

**BERLIN TOWNSHIP TRUSTEES**

**7:00 P.M.**

**REGULAR**

**SEPTEMBER 27**

**10**

**HELD AT:** Berlin Township House, 3271 Cheshire Rd., Delaware, OH 43015

**CALL TO ORDER:** Thomas A. D’Amico, Chairman.

**PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was led by Chief Bechstein.

**ROLL CALL:** the Thomas D’Amico and Ronald Bullard present. Panzarella, absent. In absence of Fiscal Officer Theresa Cannon, Judy Shumway was named to record the proceedings of the meeting.

**ATTENDANCE:** Fire Chief Bill Bechstein.

**PUBLIC COMMENT:** None

**RESOLUTION  
10-09-29**

**DISPENSE WITH READING, AND APPROVE  
MINUTES OF SEPTEMBER 13, 2010**

Motion: Bullard  
Second: D’Amico  
Vote: D’Amico yea and Bullard yea.

**FISCAL OFFICER**

None

**CEMETERY**

**DISCUSSION-STORAGE SHED ROOF-**Bullard questioned, “Do we need to replace the shed? The roof is messed up.” D’Amico said, “We’re looking into repairing that.” Bullard asked, “Should we look into replacing it with something bigger?” D’Amico said, “We were going to do a new roof and paint the exterior.”

**FIRE DEPARTMENT**

**REQUEST FOR SWISS PHONE PAGERS-**Bechstein requested the purchase of sixteen (16) Swiss phone pagers with chargers. He commented that the fire department had been relying on cell phones explaining that during a recent city fire the countywide page kicked out sixteen signals. Bechstein said that by 2011 the township must be on narrow band.

**RESOLUTION  
10-09-30**

**APPROVE \$6,637.00 FOR PURCHASE OF  
SIXTEEN SWISS PHONE PAGERS, VHF WITH  
SWISS PHONE CHARGERS-ONTA  
COMMUNICATIONS, LLC**

Motion: Bullard  
Second: D’Amico

Shumway questioned if there had been any other cost quote estimates. Bechstein said there had been no other quotes. He said there were only two vendors and the other vendor was in Akron. Bechstein continued, “The Minitor has a 17% fail rate on the box and it takes special batteries. The Swiss has more features and uses regular 'A' batteries.” Bullard questioned the radio frequency. Bechstein said the pagers are pre-programmed at the higher frequency. Bullard asked, “If the problem is with Verizon can it be corrected?” Bechstein said, “It can’t be corrected.” Bullard said, “It can be corrected.” Bechstein said there were too many pages. Bullard said, “I don’t care. If they need to page and it takes ten (10) times. There’s a way to get around this..” Bechstein said, “I’m meeting with Bob. Dealing with Verizon is difficult.” Bullard asked, “Are all fire departments....got these?” Bechstein said, “Most have and have updated.” Bullard said, “I’m not comfortable with not being able to page.” Bechstein said, “Me either. Somebody got chewed out.” D’Amico

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asked, "How are we doing budget wise?" Bechstein said, "Doing OK." D'Amico asked, "Does Phil know about this?"

Vote: D'Amico yea and Bullard yea.

**RESOLUTION  
10-09-31**

**APPROVE \$546.91 FOR ANNUAL SERVICE  
AGREEMENT FOR HVAC SYSTEM @ 2708  
LACKEY-OLD STATE RD.-ARTIC AIR**

Motion: Bullard  
Second: D'Amico

Bechstein said the contract was for spring and fall service. He noted the vendor could be called anytime 24/7. Bechstein said, "Service was performed last week for the first time since the 2007 move in." Bullard asked, "Did you try other vendors?" Bechstein said, "I called six (6) or seven (7) and couldn't get anyone out." Bullard questioned, "Nobody?"

Vote: Bullard yea and D'Amico yea.

**DISCUSSION-BLACKTOP TREATMENT-**Bechstein said he'd been working with Brodi getting a price to treat the blacktop at the station. He said the bid from Triple H Enterprises was \$5,510.00. No additional quotes were provided. Bechstein said since it was late in the year he was questioning if it should be postponed until spring since it was weather dependent. He said if it were tabled until next year he would be good with that. Bullard said, "These folks have done real good work for us. We've had compliments from the county engineer. Do they need a week of 70 degree weather? It's better to wait and get a good job." D'Amico questioned, "Does Brodi think it should be done? We can make a motion contingent upon Triple H doing it. They are trustworthy enough to decide. A minor problem can turn into a major problem." Bullard said, "It's missing striping." Bechstein said striping was included.

**RESOLUTION  
10-09-32**

**APPROVE \$6,612.00 FOR BLACKTOP  
TREATMENT OF DRIVES AND PARKING AREAS  
@ 2708 LACKEY-OLD STATE ROAD-TRIPLE H  
ENTERPRISES**

Motion: Bullard  
Second: D'Amico  
Vote: D'Amico yea and Bullard yea.

**RESOLUTION  
10-09-33**

**APPROVE \$935.00 FOR PURCHASE OF  
GRAPHICS APPLICATION ON 2011 FORD  
EXPEDITION-COLUMBUS SIGNWORKS**

Motion: Bullard  
Second: D'Amico

Bullard questioned if this was for complete signs. Bechstein said it was. D'Amico questioned why rear chevrons were not included. Bechstein said there wasn't room on the back of the vehicle.

Vote: Bullard yea and D'Amico yea.

**TRAINING-DAN CURTISS-**Bechstein provided a training request for Dan Curtiss to receive training at the Fire & EMS Expo at the Columbus Convention Center in Columbus. Bechstein said the classes would be September 23 through September 25<sup>th</sup> (note these dates were prior to the meeting date) at a cost of \$154.44.

