

BERLIN TOWNSHIP TRUSTEES

7:00 p.m.

Regular Meeting

November 28,

11

HELD AT: Berlin Township House, 3271 Cheshire Rd., Delaware, OH

CALL TO ORDER: Phil Panzarella, Trustee Chairman

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was led by Tony Korleski

ROLL CALL: Phil Panzarella, Tom D’Amico, Ron Bullard, Claudia Smith, Fiscal Officer.

ATTENDANCE: Joe and Toni Korleski, Chief Bechstein and Jerry Stein

PUBLIC COMMENT: Panzarella stated that the meeting was being recorded for transcription purposes only. Panzarella stated Trustees were adhering to Resolution 05-07-44 regarding public comment and asked if anyone wished to make a public comment. Hearing none the Trustees moved on the next agenda item.

Panzarella stated that at the last meeting there was a resolution to adopt the handbook effective January 1, 2012 and asked if the resolution should be filled out and signed. Smith said she would complete it for their signatures for the next meeting.

RESOLUTION 11-11-24 APPROVE THE 11/14/2011 REGULAR MEETING MINUTES AND DISPENSE WITH THE READING

Motion: Bullard
Second: D’Amico
Discussion: Panzarella “With the stipulation that we just stated.”
Vote: D’Amico yes, Bullard yes and Panzarella yes

FISCAL OFFICE:
Trustee compensation schedule for 2012

Bullard and D’Amico said that twelve equal installments were fine with them. Panzarella said he started on the per diem and that they have taken steps during the year to make sure they are as transparent as possible. He thinks the board should consider per diem because then everyone would know what you’re spending your time on.

RESOLUTION 11-11-25 APPROVE COMPENSATING TRUSTEES \$12,346.00 PER YEAR IN TWELVE EQUAL INSTALLMENTS.

Motion: Bullard
Second: D’Amico
Vote: Bullard yes, Panzarella no and D’Amico yes

Smith said she received a letter from the Delaware County Engineers Office regarding the road work that was completed and it needed to be looked at to make sure that the roads that we requested be completed were completed. Panzarella said we had asked the road superintendent to tell us if he agreed that the roads were completed in accordance with what was requested. D’Amico said Irwin had stated that all work was done to his satisfaction. Panzarella suggested that we certify that it has been done at the next meeting. Bullard stated that the amount due was less than the amount that was awarded.

OLD BUSINESS –

Jake Brakes – Panzarella stated that at the last meeting they decided to wait on this topic until they knew if the county was going to install rumble strips. Bullard said the chief sent an email late this afternoon and it would need to be reviewed.

Cemetery: Rules, Deeds & Right-of-Reentry – Panzarella will ask Larry Buell to get updated cemetery rules and then have them approved by Mr. Betts. Once they are adopted the cemetery rules board will need to be redone.

Drainage – Panzarella asked roads to provide a report to be discussed as a separate topic at the next meeting.

BERLIN TOWNSHIP TRUSTEES

7:00 p.m.

Regular Meeting

November 28,

11

Township Personnel Overhead Rates – Panzarella asked Smith if she had the information and she said she would have it at the next meeting.

CEMETERY:

Panzarella said clean-up day was taken care of to everyone’s satisfaction.

FIRE DEPARTMENT:

Bullard stated that the new truck was in.

RESOLUTION 11-11-26 APPROVE \$4,677.98 TO COMPUTERSMITH FOR TOUGHBOOK COMPUTER TO BE INSTALLED IN THE NEW FIRE TRUCK

Motion: Bullard
Second: D’Amico
Discussion: Panzarella asked if that included installation and the chief said it’s a laptop and the mounting hardware is already there. Panzarella said the truck would be used as a piece of firefighting equipment. Chief said it would be used as a utility vehicle for fire prevention and if hoses and equipment need to be hauled back from a fire.
Vote: Panzarella yes, Bullard yes and D’Amico yes

