

**BERLIN TOWNSHIP TRUSTEES**

**7:00 p.m.**

**Regular Meeting**

**February 28, 11**

**HELD AT:** Berlin Township House, 3271 Cheshire Rd., Delaware, OH

**CALL TO ORDER:** Phil Panzarella, Trustee Chairman

**PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was led by Tom D’Amico

**ROLL CALL:** Phil Panzarella, Tom D’Amico, Ron Bullard, Claudia Smith, Fiscal Officer.

**ATTENDANCE:** Delaware County Prosecutor Carol O’Brien

**PUBLIC COMMENT:** Panzarella said the Trustees were still adhering to Resolution 05-07-44 regarding public comment at the meetings. He asked if anyone wished to make public comment. Hearing none the Trustees moved on the next agenda item.

Approval of Minutes:

**RESOLUTION 11-02-20 APPROVE THE 02/14/2011 REGULAR MEETING MINUTES AND DISPENSE WITH THE READING**

Motion: Bullard  
Second: D’Amico  
Vote: Bullard yes, D’Amico yes and Panzarella yes

**RESOLUTION 11-02-21 APPROVE THE 02/18/2011 SPECIAL MEETING MINUTES AND DISPENSE WITH THE READING**

Motion: Bullard  
Second: D’Amico  
Discussion: Panzarella stated that the item addressed at the special meeting was to authorize payment to purchase a boat to be used for shallow water and ice conditions. We had been using an inflatable craft that had seam failure and could not be repaired.  
Vote: D’Amico yes, Bullard yes and Panzarella yes

**FISCAL OFFICE:** Smith stated that she received the Township Highway Mileage Certification that needed to be signed. Bullard stated that there was one block of road going into Harbor Point that was added to our mileage certification. Document was signed by the trustees.

**RESOLUTION 11-02-22 APPROVE THE TOWNSHIP HIGHWAY MILEAGE CERTIFICATION**

Motion: D’Amico  
Second: Bullard  
Discussion: Bullard stated that we will have an increase in mileage this year as a development is being added off of Africa Road.  
Vote: Panzarella yes, Bullard yes and D’Amico yes

**CEMETERY:**  
We have published a March 15<sup>th</sup> date for the cemetery clean-up. Notice should be posted to our website. We have roughly 5,600 people in the township and have had over 29,000 hits on our website over a 3 year period.

**FIRE DEPARTMENT:**  
Bullard stated that the boat had been purchased and was available for service. Panzarella stated that they were having a retraining on ice rescue as the training was with the old boat. He also asked if Bullard heard anymore about the response time situation and about the open position for a firefighter. Bullard had not but would check.

**BERLIN TOWNSHIP TRUSTEES**

**7:00 p.m.**

**Regular Meeting**

**February 28,**

**2011**

**ROADS:**

D'Amico stated that he had a purchase requisite for 2002 truck repair to Jones Truck & Spring Repair

**RESOLUTION**

**11-02-23**

**APPROVE \$1,036.28 TO JONES TRUCK & SPRING REPAIR INC FOR REPAIRS TO 2002 TRUCK**

Motion: D'Amico

Second: Bullard

Vote: D'Amico yes, Panzarella yes and Bullard yes

**RESOLUTION**

**11-02-24**

**APPROVE \$532.23 TO CENTER CITY INTERNATIONAL TRUCKS INC FOR 2008 TRUCK REPAIR**

Motion: D'Amico

Second: Panzarella

Discussion: D'Amico stated that the mirror was damaged during snow plowing and asked Smith if the road department reported the damage to her prior to the repair and if we had insurance coverage. Smith indicated that they had not but she could check.

Panzarella "Our deductible was \$200.00. Someone would need to do a rate comparison to see if rates would go up. The mirror was hit by an overhanging tree limb in Harbor Point. In 1996 the previous board authorized planting trees stipulating that you had to trim branches back on the road side up to 12 feet. Currently zoning does not allow trees planted in the right away but how do we now go and tell people who's trees have matured, that they are going to lose 12 feet of their limbs. I would like the zoning board come to the board with a recommendation."

Bullard "Orange townships newsletter states that it's the homeowner's responsibility to trim their trees so this is something we could do. Also in the areas of the township where there are not a lot of houses, we trim the trees with the mower so that they don't break mirrors. It doesn't look the best so I don't think anyone in the developments would want us to trim their trees this way. But that is an option."

