

BERLIN TOWNSHIP TRUSTEES

7:00 p.m.

Regular Meeting

March 8, 2010

HELD AT: Berlin Township House, 3271 Cheshire Rd., Delaware, OH

CALL TO ORDER: Tom D'Amico, Trustee Chairman

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was led by Phil Panzarella

ROLL CALL: Tom D'Amico, Phil Panzarella, Ron Bullard, Theresa Cannon, Fiscal Officer.

ATTENDANCE: Rick Gemienhardt, Ray Armstrong, Steve and Cathy Rippel, Judy Shumway and Chris Paykoff

PUBLIC COMMENT: D'Amico asked if anyone wanted to make public comment. Rick Gemienhardt, 881 Africa Rd. requested to speak. Gemienhardt stated he followed township business by reading the minutes on the website. He said he had noted discussions regarding the zoning office and hours and he wanted to share his and his family's concerns. He provided trustees with his written comments which he read for the record. His written comments are copied below.

BEGIN DOCUMENT-

Zoning office considerations-as noted by Rick & Jeannie Gemienhardt, 881 Africa Rd.

- (1) Consistency
- (2) Cost
- (3) Common Sense

Consistency:

- Zoning office has no margin of error
- Zoning files, public notices, permits etc must be exact and full compliance with Ohio Revise Code where applicable
- Zoning office requires strong interpersonal skills in dealing with developers, attorneys and the general public
- It is our conclusion with are blessed and should embrace our current staff who are well qualified and have a seasoned track record of competence and reliability. No lawsuits noted under current zoning staff

Cost:

- Zoning office appears to cost approximately \$150,000 a year to operate
- This represents about 10% of the \$1,600,000 township expenditures of last year
- A \$30,000 to #35,000 savings to reduce hours, benefits and operating costs would be a less than 2% reduction of current expenditures
- For tax year 2010 Berlin Twp's property valuations are over 231,000,000. In 2009 the property valuations were 227,000,000. There will be an approximate 2% increase in revenues for general fund milage in calendar year 2010.
- The general and zoning funds combined ended 2009 higher by \$423,000 (ie 12/31/08 balance \$2,184,000 vs 12/31/2009 balance \$2,607,000)
- The Gemienhardt taxes to the Twp approximate \$720 per year. Fire=\$430, General/Zoning etc=\$290. For the zoning function it amounts to less than \$0.20 per day. A diminished zoning function would result in penny(s) savings to us.

Common Sense:

- Question: How do you expect to retain qualified, loyal employees by cutting their respective salary and benefits by say 20 to 35%?
- Question: How would the Trustees and their respective families deal with pay cuts in retirement benefits and private sector pay by a similar %?
- The township has made a decision on employee health insurance. The "Jeanie" is out of the bottle. The township would be ill advised to rescind that benefit at this time as part of any cost saving move. Assuming the Trustees are beneficiaries of twp paid health insurance would they in turn rescind their benefits as well to match such savings? END DOCUMENT.

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Bullard said, "Thank you for the input. We appreciate you coming."
Panzarella questioned where Gemienhardt got his numbers. Gemienhardt said, "They are approximate". Panzarella said, "There is a cost to doing business, and how much cash does the Township hemorrhage for this function."

Approval of Minutes:

RESOLUTION 10-03-01

APPROVE THE 02/08/2010 REGULAR MEETING MINUTES AND DISPENSE WITH THE READING

Motion: Bullard
Second: Panzarella
Vote: D'Amico yes, Bullard yes and Panzarella yes

CEMETERY

Cannon said the cemetery clean-up day is March 15, 2010. She said it will be advertised in the Delaware Gazette tomorrow, March 9th.

FIRE DEPARTMENT

Physicals- Panzarella said he was informed that all firefighters who wear SCBA units are required to undergo an annual medical evaluation. He said these costs are different from regular physicals and include respirator clearance, respirator physical exam, pulmonary function test and a TB traditional test costing \$165 per firefighter per year for a total of \$4,125. He said \$6,000 has been budgeted and \$5,000 encumbered. Panzarella showed Cannon the appropriation status. Cannon noted that only 2111-220-599-0061 was for physicals. She said the money that was appropriated, was for the firefighters, who Bechstein submitted as needing physicals this year. Panzarella to bring a requisition to the next meeting to cover amount needed.

