

BERLIN TOWNSHIP TRUSTEES

7:00 p.m. Trustee Meeting February 12 18

HELD AT: Berlin Township House, 3271 Cheshire Rd., Delaware, OH

CALL TO ORDER: Ron Bullard, Trustee Chairman

PLEDGE OF ALLEGIANCE: Miss Lesch led the Pledge of Allegiance

ROLL CALL: Ron Bullard, Ken O’Brien, Tom D’Amico and Claudia Smith, Fiscal Officer.

ATTENDANCE: Brian Lesch and kids, Craig Hall and Chet Heid

PUBLIC COMMENT: Bullard said in respect for the two police officers from Westerville that were killed he would like to take a moment of silence. He also read a statement that was on our website regarding collection of donations to be given to the families. Chief Hall said that Assistant Chief Pichert’s brother is also a Westerville police officer. Bullard asked if there were any public comments. Brian Lesch said he lives in Piatt Meadows at the corner of Weyant and Griffin and people do not stop at the stop sign and asked if the trustees could do anything to help before a child is hit. Bullard said all they can do is ask the sheriff to sit there and hand out tickets but if people see them they will stop so it would be better if he talked to his neighbors or put something in their neighborhood newsletter.

FIRE DEPARTMENT –

RESOLUTION 18-02-01 APPROVE \$1,386 TO B & C COMMUNICATIONS FOR TWELVE (12) 800 MHZ WALKIE BATTERIES

Motion: O’Brien
Second: D’Amico
Vote: Bullard yes, O’Brien yes and D’Amico yes

Chief Hall said they will be needing to purchase new computers soon as they are starting to have problems. Trustees told him to get a quote and bring it back for approval.

Triathlon Races at Alum Creek State Park – They discussed the request received to allow permission for a triathlon to race through the township and came up with the following stipulations.

RESOLUTION 18-02-02 MOTION TO NOT OBJECT TO THE OHIO GAMES TRIATHLON AND THE COLUMBUS TRIATHLON RACE THRU BERLIN TOWNSHIP PER INFORMATION PROVIDED, WITH THE FOLLOWING NOTATIONS:

- 1. The race is limited to county roadway thus Berlin Township does not object to said race as defined.**
- 2. It should be noted that Old State Road has a stop sign at Hollenback Road. This non-objection does not remove the ORC requirements to obey traffic signs.**
- 3. Event signage is to be via normal zoning department procedures.**
- 4. This non-objection is limited to June 3, 2018 and September 16, 2018 and does not set a precedent for similar events.**
- 5. We will monitor the events to determine future concerns.**
- 6. Berlin Township assumes no liability/responsibility associated with said event.**

Motion: Bullard
Second: O’Brien
Vote: Bullard yes, O’Brien yes and D’Amico yes

CEMETERY – Buell asked if they were still moving forward with the cemetery updates. Smith said the ossuarium was ordered in December. D’Amico said he would get with Miller Landscaping to get an updated quote for the plans that were previously done. Buell also said that some trees have died in the cemetery and will need to be replaced.

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ZONING DEPARTMENT – Heid gave an update of the happenings in the zoning department.

Multi-Family Zoning Fees –Heid said he was still working on this.

Approval of Minutes –

RESOLUTION 18-02-03 APPROVE THE 1/22/2018 REGULAR MEETING MINUTES AND DISPENSE WITH THE READING

Motion: Bullard
Second: O'Brien
Vote: O'Brien yes, D'Amico abstain and Bullard yes

FISCAL OFFICER ITEMS – January bank statement and electronic payments list signed.

Careworks Workers Comp Group Rating –

RESOLUTION 18-02-04 APPROVE \$1,109 TO CAREWORKS COMP FOR 2019 WORKERS COMPENSATION GROUP RATING PROGRAM

Motion: Bullard
Second: O'Brien
Vote: O'Brien yes, D'Amico abstain and Bullard yes

Alpha Dog Quote – O'Brien said he had issues with the quote as it does not have a contract timeframe. Smith said she was concerned as they paid to get the website up and running and there are still issues with the minutes not being there, so are we expected to pay a monthly maintenance fee to get this resolved when it should have been part of the payment to get the website going. D'Amico will call and find out.

