

BERLIN TOWNSHIP TRUSTEES

7:00 P.M.

REGULAR

JULY 12

10

HELD AT: Berlin Township House, 3271 Cheshire Rd., Delaware, OH 43015

CALL TO ORDER: Thomas A. D’Amico, Chairman.

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was led by Bill Bechstein.

ROLL CALL: Thomas D’Amico, Philip Panzarella and Ronald Bullard. In the absence of Fiscal Officer Theresa Cannon, Judy Shumway was named to record the proceedings of the meeting.

ATTENDANCE: Toni & Joe Korleski, William Bechstein, Berlin Township fire chief; Steve Leidinger, Esq. & Peter Griggs, Esq. of Loveland & Brosius; Chris Paykoff; and Rob Meyer, Esq. of Porter & Wright.

PUBLIC COMMENT:

No public comments.

APPROVE MINUTES

RESOLUTION

10-07-01

DISPENSE WITH READING AND APPROVE MINUTES OF REGULAR MEETING JUNE 14, 2010

Motion: Bullard
Second: Panzarella
Vote: D’Amico yea, Panzarella yea and Bullard yea.

FISCAL OFFICER

No items.

CEMETERY

No items.

FIRE DEPARTMENT

RESOLUTION

10-07-02

APPROVE \$1,237.56 FOR ANNUAL SERVICE AGREEMENT FOR BREATHING AIR COMPRESSOR BY BREATHING AIR SYSTEMS

Motion: Panzarella
Second: Bullard
Vote: Panzarella yea, D’Amico yea and Bullard yea.

RESOLUTION

10-07-03

APPROVE \$1,260.00 FOR ANNUAL PREVENTATIVE MAINTENANCE-SCBA UNITS BY FIRE SAFETY SERVICES, INC.

Motion: Panzarella
Second: Bullard
Vote: Bullard yea, Panzarella yea and D’Amico yea.

RESOLUTION

10-07-04

APPROVE \$924.00 FOR MAINTENANCE OF EXTRICATION TOOLS ON ENGINE 391 AND

BERLIN TOWNSHIP TRUSTEES

7:00 P.M.

REGULAR

JULY 12

10

GRASS UNIT 391 BY HOWELL RESCUE SYSTEMS, INC.

Motion: Panzarella
Second: Bullard
Vote: D'Amico yea, Bullard yea and Panzarella yea.

**RESOLUTION
10-07-05**

APPROVE \$2,801.00 FOR EMERGENCY REPAIRS-ENGINE 391 BY W.W. WILLIAMS

Motion: Panzarella
Second: Bullard
Vote: Panzarella yea, Bullard yea and D'Amico yea.

7:15 P.M.-2011 BUDGET HEARING

D'Amico asked if the hearing had been properly advertised. Shumway responded that it was properly advertised.

Panzarella asked, "Has the budget been on display for 30 days?" Shumway said, "No, it was not. It is only required to be on public display for ten (10) days prior to the budget hearing."

D'Amico asked if Panzarella, Bullard, Shumway or the audience had any questions regarding the budget.

**RESOLUTION
10-07-06**

APPROVE BUDGET AS PRESENTED AND TO BE SUBMITTED TO PROPER AUTHORITIES AND PROPER CHANNELS

GENERAL FUND	\$ 3,426,539
MOTOR VEHICLE LICENSE FUND	\$ 10,512
GASOLINE TAX FUND	\$ 142,890
CEMETERY FUND	\$ 73,205
FIRE DISTRICT FUND	\$ 1,139,820
ZONING FUND	\$ 69,367
MOTOR VEHICLE PERMISSIVE TAX FUND	\$ 100,366
NOTE PAYABLE-HOLLENBACK ROAD	\$ 35,827
NOTE PAYABLE-PIATT ROAD	\$ 17,808
CAPITAL PROJECT-PARKS	\$ 2,256
CAPITAL EQUIPMENT FUND-FIRETRUCK	\$ 130,000
CAPITAL PROJECT-OPWC HOLLENBACK	\$ 0
TOTAL	\$5,148,590

Motion: Bullard
Second: Panzarella
Vote: D'Amico yea, Panzarella yea and Bullard yea.

2011 BUDGET HEARING CONCLUDED AT 7:19 P.M.

FIRE DEPARTMENT continued

MAINTENANCE CONTRACTS-Panzarella said, "Requirements for the maintenance agreements should be the same. All annual service contracts to be presented at the organizational meeting to be consistent?"