Panzarella "We have to know what was authorized by previous boards. We started having the zoning secretary compile a list of resolutions that previous boards had passed in the area of roads and ditches and need to complete this."

Vote: Bullard yes, D'Amico yes, and Panzarella yes.

Mailbox: D'Amico stated that he told the homeowner at 4182 East Bay Circle that we would reimburse him up to \$75.00 to fix his mailbox and he seemed satisfied with that so Brodi will install a temporary mailbox. Panzarella stated that we don't specify what developments can spend on mailboxes and we have mailboxes that cost \$500.00 to \$1,000.00 so when one gets hit with a snowplow we have decided that we will pay up to \$75.00 if the homeowner wants to take care of it themselves. If they don't like that then they come to the board with a special request.

Bullard "I received a phone message from a resident in the Summerwood Development about his grass being plowed up."

Panzarella "This comes back to a letter in the zoning office that I cannot find that states we will not allow open ditches and platted subdivisions. Since we have subdivisions with open ditches you have people that have places where grass is at the edge of the road and the plows catch it and tear it up. We have tried to do right in the spring by placing high quality soil and seed down but some people don't like mixing seed. When I talked to Mr. Swan he thought we could have the road department replace the sod that was ripped up. There is also another area on Summerwood Court that has the same problem which has about 60 feet ripped up. I would like the road trustee to take care of this within the next 3 to 5 days. I will call Mr. Swan."

Panzarella "The Delaware County Prosecutor took her time to come here. I would like to know if she would like to say anything."

O'Brien "I have nothing to say except that I'm happy to be here and interested to see all the issues and how everyone is committed to these issues."

**BERLIN TOWNSHIP TRUSTEES**

**7:00 p.m.**

**Regular Meeting**

**February 28, 11**

**TRUSTEE ITEMS:**

Spring Newsletter-Panzarella stated that Cathy organizes the newsletter and that we have an agreement with Ohio Wesleyan to do the printing and students do the folding at a low cost and all materials come here and we mail them. We pay Ohio Wesleyan and this is done in spring, summer, fall and winter. Spring clean up is May 7th so we should have this out by end of March. D'Amico is to get it organized.

**RESOLUTION**

**11-02-25**

**APPROVE \$1500.00 TO MAIL, PRINT AND PRODUCE A SPRING NEWLETTER**

Motion: Bullard

Second: D'Amico

Discussion: Bullard stated that this is for printing, postage and anything else needed to complete the newsletter.

Vote: Panzarella yes, Bullard yes and D'Amico yes

Employee Handbook: Panzarella stated that he sent everyone including the fiscal office a copy of the employee handbook which is being done by Loveland & Brosius. Once he receives everyone's comments, he will correlate them and send them back to the lawyers. We are shooting for April or early May. We will have a public meeting to discuss results and then publish the handbook.

JEDD: Joint Economic Development District, Panzarella "We are authorized to be able to do this as a township. There are several things happening out on 36/37. One is an interchange that is under study with state money \$5 million to decide where the most efficient placement of interchange should be to alleviate traffic congestion and increase safety for the public on both US 36/37 and I 71. Once this is established it will open a gateway to the west to Delaware. In January we approved the Comprehensive Land Use Plan that has commercial and industrial zones north and south on 36/37 that runs east and west. If you properly construct a JEDD in our township you have the possibility of receiving income tax money from several elements. Any construction going on and also any schools located in the JEDD area. If the schools are paying to another entity income tax, since we have no income tax, then whatever amount of income tax that is put in the JEDD, which is constructed of 1 or 2 townships and a city it has to be within one political jurisdiction of the township that is creating the JEDD. The township gets income tax money under Ohio law 715.83. The county is thinking of putting sewer along 36/37 which will accelerate growth. They told us that a preliminary plan has been established. If the county makes significant infrastructure improvements they could be part of this JEED and will have rights to a portion of the income tax money."

Bullard "If the area of the JEDD incorporates an area or would we make the JEDD an area which is vacant land now and in the future be developed or do we take and include residential areas which put those people in the JEDD and require them to pay the income tax."

Panzarella "That would be a referendum and this is in the preliminary stages and I just wanted to let you know that there was a public meeting. It makes sense to only have the commercial and industrial areas included in the JEDD in our township. It makes sense for Berkshire Township to join because the interchange is in their township. The interchange will be 20 to 30 million dollars. If the interchange is included in the JEDD then the salaries of the people building it will be included. Berkshire trustees will be talking about it in their meeting tonight to see if they would like to join us in a 2 township JEDD and then we have to find a city to join. There will be a lot of legal work involved and if we get Berkshire to join us we should split the cost of legal fees."