**RESOLUTION**



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think there are radios in the trucks.” Shumway told Bullard there was a radio in each dump truck.

**ROAD DEPARTMENT**

**RESOLUTION**

**10-09-37**

**APPROVE \$4,710.86 FOR PURCHASE OF MISCELLANEOUS ROAD SIGNS-KLEEM INC.**

Motion: Bullard  
Second: D’Amico  
Vote: D’Amico yea and Bullard yea.

**SPECIAL ROAD MEETING SCHEDULE-**In speaking about the cancelled September 11<sup>th</sup> special road meeting, Bullard asked, “Should we continue with that?” D’Amico said, “I forgot my schedule. I’ve got a lot of things coming up.” D’Amico said it would be deferred to the October 12<sup>th</sup> meeting.

**TRUSTEES**

**NEWSLETTER ARTICLES-**D’Amico said newsletter articles need to be to Cathy by the end of the week. D’Amico questioned Bullard asking if there would be something from Brodi. Bullard said Brodi would have something on roads and recycling. D’Amico said Panzarella had one and it needed to be submitted by e-mail. D’Amico said he’d asked Cathy if additional hours would be needed for the newsletter.

**OPEN HOUSE-**D’Amico said he asked the zoning if they wanted a table at the Open House and was told “No”.

**OFFICE HOURS CHANGED ON WEBSITE-**D’Amico reported that Cathy had changed the office hours on the website and had added the road department hours.

**FUTURE MEETINGS**

**NEXT TRUSTEE MEETING-**Tuesday, October 12<sup>th</sup> due to holiday. D’Amico said, “I hope the zoning commission knows we have a meeting the 12<sup>th</sup>.” D’Amico to contact the BZC.

**DKMM MEETING-**Bullard reported the DKMM was tentatively scheduling a meeting at Berlin Township on October 14<sup>th</sup> to discuss recycle bins with townships. He said DKMM would run the meeting. D’Amico asked when a definite date would be known. Bullard said, “I penciled it in with Cathy.”

**LATE ITEMS**

**ARAMARK UNIFORM SERVICES SERVICE AGREEMENT-**Bullard presented a service agreement from Aramark Uniform Services. D’Amico questioned the date of the contract. The contract presented was not dated. He said Road Superintendent Brodi Irwin was concerned and didn’t want to renew it. Bullard said, “Brodi is working on prices from CINTAS and it looks like better service for less.” Bullard said the Aramark contract had a cancellation clause requiring cancellation notice sixty (60) days prior to the term end of the signed contract. D’Amico said, “We should look at the contract. We may need legal advice.” It was noted the fiscal office had received no complaints regarding the Aramark services.

**RESIDENT REQUEST-**Bullard reported he had met with Matt Weber (City of Delaware) and had information about the Conner Lane and US 23 access that resident Pat Shroyer requested at the September 13<sup>th</sup> meeting. Shroyer was not present. Bullard said he would contact her with the information.

**RESIDENT REQUEST-**Bullard reported receiving an e-mail from the Jones’ asking for information about traffic lights at Peachblow Road and US 23. Bullard reported the Ohio Department of Transportation (ODOT) authorities said the amount of traffic didn’t dictate a light. Bullard suggested the fire chief get involved to influence the decision. He also suggested getting residents to contact ODOT.

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**S. 3 B's & K ROAD CULVERT**-Bullard said he was working with the prosecutor and also getting a contractor quote. He said, "We may do something different than the county recommendation."

**ABITIBI CONTAINERS**-Bullard said the three (3) containers were generating quite a bit of revenue. He said, "Originally the money was contributed to Arrowhead Elementary School. We should register as a gold member to increase the money. We could use it to improve the area. Now we have two (2) schools in the township. Maybe we need to rethink it."

**EMPLOYEE HANDBOOK**-D'Amico said handbook discussions would be deferred to the October 12<sup>th</sup> meeting.

**LETTER FROM CUB SCOUT GROUP**-D'Amico said the Cub Scout group requesting use of the township meeting room had found an alternate site.

**RESOLUTION  
10-09-38**

**APPROVE \$800.00 FOR CARPET CLEANING &  
SCOTCH GARD AT 3271 CHESHIRE ROAD-FIVE  
STAR CARPET CLEANING**

Motion: Bullard  
Second: D'Amico  
Vote: Bullard yea and D'Amico yea.

**RESOLUTION  
10-09-39**

**RECESS TO EXECUTIVE SESSION FOR  
CONSIDERATION OF APPOINTMENT,  
EMPLOYMENT, DISMISSAL, DISCIPLINE,  
PROMOTION, DEMOTION, COMPENSATION OF A  
PUBLIC EMPLOYEE – THREE TRUSTEES AND  
FISCAL OFFICER ASSISTANT-7:55 P.M.**

Motion: Bullard  
Second: D'Amico  
Vote: Bullard yea and D'Amico yea.

**RESOLUTION  
10-09-40**

**RECONVENE TO REGULAR SESSION-8:27 P.M.**

Motion: D'Amico  
Second: Bullard  
Vote: D'Amico yea and Bullard yea.

D'Amico reported no action was taken and no decisions were made in executive session.

**RESOLUTION  
10-09-41**

**ADJOURN MEETING-8:28 P.M.**

Motion: Bullard  
Second: D'Amico  
Vote: D'Amico yea and Bullard yea.

**SIGNATURES ON NEXT PAGE**

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Thomas A. D'Amico, Trustee

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ABSENT  
Philip P. Panzarella, Trustee

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Judy K. Shumway  
Assistant to Fiscal Officer

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Ronald W. Bullard, Trustee