RESOLUTION 11-11-27 APPROVE \$2,520.00 TO FIRE APPARATUS FOR REPAIRS TO ENGINE 391

Motion: Bullard
Second: Panzarella
Discussion: Bullard “These repairs need to be done quickly as Fire Apparatus inspected our trucks for needed repairs and they noted that the fuel tank straps needed repaired. The straps have broken so engine 391 is out of service. Panzarella asked if it was determined to be an emergency when the inspection was done and Bullard said it was not then but it is now. Panzarella asked if the inspection was detailed enough and Chief said it was and that they were told that the straps were rusting through and needed replaced on November 14th. He also stated that Fire Apparatus does not always carry the parts as each truck is specialized and some parts need to be ordered and the strap just happened to break over the weekend.
Vote: Bullard yea, D’Amico yes and Panzarella yes

RESOLUTION 11-11-28 APPROVE \$5,100.00 TO FIRE APPARATUS AND SERVICE FOR REPAIRS TO ENGINE 392

Motion: Bullard
Second: D’Amico
Vote: Panzarella yes, Bullard yes and D’Amico yes

RESOLUTION 11-11-29 APPROVE APPOINTING JIM HAHN, JOE HOLEHOUSE, JOE KORLESKI, PAT PAYKOFF AND STEVE SPANGLER TO BERLIN TOWNSHIP FIRE COMMITTEE

Motion: Bullard
Second: D’Amico
Discussion: Bullard stated that he had talked to each of them and had confirmation that they were willing to serve on the fire committee and he had messages out and may be adding more.
Vote: Bullard yes, D’Amico yes and Panzarella yes

ROADS:

Bullard asked where we were with the 2012 road repair project. D’Amico said he would get with Irwin. Panzarella asked D’Amico to come to the next meeting with a 5 year plan.

TRUSTEE ITEMS –

Painting Meeting Room & Hallway – Panzarella said in the past the meeting room, kitchen, hall and offices were painted by road maintenance personnel and he would like to know if that can be done by the road department.

BERLIN TOWNSHIP TRUSTEES

7:00 p.m.

Regular Meeting

November 28,

11

Paint /Replace Outside Shutters – Panzarella said the outside shutters were ratty and it may be cheaper and easier to replace them.

Water Heater – Panzarella said we asked for a recommendation and D’Amico said Irwin indicated that we should go with an electric water heater. Panzarella asked D’Amico to have Irwin check with Northland Heating & Air to see what it would cost.

Bullard said there is a solenoid valve on the gas line that shuts off when the generator turns on and it fires up every Monday morning so the furnace and gas water heater turn off. the fire department has advised us that the valve is not needed. The furnace has an electric restart on it but the water heater does not. Panzarella asked D’Amico to add this to the list for Northland Heating & Air.

Panzarella said there was a sign on the restroom door that said leaking toilet. Bullard said there was a leak in the men’s room and Irwin was going to get a wax ring to fix it.

ZONING DEPARTMENT:

Panzarella stated that the monthly report was not in and we would have it at the next meeting.

Stein said he read the handbook and asked would he was to direct his questions to. Panzarella said questions should be given to the liaison of the department; they would then be accumulated and given to the board to be discussed at a public meeting. The chief asked if the book was ready for distribution and Smith said she would email the final version with all the corrections.

FUTURE MEETINGS:

None

LATE ITEMS:

Recycle Bin Area – Bullard read his ideas of what to do with the area:

Do Nothing – low cost, not very eye appealing and use for parking as necessary.

Convert to storage area for dirt – This would provide an all weather storage area for dirt from the cemetery and other locations. Cost would be several thousand dollars. This would probably require some additional landscape work. Bullard said it would be easier to scoop up as it would be on a blacktop base instead of gravel.

Remove the black top and convert back to a mound and grass – cost would be about a thousand dollars. This would provide a very eye appealing solution.

D’Amico said that DKMM had said they would help us fix the area and Bullard said he would check with them.

MORPC – Panzarella said that the BZC was asked to come up with a possible resolution to answer the request regarding the Big Walnut Watershed which he suggested be put on the agenda for the next meeting.