**RESOLUTION**

**11-02-26**

**ENGAGE LOVELAND & BROSIUS TO INVESTIAGE THE JEDD IN ACCORDANCE WITH OUR COMPREHENSIVE LAND USE PLAN FOR COMMERICAL AND INDUSTRIAL AND SUPPORT A MEETING FOR THE BOARD OR JOINT MEETING WITH BERSHIRE TOWNSHIP. AMOUNT FOR PRELIMINARY WORK NOT TO EXCEED \$5,000.**

Motion: Panzarella

**BERLIN TOWNSHIP TRUSTEES**

**7:00 p.m. Regular Meeting February 28, 2011**

Second: Bullard  
Discussion: Bullard "Do we want to do this before we know what Berkshire wants to do?"  
Panzarella "I think we do as independent of Berkshire we have had significant increase in that area and if we can generate a source of money, that money will be very helpful in supporting our road program."  
Bullard "What is the spending limit of the money received from the JEDD?"  
Panzarella "It would go to the general fund and can be distributed as the law allows, but I would like the lawyers to confirm that."  
Vote: D'Amico yes, Panzarella yes and Bullard yes

Zoning Office: Panzarella stated that we received a thank you note from a satisfied customer, Phil Germain, which had to do with a complex zoning issue on 23. He stated that the zoning office helped make a complex situation simple.

Panzarella "We had a request from Berlin Zoning Commission that recommended that the trustees request an engineering assistance from the Delaware County Engineer for support of a MOU on the south side of US 36/37 and the proposed back age road between Big Run and Dunham Road. They have assigned Mr. Hahn to lead this effort and I could prepare the REA if there are no objects. There were no objections."

Recycle Bin Update: Panzarella stated there are 5 single stream and 3 paper recycle bins which are scheduled to be cleaned out as before, which was twice a week. Bullard suggested that we put an article on the website and in the spring newsletter.

**RESOLUTION  
11-02-27**

**RECESS TO EXECUTIVE SESSION FOR  
CONSIDERATION OF APPOINTMENT,  
EMPLOYMENT, DISMISSAL, DISCIPLINE,  
PROMOTION, DEMOTION, COMPENSATION OF A  
PUBLIC EMPLOYEE – THREE TRUSTEES AND THE  
FISCAL OFFICER TO ATTEND – 8:00 P.M.**

Motion: Panzarella  
Second: Bullard  
Discussion: Panzarella suggested that we invite Brodi Irwin  
Vote: Bullard yes, D'Amico yes and Panzarella yes

**RESOLUTION  
11-02-28**

**RECONVENE TO REGULAR SESSION-8:53  
P.M.**

Motion: Bullard  
Second: D'Amico  
Vote: Panzarella yes, D'Amico yes and Bullard yes

Panzarella announced that no decisions were made and no actions were taken.

Repaving of Townhouse Parking Lot/Cemetery Driveways: Panzarella stated that he has asked for an estimate to do this and we may need to get a few. One for the driveways and one for parking and then one for them combined.

Cold Storage Project for Road/Cemetery Department: Panzarella "The Chief has notified us that we have a 2 year notification to do something as he would like the 5<sup>th</sup> bay for the fire department. When we built the 5<sup>th</sup> bay the township paid for it so if the chief wants it back he has to reimburse us for the amount the township paid for it. The question is what do we do with the trucks that are there? I would like to assign someone to get with Brodi to find out what his requirements are then come to the board to discuss and then we can get estimates for cold storage. We have talked about getting rid of the shed used by the cemetery so they should have some input in the cold storage."  
Bullard volunteered to get a set of requirements from the roads department and cemetery department. Once he has those he will bring them to the board.

## BERLIN TOWNSHIP TRUSTEES

7:00 p.m.

Regular Meeting

February 28, 11

2011 OPWC Status: Bullard "Eldon Johnson told me that our 2011 OPWC application was not going to be approved. Six applications were received and two had favorable results. The possible size of our grant may have something to do with us not getting it. We applied for \$600,000 for Hollenback and Piatt Roads. Hollenback is in terrible shape which we wanted to get fixed with the OPWC grant. We need to figure out what we are going to do with Hollenback this year."