Panzarella noted he had two resolutions. Cannon questioned why the items were not on the agenda and if they were late items. D'Amico asked Panzarella if they could wait until the next meeting. Panzarella said, "No."

Panzarella said this resolution will clear up what we did at the last meeting.

RESOLUTION 10-03-02

ESTABLISH SIX MONTH PROBATIONARY PERIOD FOR STEVE ARNOLD TO PERTAIN TO BOTH HIS APPOINTMENT TO THE FIRE SAFETY OFFICER POSITION AND HIS PROMOTION TO LIEUTENANT POSITION IN THE BERLIN TOWNSHIP FIRE DEPARTMENT – RATE OF PAY IS ESTABLISHED AT \$12.34 PER HOUR EFFECTIVE DATE IS MARCH 7, 2010

Motion: Panzarella
Second: Bullard
Vote: Bullard yes, Panzarella yes and D'Amico yes

Panzarella had a resolution prepared for the tables and caddy in the meeting room. Bullard said, "I have already completed an asset removal form for the tables, it does not include the caddy. If that would be included we would have to purchase a cart for the township." Panzarella said, "That is not exactly how I recalled it. The tables are very heavy and that was the reason for getting the new lighter ones." He also said, "This represents a danger to manually move them, we are assuming a safety liability". Panzarella said he would work with the chief on purchasing a cart.

D'Amico questioned how they would get moved. Bullard said he would see they were moved this week.

Panzarella said a resolution from the last meeting for legal counsel to review EMS contract was for \$1200. He said he believes it should be \$1500. Bullard, "Are you saying that is how much it will be?" Panzarella said, "It is my estimate that it will be \$1500." Bullard questioned, "Are they negotiating or reviewing the contract?" Panzarella said, "They will be reviewing and having discussions with the County Prosecutor." Bullard said, "I thought they were not using the Prosecutor for this." Panzarella said, "The Prosecutor said he could not

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represent us as he was already working with the County Commissioners. I was told it was a conflict of interest."

**RESOLUTION
10-03-03**

CHANGE THE \$1200 AMOUNT LISTED IN FEBRUARY RESOLUTION 10-02-22 TO \$1500- RESOLUTION IS FOR LEGAL REVIEW OF MODIFICATIONS TO EXISTING CONTRACT TO ACCOMMODATE ADDITIONAL RESCUE AND EMS EQUIPMENT IN BERLIN TOWNSHIP FIRE STATION

Motion: Panzarella
Second: Bullard
Vote: Bullard yes, D'Amico yes and Panzarella yes

ROAD DEPARTMENT

County Engineer 2010 Contract- Bullard said the 2010 contract was provided to the County Engineer. He said they will be going through bidding and bonding late spring / early May. He said we will be involved with those meetings. Panzarella said, "It is important for the board to know the schedule. If, in fact, we do not get the OPWC grant we may have additional money for additional projects." Bullard said, "The information I have on the application is that it looks good. The bidding work and acceptance of the grant won't occur until July 1st."

Spring Berm Replacement Plan- Bullard said we do not have a plan as of yet but he would be working with the road maintenance guys.

Panzarella said there was a requisition submitted.

**RESOLUTION
10-03-04**

APPROVE REQUISITION 1003003 TO P.D. PAYOFF FOR 400 TONS OF 411 LIMESTONE AT A COST OF \$3,800 FOR BERM MATERIAL FOR ALL OF THE TOWNSHIP OUTROADS

Motion: Bullard
Second: Panzarella
Discussion: Bullard said most of the trouble is on 3B's and K road.
Vote: D'Amico yes, Bullard yes and Panzarella yes

Bullard said, "Irwin completed a Request for Engineering Assistance regarding road work on Piatt and Hollenback Roads. We would submit this for an OPWC grant in 2011."

**RESOLUTION
10-03-05**

SUBMIT REQUEST FOR ENGINEERING ASSISTANCE – HOLLENBACK AND PIATT ROAD RESURFACING, STRIPING, FULL DEPTH REPAIR COSTS FOR POSSIBLE OPWC GRANT IN 2011

Motion: Bullard
Second: Panzarella
Vote: Bullard yes, D'Amico yes and Panzarella yes

D'Amico announced a time certain executive session was scheduled for 7:30 p.m.