**RESOLUTION
11-11-30**

**RECESS TO EXECUTIVE SESSION FOR
CONSIDERATION OF COMPENSATION OF FIRE
DEPARTMENT EMPLOYEES – THREE TRUSTEES,
FIRE CHIEF AND FISCAL OFFICER ATTEND-8:08 P.M.**

Motion: Bullard
Second: D’Amico
Vote: Panzarella yes, Bullard yes and D’Amico yes

BERLIN TOWNSHIP TRUSTEES

7:00 p.m. Regular Meeting November 28, 11

**RESOLUTION MOTION TO RETURN TO REGULAR SESSION AT 9:10 P.M.
11-11-31**

Motion: D'Amico
Second: Bullard
Vote: D'Amico yes, Panzarella yes and Bullard yes

Panzarella "We met in executive session and no decisions or actions were taken."

**RESOLUTION RECESS TO EXECUTIVE SESSION FOR
11-11-32 CONSIDERATION OF APPOINTMENT,
EMPLOYMENT, DISMISSAL, DISCIPLINE,
PROMOTION, DEMOTION, COMPENSATION
OF A PUBLIC EMPLOYEE-THREE TRUSTEES
AND FISCAL OFFICER ATTEND-9:18 P.M.**

Motion: D'Amico
Second: Bullard
Discussion: Bullard wanted to make sure that they discussed the liquor permit renewals that were up in February as they have had complaints regarding the noise at Pirhana's. Panzarella said he attended a meeting where they asked that we be specific when we make a motion for executive session and asked D'Amico to be more specific. D'Amico asked Smith what his motion said and she repeated the above motion.
Vote: Bullard yes, D'Amico yes and Panzarella yes

**RESOLUTION MOTION TO RETURN TO REGULAR SESSION AT 10.06 P.M.
11-11-33**

Motion: D'Amico
Second: Bullard
Vote: Panzarella yes, Bullard yes and D'Amico yes

Panzarella "We met in executive session and no decisions or actions were taken."

Liquor Licenses – Bullard stated that liquor permits are up for renewal in February and he talked to Armstrong and Arnold the fire safety officer and they advised him that Piranha's has had a lot of complaints about noise and the drive through carry out on Route 36 has electrical problems and we may want to talk about their allowing them to renew their permits. Panzarella said he talked to the county prosecutor and the problem with the noise is that if the area is zoned commercial it is difficult to make your case. Bullard stated that the area is in the Old Cheshire zoning district which is a combination of commercial and residential so we may be able to do something there and he would complete the paperwork. Panzarella said he didn't know how we could stop a liquor permit renewal due to a electrical issue but he would check with Mr. Betts.

D'Amico said he passed out a copy of the 2012 City of Columbus payroll calendar and that January 2, 2012 is a holiday and our organizational meeting is scheduled for that day and I would like to see if be changed. Panzarella said if we change the date we would have to advertise it. Smith said the organizational meeting has been after the year end meeting in the past and thinks we should have it then.

**RESOLUTION APPROVE CHANGING THE DATE FOR THE ORGANIZATIONAL
11-11-34 MEETING FROM JANUARY 2, 2012 TO DECEMBER 27, 2011,
IMMEDIATELY FOLLOWING THE YEAR END MEETING.**

Motion: D'Amico
Second: Bullard
Discussion: Panzarella asked if anyone was going to check with the prosecutor. Bullard said we could but this is how we have always done it in the past. Panzarella said he would check with the prosecutor so the change is pending his opinion.
Vote: D'Amico yes, Panzarella yes and Bullard yes

BERLIN TOWNSHIP TRUSTEES

7:00 p.m.

Regular Meeting

November 28,

11

**RESOLUTION
11-11-35**

MOTION TO ADJOURN

Motion: Bullard
Second: D'Amico
Vote: Bullard yes, D'Amico yes and Panzarella yes

Meeting adjourned by Chairman Panzarella at 10:20

Philip P. Panzarella, Trustee

ATTEST:

Thomas A. D'Amico, Trustee

Claudia Smith,
Fiscal Officer

Ronald W. Bullard, Trustee