### RESOLUTION 11-02-29

**RECESS TO EXECUTIVE SESSION FOR  
CONSIDERATION OF APPOINTMENT,  
EMPLOYMENT, DISMISSAL, DISCIPLINE,  
PROMOTION, DEMOTION, COMPENSATION OF A  
PUBLIC EMPLOYEE – THREE TRUSTEES AND THE  
FISCAL OFFICER TO ATTEND – 9:00 P.M.**

Motion: Panzarella  
Second: D'Amico  
Discussion: Panzarella suggested that we invite Jerry Stein  
Vote: Bullard yes, Panzarella yes and D'Amico yes

### RESOLUTION 11-02-30

**RECONVENE TO REGULAR SESSION-9:40  
P.M.**

Motion: Bullard  
Second: Panzarella  
Vote: D'Amico yes, Bullard yes and Panzarella yes

Panzarella announced that no decisions were made and no actions were taken.

2012 OPWC Application Candidate Project: Bullard stated that we have not identified a project but we need to start the application process. Panzarella asked if Bullard had the time to assist with the 2012 OPWC application process and suggested that since Hollenback and Piatt did not get approved in 2011 we try for 2012. Bullard stated that Piatt Road would be okay after a chip and seal but Hollenback is in bad shape and a chip and seal will not fix it and feels it needs to be fixed this year. He suggested we try for an OPWC grant for Piatt Road for 2012 which will reduce the size of the grant. The north side of Hollenback is smooth yet the south side is all cracked and it needs to be ground up and then the entire road black topped similar to what we want done to 3 B's & K. Discussion was made to figure out what the cost would be and it was determined that it would be approximately \$250,000. Bullard will check with Jerry to see if we can get this done. Piatt Road will continue to be a chip and seal project this year and in 2012 Piatt Road from Shanahan to Peachblow will be done. D'Amico stated that Piatt Road is very narrow in the northern section and Panzarella suggested that we try to add that to the OPWC grant that we ask for in 2012.

Curve Road Railroad Crossing Meeting: Bullard stated that it is March 4<sup>th</sup> 2011 and he invited Bob Ford, the county engineer and the school to attend and all have agreed. Bullard will also attend.

2011 Big Walnut Watershed Agreement: Bullard "We have discussed this in the past but no decisions were made. Erin Burshan stated that our non-participation was not a problem as they were going to continue on with it and they will show us what they have come up with. If we don't participate we will not be able to participate in making decisions. The Big Walnut Watershed is patterned off the Olentangy Watershed and there's no difference. A benefit is we can voice our concerns before the final decision is made."  
Panzarella "How much of our developable land is taken off the table?"  
Bullard "Erin stated that they would not take any off the table. The plan is that they expect us to. They aren't taking any legal position but they want us to adopt the plan. When we adopt the plan that is when the stuff comes off the table."  
Panzarella " I see no merit in joining it because when they come up with a plan that says we have to take it off the table and we say go pound sand, they can't force us. Bullard does not

## BERLIN TOWNSHIP TRUSTEES

7:00 p.m.

Regular Meeting

February 28,

2011

want to vote on a resolution until we have the agreement in front of us. He will get it to the trustees by the next meeting.

Road Projects: D'Amico stated that he felt totally unprepared to discuss the roads project at this time. He is concerned about the 9 to 5 hours to make decisions as people contact him to discuss issues and he is not available during the day. Panzarella asked Ron to go over the list of roads projects that were requested and submitted to the county engineer who came up with refined figures. Bullard explained what the difference was between what Brodi came up with and the county came up with. He stated that Brodi came up with figures to chip and seal Summerwood and we had people come in that said not to chip and seal. That if it couldn't be black topped not to do anything with it. So we went back and changed the estimate to \$120,000. Panzarella "Other things were involved and whether or not you chip and seal or whether you did an inch of 404 you would still get reflective cracking. Reflective cracking could only be solved by some intermediate work which was milling down ½ inch then putting an intermediate seal without polymer sealing which would keep water out of the cracks, then asphalt on top. It was to do a structural repair to the road and keeping it from cracking. Bullard "When I talked to Eldon he stated that the 3 B's & K quote was exactly what we requested. What they wanted from us was a budget and then they could tell what could be done for that budget."