**RESOLUTION
10-03-06**

RECESS INTO EXECUTIVE SESSION FOR CONSIDERATION OF APPOINTMENT, EMPLOYMENT, DISMISSAL, DISCIPLINE, PROMOTION, DEMOTION OR COMPENSATION OF A PUBLIC EMPLOYEE

Motion: D'Amico
Second: Bullard
Vote: Panzarella yes, Bullard yes and D'Amico yes

Bullard asked who was to attend. D'Amico said, "We'll need to do this in two sessions and we'll start with Cathy and Steve. Rippel said, "I am here tonight to receive information about my position as Berlin Township zoning secretary, at the request of Chairman Mr. D'Amico. My preference pertaining to my employment with the township would be to have

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this discussion in regular session instead of executive session." D'Amico said, "I'm not ready for this."

**RESOLUTION
10-03-07**

**RESCIND RESOLUTION 10-03-06 TO GO INTO EXECUTIVE
SESSION**

Motion: D'Amico
Second: Bullard
Vote: Bullard yes, Panzarella yes and D'Amico yes

D'Amico said since we are not going into executive session everything stated will be public information.

Bullard said Sedlacek had submitted a statement and asked for it to be read. Cannon read the following:

MEMO REGARDING ZONING OFFICE HOURS

MARCH 8, 2010

RAY AND CATHY,

UNFORTUNATELY I AM BUSY TONIGHT AND CANNOT ATTEND THE MEETING. I UNDERSTAND IT WILL BE IN EXECUTIVE SESSION ANYWAY. CONSEQUENTLY, FEEL FREE TO READ OR PASS ON MY COMMENTS AS YOU BOTH SEE FIT.

FIRST, FROM A BZC CHAIRPERSON'S PERSPECTIVE:

- 1) I THOROUGHLY APPRECIATE THE COOPERATION WHEN WORKING WITH YOU BOTH. I DON'T THINK THE BZC COULD FUNCTION AS WELL WITHOUT IT.
- 2) YOU ARE BOTH EXTREMELY HELPFUL WHEN ASKED TO RESEARCH SOMETHING OR HELP WITH A PROBLEM. WE WOULD BE LOST WITHOUT YOU BOTH.
- 3) IT APPEARS AS THOUGH YOU BOTH WORK WELL TOGETHER AND YOU CERTAINLY WORK WELL WITH US. I WOULD ENCOURAGE THE TRUSTEES TO ASK EACH AND EVERY ONE OF US ABOUT THIS. AND, CATHY WE WOULDN'T HAVE OUR CURRENT ZONING CLERK WERE IT NOT FOR YOU AND YOUR RECOMMENDATION.

SECOND, FROM A TOWNSHIP RESIDENT'S PERSPECTIVE:

- 1) I EXPECT A SMOOTH RUNNING ZONING OFFICE NO MATTER HOW MANY APPLICATIONS WE HAVE. ZONING IS A COST AND SHOULD NOT BE LOOKED AT AS AN ORGANIZATION THAT SHOULD BE EXPECTED TO MAKE A PROFIT.
- 2) I WOULD PERSONALLY WANT A ZONING OFFICE DOING ALL THEIR ZONING TASKS EVEN IF THE ENTIRE TOWNSHIP WERE BUILT OUT. I HAVE VISITED PLACES WITHOUT STRONG ZONING AND I DO NOT LIKE IT.
- 3) I THINK THE COST OF A SMOOTH RUNNING ZONING OFFICE IS A SMALL PRICE TO PAY. AND, MAYBE CUTS COULD BE FOUND ELSEWHERE. BUT, PERSONALLY, I DO NOT KNOW WHAT THE OBJECTIVE IS OR HOW MUCH MONEY WE ARE NEEDING TO SAVE.

LASTLY, MY MAJOR CONCERNS ARE AS FOLLOWS:

- 1) WE RUN THE RISK OF LOSING TWO GOOD AND EXPERIENCED PEOPLE IF THE CUTS ARE DRASTIC.
- 2) WE MIGHT BE FORCED TO ADVERTISE AND TRAIN NEW PEOPLE FOR THESE JOBS. THIS COULD PROVE TO BE RATHER EXPENSIVE IN AND OF ITSELF.

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- 3) IF ANY ZONING ACTIONS ARE REDUCED OR ELIMINATED I FEEL THIS COULD HAVE A NEGATIVE EFFECT ON THE ENTIRE TOWNSHIP.