Electric at 4 Winds Dr & 3 B's & K – Ron is working on the email that was received regarding electric at this round-about which appears to be mostly in Berkshire Township.

Pictures of Township Landmark – They discussed different landmarks in the township to be added to a collage that the jury coordinator had asked for. D'Amico will see if the fire department has some pictures from previous Halloween open house events with the helicopter and fire station in them.

OLD BUSINESS –

Appointments: Audit Committee Member, RPC Alternate, Tax Incentive Review Council – They discussed who would be on these committees and decided on D'Amico and Bullard for the Tax Incentive Review Council and no one for the others.

RESOLUTION 18-02-05 APPROVE APPOINTING TOM D'AMICO AND RON BULLARD TO THE TAX INCENTIVE REVIEW COUNCIL

Motion: Bullard
Second: O'Brien
Vote: D'Amico yes, Bullard yes and O'Brien yes

Benefits for Part-time Employees Road Department Pay Range Rates, Rules for Township Vehicles – Bullard asked to have these put on the agenda for the March 12, 2018 meeting.

Hall Rental Form – Bullard gave everyone a copy of the new hall rental form. Smith said there was damage to the walls after the girl scouts used command strips on the them and asked if they wanted her to refund their entire deposit. They discussed who was being given a full refund on the hall rental and O'Brien was not in favor of this. D'Amico said he understands the reason we were doing it but if we keep having damage then we may need to stop it.

RESOLUTION APPROVE REFUNDING ALL BUT \$50 TO GIRL SCOUTS UNLESS

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18-02-06 THE COST OF REPAIRS IS LESS THEN THE DIFFERENCE WILL BE REFUNDED

Motion: D’Amico
Second: Bullard
Vote: D’Amico yes, Bullard yes and O’Brien yes

RESOLUTION APPROVE UPDATED HALL RENTAL FORM EFFECTIVE FEBRUARY 18-02-07 12, 2018

BERLIN TOWNSHIP MEETING ROOM APPLICATION RULES, REGULATIONS and FEES

The Berlin Township Public Meeting Room will be available to all responsible residents, employees and organizations of Berlin Township.

The Berlin Township Trustees will have final approval of persons and organizations using the meeting room.

The Township Meeting Room will be available from the hours of 9 a.m. until 12 midnight weekdays and Saturdays; and 12 noon until 9 p.m. on Sundays.

Use of the meeting room shall include: the use of the meeting room, restrooms and kitchenette; with available facilities and equipment in the kitchenette. Please use trivets for hot dishes on plastic tables.

It will be the responsibility of persons or organizations to leave the meeting room clean and in order (**vacuum floor, wipe off all tables**) and **deposit all waste** in provided refuse receptacles **on the east side of the building** when leaving.

- MEETING ROOM CAPACITY** – Eighty (80) persons
- NO PARKING** in front of any exterior doors at the building facility
- NO BLOCKING** of egress doors
- NO ALCOHOLIC BEVERAGES**
- NO GLITTER ALLOWED**
- NO TAPE** on wall or ceiling
- NO SMOKING** anywhere inside the facility
- NO RENTING, LEASING OR LOANING** of chairs, tables or any other equipment owned by the township

*****FEES PAYABLE IN ADVANCE** will be Eighty-Five dollars (\$85.00) per meeting which includes a Fifty dollar (\$50.00) refundable deposit. Any person or organization leaving the meeting room in unsatisfactory condition will forfeit the refundable deposit as a clean-up charge and pay for any damage to the building or equipment. **Entrance to the building will be with use of a security tag that must be picked up from the township. Return of the deposit includes return of the security tag to the township.**

Any youth group shall be required to have a supervisor or responsible person present at all meetings.

All meetings will be posted on a calendar in the meeting room.

RULES and REGULATIONS will be posted in the meeting room and will be available upon request. All rules, regulations are subject to change by order of the Berlin Township Trustees without notice.