Panzarella "It's our money. If they said we have to give them a budget that means we know as much as they do about the roads to go about establishing a budget. If I have to do that why deal with the county? Why not just get an independent contractor? What will the roads department be spending this year including salt, aggregate and salaries?" It was determined that \$146,954 would be spent on the roads department.

Panzarella "\$277,900 plus is needed and we know that we only have \$130,000 to do the road improvements that we had planned and now we need to add in the improvements that we want to do on Hollenback which we figured was \$250,000. We are \$400,000 short and in the general fund we have \$3,454,466 so we are discussing taking \$400,000 from the general fund for road work. Hollenback was a surprise to me."

Bullard "It was a surprise only because we did not get the OPWC grant."

Panzarella "Is this was a good thing to do to deplete our funds to fix the roads that will get us 5 years down the road? Are the roads that important to get done? That's why I want a good plan for the roads. Tell me what it takes to get each of our roads 8 years down. From this list I think we will get 3 years out of 3 B's & K. Piatt Road from Shanahan to Peachblow we are putting \$18,800 into it and it will last 3 years because it's chip and seal. Hollenback will probably get 5 to 8 years."

Bullard "That depends on development in the area as that can change everything."

Panzarella "Summerwood is 10 years now so it will see 8 years and it's not going to have heavy traffic as all the houses are built. It's going to take \$280,000 a year to keep the roads up. HB 458 allows us to transfer money from the general fund to the roads fund. Without transferring the money from the contracted services fund under the general fund we would not be able to do the roads projects."

Bullard "After doing a rough estimate we have 34.1 miles and it takes \$90,000 to pave a mile of road which comes to \$3,690,000 to pave all the roads divided by 10 years we would need \$300,000 a year to pave roads."

Panzarella "Every so often we get an OPWC grant but these are the kinds of things we need from a road supervisor and if he can't do it we need to hire someone or get it from the county engineer. What we need is a road program. Someone needs to put a number on the roads and define a source of funds and a resolution that we have addressed it. The Memorandum of Understanding needs to be submitted by March 11<sup>th</sup> or 14<sup>th</sup>. We need to turn the document back into the county engineers and add an addition for Hollenback."

Bullard "Hollenback and 3 B's & K are not going to hold up but do we need to do Summerwood?"

Panzarella "f you look at the distance of Summerwood and the distance on 3 B's & K your getting 75.6% discount on Summerwood because it's 1.572 miles and 3 B's & K is only .82 miles."

Smith "Couldn't some of the roads such as Summerwood wait a year to be done to see if we get an OPWC grant?"

Panzarella "How much did we spend on Summer Drive? We went down to the base and ground it up, repaired the base and spent \$387,000. So the answer to the question is you spend \$128,000 now or you can spend \$387,000 if it doesn't last and you will not get the OPWC grant because you do not have the traffic. We couldn't even get it on a high traffic road this year so why would you expect to get it on a low traffic road next year. We have to bite the bullet and do the general fund transfer and get the roads done and insist that we have a plan next year on an 8 to 10 year cycle. We could probably do this 5 more times

**BERLIN TOWNSHIP TRUSTEES**

**7:00 p.m. Regular Meeting February 28, 11**

and that would take care of 40% of the roads in the township then you're out of money so in 5 to 8 years you're going to need a road levy. So we don't have to plan ahead but you have to be realistic that's why I've been asking and asking and I'm not happy that I don't get anything back. We shouldn't be doing this type of strategic planning on the fly."

Bullard "The counties estimate is \$277,900 and I don't believe it includes a contingency in it. This is what they are saying the cost should come in as. Should we add for an overage or take care of it when it occurs?"

Panzarella "The numbers were conservative numbers that they had put in already."

Bullard "Last year when we got the contracts back they were higher than the estimates were. I think we should add 10%."

**RESOLUTION  
11-02-31**

**APPROVE \$305,690 FOR ROADS PROJECTS AS DESCRIBED IN THE FEBRUARY 2011 ROAD IMPROVEMENT PROGRAM ESTIMATE FROM THE DELAWARE COUNTY ENGINEERS OFFICE WHICH INCLUDES 10% CONTINGENCY**

Motion: Bullard

Second: D'Amico

Discussion: Panzarella would like to confirm whether the county had built in a contingency. He asked that the fiscal officer send the agreement in on time whatever the due date is. Bullard indicated that a project manager needed to be assigned and it was determined that D'Amico could not fulfill the position due to the meetings being during the day. Panzarella asked Bullard if he would agree to do it and he agreed.