SINCERELY,

RICK SEDLACEK

D'Amico said with regards to the budget we are looking at ways to cut costs in the township. He said we are only required to take care of the cemetery and roads. He said he has been looking at zoning for a couple of years. He said there have never been any problems with employees Armstrong and Rippel. He said there has been a declining income the last couple of years which makes zoning a logical place to cut. Rippel said she, at the request of the zoning liaison Tom D'Amico, had submitted some cost saving ideas on January 11th and she asked if they had been discussed. Panzarella said, "I have not heard or seen them." Rippel asked D'Amico, "Where is your copy?" D'Amico said, "I don't have them." Rippel asked, "Why don't you have them?" D'Amico said, "I just don't have them. Do you have a copy with you?" Rippel said, "Yes." D'Amico asked, "Can I see them?" Rippel said, "No, you should have your copy." D'Amico asked Rippel to read it. After reading her statement she gave a copy to the fiscal officer.

The following are the ideas she stated:

1. Change zoning secretary building rental title to Office Manager/Secretary
Rippel listed things she does for ALL the different departments.
2. Seek Rick Sedlacek's advice.
3. Suggested pay cuts for everyone across the board.

Rippel commented that the monthly zoning report for the year end in 2009 showed we fell only \$7,000 in the red while the year before they were \$22,000 in the red. She said the zoning office knows of a couple of BZA requests and two BZC requests for upcoming hearings.

D'Amico said he did not share this with the other trustees because it did not include any financial data. Panzarella said, "In 2009 the zoning office would have been down \$29,000 (I had \$27,000) from previous years. You have to be careful how you state that." Panzarella questioned if it was right to take from the general fund. He said, "The board has a responsibility." D'Amico reviewed the current zoning report. He said, "We have seen a drastic decline in all zoning. The numbers have been down for a long time". Panzarella said, "Gemienhardt earlier said he looked at reports. I guess he had them." Panzarella said, "Taxes are \$424,000. I understand what people are saying. Is it right to take from the general fund? The Board has a responsibility. Zoning is behind \$1,000.?" D'Amico read from the monthly zoning report. D'Amico said, "We've seen a drastic decline in all zoning. Numbers have been down for a long time." Panzarella questioned, "When were the peak years?" Rippel said, "2003." Panzarella read totals of peak years of single family homes starting with 2004. Panzarella then stated, "Zoning in 2004 was 102, 2005-80, 2006-67, 2007-38 and 2009-23. As I told Mr. Gemienhardt there is a cost to doing business."

Panzarella said the question is not to get rid of the zoning office but can the township save and maintain the function. He said, "I'm sure other residents don't want to lose \$100,000." D'Amico said, "We know you are both doing additional tasks. We have supplied additional work." Rippel commented that she has been employed here since 2001. She said, "There have been 3 different zoning inspectors working anywhere from 10 to 15 hours a week, 20 to 25 hours a week, to 40 hours a week. She said, "The economy has had ups and downs but I have always had 32 hours of work per week."

D'Amico asked Rippel, "What do you think of the salary and benefit analysis? Do you understand it?" Rippel said, "Phil talked to Ray, not me. I don't understand it." She said, "I was not privileged to an explanation of it." Panzarella said, "If you have questions give me a call." Rippel said, "I think you can look at the three different ways. I thought the general fund was more than that" D'Amico said, "You can look at it 100 different ways." Panzarella said,

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“There is an assumption of a 25 hour work week. The board has to make a decision. Do we fund \$120,000 to zoning forever or consider a reduction of hours?” Panzarella stated, “The benefits have increased and it will only get worse.”

Panzarella said he worked with budget papers to come up with his budget considerations. Cannon said she had reviewed his first handout and she observed some differences. She said a revised copy of Panzarella’s paper had been given to her but it was never discussed. Cannon said, “There are still some amounts that are incorrect. The amount listed as income from taxes is off about \$70,000.” She said she did not include any estate taxes, as that amount varies. Referring to Panzarella’s analysis paper—Cannon said, “When figuring out salary and benefits for the zoning office the 120 meetings calculated should also have benefits attached.” Panzarella said, “I was not aware OPERS was paid for zoning meetings. Those meetings are for things we (trustees) don’t attend, like economic development meetings.” Rippel asked, “Who would attend the 10 meetings per month?” Panzarella said, “Whoever, this board decides that person. And they better well go.” Bullard said, “I want to clarify that it would provide the board with some continuity to have someone who is not an elected official attend meetings and report back to the board. The board decided this some time ago.” Panzarella said, “\$74,127 is a cost of doing business. D’Amico asked Cannon if it appeared there was a short fall with zoning. Cannon said, “It is a fact.” She said, “The reports provided to the Trustees report the facts.”