In consideration of the use of the Hall, the Renter agrees to rent the Hall from the Berlin Township Trustees subject to the following terms and conditions:

Indemnity:

To the fullest extent of the law and without limitation, the Renter agrees to indemnify and hold free and harmless the Board, Berlin Township, Delaware County, Ohio and all of their respective boards, officers, officials, employees, volunteers, agents, servants and representatives (collectively "Indemnified Parties") from any and all actions, claims, suits,

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demands, judgments, damages, losses, costs, and expenses, including, but not limited to attorney’s fees, arising out of or resulting from any accident, injury, bodily injury, sickness, disease, illness, death, or occurrence, regardless of type or nature, negligent or accidental, actual or threatened, intentional or unintentional, known or unknown, realized or unrealized, related in any manner, in whole or in part, to the Renter’s or any guest of the Renter’s use of the Hall, Building, and/or Grounds and/or the actions or omissions of the Renter, any guest of the Renter, or any other person that the Renter allows or permits to be in the Hall, Building, and/or on the Grounds. The Renter agrees that in the event of or should any such actions, claims, suits, or demands be brought against the Indemnified Parties that the Renter shall, at its own expense, promptly retain defense counsel to represent, defend, and protect the Indemnified Parties, paying any and all attorney’s fees, costs, and expenses. The Renter further agrees that in the event of or should any such actions, claims, suits, or demands be brought against the Indemnified Parties, that the Renter shall pay, settle, compromise and procure the discharge of any and all judgments, damages, losses, costs, and expenses, including, but not limited to attorney’s fees.

Damage to Property:

The Renter shall assume full responsibility for, pay for, and shall indemnify and hold free and harmless the Indemnified Parties from any harm, damage, destruction, injury, or loss, regardless of type or nature, known or unknown, realized or unrealized, to any property, real or personal, belonging to the Indemnified Parties, Renter, or others, including but not limited to real estate, buildings, structures, fixtures, furnishings, equipment, vehicles, supplies, accessories and/or parts arising out of or resulting in whole or in part from any acts or omissions negligent or accidental, actual or threatened, intentional or unintentional of the Renter, any guest of the Renter, or any other person that the Renter allows or permits to be in the Hall, Building, and/or on the Grounds.

EMERGENCY CONTACT PERSONS: Cathy Rippel @ 740-816-0698; Ron Bullard @ 740-548-5463; Tom D’Amico @740-815-2020; Ken O’Brien @ 740-972-0643

PRINT NAME: _____

SIGNATURE _____ DATE _____

Address _____ City _____ St. _____ Zip _____

Phone _____ RENTAL DATE _____ Receipt # _____

Motion: Bullard
Second: O’Brien
Vote: Bullard yes, D’Amico yes and O’Brien yes

Mowing & Chemical Application Bids – D’Amico will work on getting an RFP together for the next meeting.

ROAD DEPARTMENT –

Mileage Certification –

RESOLUTION 18-02-08 APPROVE 2017 TOWNSHIP HIGHWAY SYSTEM MILEAGE CERTIFICATION OF 35.210 MILES

Motion: Bullard
Second: D’Amico
Vote: Bullard yes, O’Brien yes and D’Amico yes

RESOLUTION 18-02-09 APPROVE THANKING DOUG REIDEL FOR THE REA RECOMMENDATION ON THE BIG RUN ROAD CULVERT AND THEY WILL LOOK AT IT DURING THE SPRING ROADS MEETING AND DISCUSS IT WITH HIM THEN

Motion: O’Brien
Second: Bullard

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Vote: D'Amico yes, Bullard yes and O'Brien yes

RESOLUTION 18-02-10 APPROVE ACCEPTING THE FOLLOWING ROADS ALUM CREEK DRIVE, CLIFF VIEW DRIVE AND CREEKSIDE CIRCLE WITHIN RAVINES OF ALUM CREEK INTO THE TOWNSHIP ROAD SYSTEM

Motion: O'Brien
Second: Bullard
Vote: D'Amico yes, Bullard yes and O'Brien yes

TRUSTEE ITEMS -

FUTURE MEETINGS -

2/26/18 Trustee Meeting 3/12/18 Trustee Meeting
3/16/18 Trustee Meeting 4/3/18 State of the County

LATE ITEMS -

RESOLUTION 18-02-11 MOTION TO ADJOURN

Motion: Bullard
Second: O'Brien
Vote: O'Brien yes, D'Amico yes and Bullard yes

Meeting adjourned by Chairman Bullard at 9:55 P.M.

Ron Bullard, Trustee

ATTEST:

Ken O'Brien, Trustee

Claudia Smith, Fiscal Officer

Tom D'Amico, Trustee