PERSONNEL ITEMS-Bechstein said, "I've talked to three (3) individuals who are local; the farthest is Lewis Center. I don't know if the Board will take my recommendation to hire them. I want to get them hired. We need to beef up weekends and night times. One is

BERLIN TOWNSHIP TRUSTEES

7:00 P.M.

REGULAR

JULY 12

10

new and not experienced, one experienced and one the son of the prevention officer." Bullard questioned, "Is three (3) the right number?" Bechstein said, "I'd like to see more."

Bullard said, "I won't be at the August meeting."

**RESOLUTION
10-07-07**

APPROVE HIRING DERRON HOLLENBACHER, RYAN KIRBY AND NICHOLAS ARNOLD AS FIREFIGHTERS ON SIX MONTH PROBATIONARY BASIS PENDING PHYSICAL EXAM AND BACKGROUND CHECK WITH PAY TO BE AS ESTABLISHED IN ORGANIZATIONAL MEETING WITH HIRE DATE TO BE DETERMINED BY FIRE CHIEF

Motion: Panzarella
Second: Bullard
Vote: Bullard yea, Panzarella yea and D'Amico yea.

**RESOLUTION
10-07-08**

RECESS TO EXECUTIVE SESSION TO DISCUSS EMPLOYMENT, COMPENSATION, LEGAL ISSUES OF PUBLIC EMPLOYEES-7:31 P.M.

Motion: D'Amico
Second: Bullard
Vote: D'Amico yea, Panzarella yea and Bullard yea.

**RESOLUTION
10-07-09**

RECONVENE TO REGULAR SESSION-8:08 P.M.

Motion: D'Amico
Second: Bullard
Vote: Bullard yea, Panzarella yea and D'Amico yea.

D'Amico announced that no decisions or actions were taken.

8:09 P.M.-BZC CASE #10-003 HEARING

D'Amico said, "There was an oversight by trustees in this case."

Panzarella said, "We need to upgrade the attachments."

D'Amico asked if the hearing had been advertised. Shumway verified the hearing had been properly advertised.

**RESOLUTION
10-07-10**

APPROVE BZC CASE #10-003

- Exhibits: 1. BZC Case file
- 2. Copy of BZC minutes dated 4/13/2010
- 3. Copy of BZC letter dated 4/13/2010 signed by BZC chairman
- 4. Proof of publication-*The Delaware Gazette*-5/24/2010 hearing
- 5. Proof of publication-*The Delaware Gazette*-7/12/2010 hearing
- 6. Copy of Minutes-trustee meeting 5/24/2010
- 7. Copy of Minutes-trustee meeting 6/14/2020
- 8. Copy of Fourteen page item for vote of trustees-date to be added upon approval by fiscal officer or zoning inspector

Motion: D'Amico
Second: Bullard

BERLIN TOWNSHIP TRUSTEES

7:00 P.M.

REGULAR

JULY 12

10

Vote: Bullard yea, D’Amico yea and Panzarella yea.

HEARING CONCLUDED 8:19 P.M.

8:20 P.M.-ROB MEYER, ESQ. OF PORTER & WRIGHT LEGAL FIRM

Rob Meyer of Porter & Wright legal firm said he was present to follow up on his June 21st letter requesting a one (1) year extension of zoning for the Gregory Road property which had been zoned three (3) years ago. He said the school was built later than thought and there had been a bit of a difficult time in construction. Panzarella questioned how zoning would be affected if the property were conveyed to another owner. Meyer said that trustees had approved the preliminary zoning plan and the specific framework would not change.

**RESOLUTION
10-07-11**

**EXTEND APPROVED PRELIMINARY
DEVELOPMENT PLAN BZC CASE #07-002-89.4
ACRE PROPERTY ON EAST SIDE OF GREGORY
ROAD BETWEEN CHESHIRE AND BERLIN
STATION ROADS; R-2 DISTRICT WITH PRD
OVERLAY TO SEPTEMBER 14, 2011**

Motion: Bullard
Second: Panzarella
Vote: Panzarella yea, Bullard yea and D’Amico yea.

FIRE DEPARTMENT continued

COMMAND VEHICLE IN 2011 BUDGET-Bechstein said, "The Durango has 157,000 miles on it and the prevention officer uses it a lot."