D’Amico said, “Using Panzarella’s numbers our shortfall is \$120,000 and could go on”. Panzarella said, “They are not my numbers. They are the Township’s numbers”. Bullard said, “The key number is \$20,000. If the \$20,000 goes up the \$120,000 goes down and if the \$20,000 goes down the \$120,000 goes up.” D’Amico said, “The numbers he (Panzarella) uses is in effort to staff the zoning office eight hours a day. Whether we need to staff it eight hours a day is anybody’s guess. We do not want to look like we are not fiscally responsible. It is embarrassing to continue to fund the zoning office and keep losing money.” Directing his comment to Rippel, D’Amico said, “I’d love to give you a \$100,000 per year.” Rippel asked, “Is there an analysis of township budget cuts? I’d like an analysis of township budget cuts.” D’Amico said, “We have not done that. We can’t cut roads. The funding for roads shows there is hardly money for repairs and salaries.”

Panzarella said, “This is a valuable exercise. We need a budgetary group in the township. We need to do a budget for roads and cemetery. We need a five year plan for roads. We can’t cut the whole township because there is different funding.” D’Amico commented to Cannon, “The general fund appears to be healthy.” Rippel asked, “How much was in the general fund?” Cannon said, “\$3,039,000. Over the last five years the Township has received several estate taxes that have built up the general fund.” She said, “It is the Trustees’ decision on how to spend it. The analysis used is year to date, how much money is taken in yearly and how much is spent yearly.” D’Amico said, “The township general fund appears to be healthy.” Panzarella said, “If there was a major road problem you could burn more than \$3,000,000.” Cannon said, “The road department has used a lot of general fund money as well.” Cannon said, “The reports I’ve provided the Trustees have illustrated the over use of the general fund.” She commented, “Three light bulbs must have gone off.” Panzarella said, “The light bulb came on years ago, it has just taken a couple years to act.” Panzarella said, “We cannot sustain this way.”

Rippel asked, “Why don’t we do a road levy?” D’Amico said, “I thought of about funding through levies. However, with the recent economy I doubt a levy would pass.” He commented about the tornado siren levy failing. Rippel asked, “It’s worth losing my 7 hours and health benefits?” D’Amico asked Shumway if the Township ever had a road levy. Shumway said, “We never needed one. We used chip and seal. Now you think you need asphalt and it costs five times as much. She said, “We always stayed within our means.”

D’Amico said, “Let’s talk about the 7 hours. Dropping you 7 and Ray 15 is a reduction in the shortfall.” D’Amico said, “The amount by cutting yours and Armstrong’s hours and your health care and benefits is \$46,000.” Rippel said, “This year I’m paying more for my health care coverage and the cost has decreased. So it’s worth losing 7 hrs. and health care?” D’Amico

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said, "Yes, benefits and health care." Rippel asked, "What is it on me?" D'Amico didn't answer and looked at Panzarella. Rippel said, "No. What is it on me, I'm directing it to you Tom." D'Amico didn't answer her. D'Amico then said, "I don't know what specific cut is on you. We're looking at a total department. She asked D'Amico, "What are the costs?" D'Amico asked Panzarella. D'Amico said he did not know individual costs. He said we were looking at the zoning as a whole.

D'Amico called for a 5 minute recess. D'Amico called the meeting back to order.

Panzarella asked, "Anyone mind if I advise the chairman?" Panzarella read to Cathy salary cost, "\$25,575, health insurance \$18,000, \$2558 OPERS, \$371 Medicare and \$1,000 Other. That's about \$50,000. That's what you're costing the township." Rippel asked, "What do elected officials cost?" D'Amico said, "All the trustees salaries are \$12,346 and benefits for Bullard are \$25,249, Panzarella \$2,312 and an additional \$514 per month in 2010, D'Amico \$2312 and an additional \$84 per month in 2010, fiscal officer salary is \$21,221 and benefits \$3,975.

Panzarella said to Rippel, "When you look at your salary and benefits it is almost \$50,000."