Vote: Panzarella yes, D'Amico yes and Bullard yes

**RESOLUTION  
11-02-32**

**APPROVE RON BULLARD AS PROJECT MANAGER FOR THE MEMORANDUM OF UNDERSTANDING FOR 2011 ROAD PROJECT**

Motion: Bullard

Second: Panzarella

Discussion: Panzarella stated that since these occur at odd times he would be available to attend if Bullard is not available. D'Amico requested that he shadow Bullard so he could learn how to do these things. Panzarella stated that when they resurface the roads there are going to be driveways involved and requests that there is reasonable transition from the road to the driveway and that the drainage be proper.

Vote: Bullard yes, Panzarella yes and D'Amico yes

Lowes Agreement: Bullard "The fire department and roads department have requested that we get a credit line at Lowe's so they can buy hardware as we used to from Sears. Lowe's has a credit agreement that we can get billed once a month for the supplies purchased. We can set people up to have authorization to purchase. The fiscal office would be in charge of it and we have limits of what we can spend."

**ZONING DEPARTMENT:  
BZC Term Expiration 3/11/11**

**RESOLUTION  
11-02-33**

**APPROVE EXTENTION OF TERMS FOR JAMES HAHN TO BZC BOARD TO 3/1/2016, BETTY BRINGARDNER AND ANTOINETTE KORLESKI AS BZC ALERNATES TO 3/1/2012 AND RICK SEDLACEK AS RPC REPRESENTATIVE TO 3/1/2012**

Motion: Panzarella

Second: Bullard

Vote: D'Amico yes, Panzarella yes and Bullard yes,

**BERLIN TOWNSHIP TRUSTEES**

**7:00 p.m. Regular Meeting February 28, 2011**

**FUTURE MEETINGS:**

- 3/9/11 Local Economic Forecast Meeting - Panzarella will attend
- 3/15/11 10:45 County Engineers Meeting at Delaware County Board of Elections
- 3/16/11 Delaware County Township Association at Council for Older Adults on Cheshire Rd.  
Cost is \$12.00, Delaware County Prosecutor Carol O'Brien, speaker
- 3/23/11 Meals on Wheels – Panzarella will attend
- 4/6 & 4/7/11 Local Government Official’s Conference

**LATE ITEMS:**

Bullard stated that Heidi sent HB 61 which changed the number of hours that a part time person can work from 1500 to 1800 hours.

Panzarella asked if anyone answered Shirley Jones call as to where the light is on Peachblow and 23. Bullard said he would call her.

Panzarella asked D’Amico when the flashing light for Cheshire Rd and 3 B’s & K would be installed. D’Amico said he would tell the road department.

Panzarella “We have all been having problems with our computer systems and in trying to find out what was going on with Beacon Data they notified us that they would no longer be able to support Berlin Township after March. Jack would work with whomever we get to replace him during the month of March. I heard that our system had not been backed up since January 2010 so I asked Beacon Data what he knew about that and has not heard back. I suggest that we post on the bulletin board and the website that we are looking for a system administrator and maintenance firm. If anyone knows of anyone that can do this for us please let us know. It takes two weeks to get something in the paper but since our bulletin board is not read that much it may be something we need to do.”

**RESOLUTION**

**11-02-34 APPROVE \$4,838.91 TO W.W. WILLIAMS FOR REMOVEAL AND REPLACEMENT OF NEW TRANSFER SWITCH ON THE GENERATOR**

- Motion: Panzarella
- Second: D’Amico
- Discussion: Panzarella stated that there is a 90 day warranty on it and he will handle this. He also asked W.W. Williams to give us a quote on replacing the valve on the furnace. We were told by the fire inspector and the state fire marshal that we did not need the valve so we can replace it so we don’t have to keep resetting it when the power goes out.
- Vote: Bullard yes, D’Amico yes, and Panzarella yes

**RESOLUTION**

**11-02-35 MOTION TO ADJOURN**

- Motion: Bullard
- Second: D’Amico
- Vote: Panzarella yes, Bullard yes and D’Amico yes

Meeting adjourned by Chairman Panzarella at 11:17 p.m.

\_\_\_\_\_  
Philip P. Panzarella, Trustee

ATTEST: \_\_\_\_\_  
Thomas A. D’Amico, Trustee

\_\_\_\_\_  
Claudia Smith,  
Fiscal Officer

\_\_\_\_\_  
Ronald W. Bullard, Trustee