this. O'Brien said they would be using our salt but their trucks.

RESOLUTION 18-10-05 APPROVE UPTO \$10,000 TO STEWCARE FOR SNOW PLOWING THE TOWNSHIP FOR THE 2018-2019 SEASON THROUGH APRIL 30, 2019, WITH THE CONTRACT TO BE MANAGED BY THE ROAD DEPARTMENT LIASION IN CONJUNCTION WITH THE ROAD SUPERVISOR

Motion: Bullard
Second: O'Brien
Vote: D'Amico yes, Bullard yes and O'Brien yes

The Cloud – Smith asked if the BZC was to be working on this or the trustees. O'Brien said anybody can and when he tried to he tried to get the county to do it because they said they wanted to help but their help was not helpful. Bullard said what he got from Regional Planning was that most of the time those zoning amendments came from Regional Planning and they are more than willing to help us with it and it is usual for something to come from the prosecutor's office. To us. He suggested that in conjunction with the BZC chairperson and one of the trustees that they go talk to Regional Planning again. Bullard said with modifications to the comprehensive land use plan it makes sense to do it right now. He also feels the landowners need to be in on it. Bullard will work on it.

Trash RFB Status –

Bullard said the questions were received and have been answered and there was a request to make some changes to the RFB. The biggest question was to extend an extra week to respond to the RFB. They also deleted the reporting section because we do not need the reports and Jenna Hicks with DKMM doesn't either. This requires that all three townships agree to it.

RESOLUTION 18-10-06 APPROVE CHANGES TO THE TRASH RFB IN THE FORM OF AMENDMENT #1 AS SUPPLIED BY THE DELAWARE COUNTY

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PROSECUTOR’S OFFICE AND THREE PAGES INCLUDED THERE

Motion: Bullard
Second: O’Brien
Vote: D’Amico yes, Bullard yes and O’Brien yes

Smith said they have spent \$1,000 in legal ads for this years and the last RFB and asked if the other two townships should help pay for it since we have done all the work. Bullard said he would ask them.

**Fiscal Officer Items –
September Bank Statement and Electronic Payments signed.**

DeLille Welding Contract –

**RESOLUTION APPROVE \$195.00 TO DELILLE WELDING SUPPLIES FOR FIVE
18-10-07 YEAR RENEWAL OF CYCLINDER**

Motion: O’Brien
Second: Bullard
Vote: Bullard yes, O’Brien yes and D’Amico yes

Leave Time From Other Employer –

Smith said she received a letter from an employee that came from another government entity and had leave time that they were asking be credited to them. O’Brien said we have to take sick leave but not personal leave.

Cemetery – Nothing

**Fire Department –
Requisitions –**

**RESOLUTION APPROVE \$6,769.44 TO ZOLL MEDICAL CORPORATION FOR
18-10-08 TWO AED PRO WITH CARRYING CASE, BATTERIES & ECG
CABLE**

Motion: O’Brien
Second: Bullard
Vote: Bullard yes, O’Brien yes and D’Amico yes

**RESOLUTION APPROVE \$7,133.17 TO JHB CONTRUCTION FOR
18-10-09 INSTALLATION OF LED LIGHTS IN THE FIRE STATION**

Motion: O’Brien
Second: Bullard
Vote: O’Brien yes, D’Amico yes and Bullard yes

Bullard said we received a letter from Chief Hall that he is running out of part-time hours and going over the fifteen hundred hours does have impact in terms of insurance and other benefits. O’Brien said if we allow him to go over it is effective as soon as we allow him to go over and it would effect this year and next year. O’Brien said if next year, in three months his hours are less than a fourth of the fifteen hundred hours then you can say that he is back to part-time. Smith said it is not that easy since she would be giving him vacation time, setting him up with OP & F and all the insurance benefits. O’Brien said he would talk to him.

**Road Department –
2019 Road Improvement Program –**

Bullard said Irwin is putting together a list for the 2019 paving projects. O’Brien said he would like to see spending more money on crack sealing and rejuvenator than we did this year. He would like Irwin to rank order all the roads and then they can cut off at a certain dollar amount.

Salt Purchase Increase –

Bullard said the county is using a different plan and they have a larger storage facility and

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they do not ask us how much we want.

Dale Ford Ditch Work –

Bullard gave an update on a request from a resident on Dale Ford where his ditch had been dug out and water is flowing but he would like to put a catch basin in which Bruce Miley said would not work. Bullard told him he could put a tile in but the price was \$3,200 so he asked if he could do something different and his proposal was to fill the ditch with stone and eliminate the need to cut grass, which would be more economical for him. Bullard does not want to get into a situation where the water will not flow.

Bullard said we need to have a meeting with the Piatt Road residents. He will work on this.

Trustee Items –

Hall Rental rules (Developers & Employees) –

Bullard said we have a request where the developer wants to meet with residents about his plans. He has paid his fees and Bullard thinks allowing them to rent the hall makes sense. O’Brien said the money should be transferred from the zoning fund to the building fund and if they withdrew their application that fee would not be refunded. Smith said there needs to be a policy and a way to notify her when money should be transferred. O’Brien suggested that the zoning inspector write up the rules. Bullard said a family wanted to do a memorial for an ex-employee. O’Brien said it is not an ex-employee he was an employee when he passed. No one had a problem with it. D’Amico said we changed our policy on the usage of the hall and ruffled some feathers. He is not sure who is upset but he thinks we need to revisit this. O’Brien said he does not want to revisit it, as he likes it as it is. The Berlin Alumni only use it once a year and the girl scouts were many times and it costs the township money to clean up after them. D’Amico asked if the damage was reversible. O’Brien did not think it was but it might be worth a conversation with the Berlin Alumni. D’Amico might bring something back to the board.

Cost Documentation Training for Disasters –

Bullard asked whom they should send to this training and O’Brien said someone from the fire department.

Zoning Department –

BZA Alternate Move-up –

RESOLUTION 18-10-10 APPROVE RENEWING MIKE BARDASH’S TERM ON BZC TO MARCH 1, 2023

Motion: Bullard
Second: O’Brien
Vote: O’Brien yes, D’Amico yes and Bullard yes

RESOLUTION 18-10-11 APPROVE MOVING JASON ACEVEDO FROM 1ST ALTERNATE TO BZA BOARD WITH A TERM EXPIRING MARCH 1, 2022

Motion: Bullard
Second: O’Brien
Vote: D’Amico yes, Bullard yes and O’Brien yes

Future Meeting-

- 10/21/18 Fire House Open House 1-3
- 10/22/18 Trustee Meeting
- 11/12/18 Trustee Meeting
- 11/26/18 Trustee Meeting
- 12/10/18 Trustee Meeting

Late Items -

D’Amico asked why we set the employee review meeting, year-end meeting and organizational meeting for 9:00 a.m. O’Brien said he and Bullard could start the meeting and then recess it, so we do not have to re-advertise it.

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**RESOLUTION MOTION TO ADJOURN
18-10-12**

Motion: Bullard
Second: O'Brien
Vote: D'Amico yes, Bullard yes and O'Brien yes

Meeting recessed by Chairman Bullard at 10:06 P.M.

Ron Bullard, Trustee

ATTEST:

Ken O'Brien, Trustee

Claudia Smith, Fiscal Officer

Tom D'Amico, Trustee