D'Amico asked Armstrong if he had any questions. Armstrong said, "No." Panzarella referred to Sedlacek's letter and said, "Can we maintain the quality of the zoning office." D'Amico commented that in Cathy's 8 years she had gone through three zoning inspectors with a full-time inspector hired in 2006. He said, "It was probably a good idea at the time." D'Amico said, "This is not the first time we have looked at this. I don't know what cuts will be made. Panzarella has shown us that 25 hours per week for zoning is not much of a cut in hours but a huge cut in benefits". Panzarella said, "I maintain we can run a smooth zoning office with 25 hours a week. Do you want to lose \$100,000 a year or have a functioning office"?

RESOLUTION

10-03-08

RECESS INTO EXECUTIVE SESSION FOR CONSIDERATION OF APPOINTMENT, EMPLOYMENT, DISMISSAL, DISCIPLINE, PROMOTION, DEMOTION OR COMPENSATION OF A PUBLIC EMPLOYEE

Motion: D'Amico

Second: Bullard

Discussion: Bullard asked who was invited into executive session. D'Amico said the Fiscal Officer and Three Trustees.

Vote: Bullard yes, Panzarella no and D'Amico yes

RESOLUTION

10-03-09

RETURN TO REGULAR SESSION

Motion: D'Amico

Second: Panzarella

Vote: D'Amico yes, Bullard yes and Panzarella yes

D'Amico said no action was taken or decisions made in executive session.

ROAD DEPARTMENT

Mailbox Repair- Panzarella questioned if there was a policy for temporary mailboxes. He would like some clarification on costs. Bullard said questions have been raised about temporary mailboxes used when a mailbox is hit by a wave of snow not the blade. Bullard said it is a double edge question when figuring costs for repairs to a mailbox that is hit not one that is damaged from years of wear and tear. He said we can usually tell if the blade has hit the box by a crease in the post. Bullard said a large wave of snow can also take out a mailbox. He said we should listen to the driver and homeowner. Panzarella said if we hit it and cause it to break we should replace it. D'Amico said he thought we came up with an amount. Bullard said we did its \$75. Cannon asked if there was a list of mailboxes that have been replaced. Chris Paykoff said many mailboxes are too close to the road. He said Piatt Road boxes are right on the street. He said the post office gives guidelines and said the door should be 18 inches from the road.

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TRUSTEE ITEMS

Employee Handbook Status- Panzarella asked about the status of the handbook. D’Amico Said, “He had a copy was in his mailbox for the Prosecutor”. Panzarella said, He would like to keep track of this and make sure it gets to a lawyer”.

Office Supplies- Panzarella said, “We need supplies available to the Trustees”. He said, “There was a locked cabinet in the trustee office where they could be stored”. He said, “There is no policy on having office supplies”. He suggested establishing a list of items needed and giving them to the chairman to give to the fiscal office. He said it would only be a small amount of money.

Newsletter- Bullard said there is a draft of the newsletter in everyone’s mailbox. He said he would like to put in information about the roads they will be working on this year. He said he would have to be careful about the OPWC grant. Panzarella said we should put in there weekend and holiday coverage at the Township Fire Station will start in May. Bullard said we have referenced the fire committee minutes and members. Bullard asked that everything be submitted by Thursday.

ZONING DEPARTMENT

Nothing else to report.

FUTURE MEETINGS

3/10- Governmental Meeting for all elected officials of Delaware County- Bullard and Panzarella to attend

3/16- General Health Care Advisory- Panzarella and D’Amico to attend

3/26- Engineer annual meeting 11:00- Bullard and Panzarella to attend

3/24- March for Meals- Bullard and Panzarella

5/4- MORPC- Panzarella to attend

Chris Paykoff asked if he could make a public comment. He said if you are planning on doing a park next to the fire station not to use fertilizer. D’Amico said that’s a good point. Panzarella said we received plans and the ball field committee has reviewed them. He said in light of the economy nothing will be happening. Bullard commented if we didn’t fertilize we wouldn’t have to mow as often.

RESOLUTION

10-03-10

MOTION TO ADJOURN

Motion: Bullard

Second: Panzarella

Vote: D’Amico yes, Bullard yes and Panzarella yes

Meeting adjourned by Chairman D’Amico at 9:46 p.m.

Thomas A. D’Amico, Trustee

ATTEST:

Philip P. Panzarella, Trustee

Theresa Cannon,
Fiscal Officer

Ronald W. Bullard, Trustee