Bechstein said, "A command vehicle would be equipped with audio systems, plans, mapping, and a computer system providing information from auto accidents to train derailments. We need something of size to pull the boat, a V-8 not a 6 cylinder. The state bid for a Ford Expedition runs out September 30, 2010. We could save a few thousand dollars if we order before September." D’Amico questioned, "What is the cost?" Bechstein said, "I don’t have a complete cost. The basic cost is \$25,224, it would probably be about \$40,000." D’Amico questioned, "Will it be operated by the officer in charge?" Bechstein said, "It would be me or the assistant chief." D’Amico said, "With the bells and whistles it would be \$40,000-\$42,000?" Panzarella asked, "Is there space in the station? Where will this reside?" Bechstein said, "Inside or outside the fire station." Panzarella asked, "Does this have a radio package?" Bechstein said, "It is provided by the county. The county provides all radios for this system." Panzarella asked, "Does this have a towing package?" Bechstein said, "Absolutely." Panzarella asked, "Is that included in the cost?" Bechstein said, "Yes." Bechstein said, "This provides tools for better command and control that we don’t have now. It will be a central location with personnel tracking, HAZMAT, etc., all in the vehicle." Panzarella asked, "Will the incident commander’s firefighting equipment be in the vehicle?" Bechstein said, "Yes."

Panzarella asked, "The incident commander, is it duty hours or what?" Bechstein said, "Generally they will take the vehicle home. We can leave it at the station. I don’t want this to sound like a personal vehicle."

Bullard said, "\$40,000 is about the same as the SCBA Compressor, \$30,000. I have a concern in having another vehicle and keeping the Durango." Panzarella asked, "Don’t you run parts, pick up engine, etc.? The board should allow the chief to pursue getting the state bid package together by the next meeting for evaluation with a requisition to the fiscal office." Bechstein said, "The state bid requires a purchase agreement with a purchase order." Panzarella said, "The fiscal office may need more information licenses, insurability, etc." D’Amico asked if Orange and Liberty had vehicles. Bechstein said, "I have different ideas than they do. I like more organization." D’Amico asked if the vehicle was a 4-wheel drive. Bechstein said, "Yes."

BERLIN TOWNSHIP TRUSTEES

7:00 P.M.

REGULAR

JULY 12

10

Panzarella said, "West Carrollton Fire Department has similar vehicles. The shift captain takes the vehicle to the scene and calls in what he needs.

D'Amico asked, "Are we going to give him direction to pursue?" Bullard said, "Chief put a bid package together. Get it to us ahead of the meeting." D'Amico questioned, "When is the deadline?" Bechstein said, "September 30th." Bullard said, "We got three (3) meetings to work with it."

BONUS RECOMMENDATION-Panzarella said, "The fire committee came up with bonus recommendations. The object is to incentivize part-time firefighters to come in more than required. One hundred fifty (150) hours to two hundred ninety nine (299) hours would equal \$100 sometime late in the year. Details have to be worked out and presented to the Board to see if we can get more participation of firefighters."

Bullard said, "I assume incentive pay is for participation. The lower hours get the higher rate rather than the higher hours being rewarded with a higher rate per hour. A sliding scale rather than increase in pay." Bechstein said, "This came out of the fire committee figures, it didn't come from me." Bullard said, "It looks like a higher amount, \$450." Panzarella said, "I maybe suggest the fire department take a look at this and come back to the Board. When they come back to the Board I'd like to know probable cost. In a strategic sense who are you trying to get?" Bullard said, "This is purely based on dollars. Is there something else that would make sense? I think we're trying to increase participation." Panzarella asked, "When should we suspense this to come back to the Board?" Bechstein said, "Next meeting." Panzarella asked, "When do we put it in?"

EMS LEASE AGREEMENT-Panzarella said, "There are two (2) vehicles in our fire station. If utilities go up we go back to negotiations. Remuneration is \$15,000, up \$1,000. A letter was sent to the county in May. It's not clear who signs first. I will pass it on to them we discussed this publicly." D'Amico said, "I don't see any problems." Bechstein said, "Someone from the commissioners...there was a controversy who signs first. They wouldn't sign because we hadn't signed first."

ROAD DEPARTMENT

RESOLUTION

10-07-12

APPROVE \$3,165.68 FOR REPLACEMENT OF STEERING COMPONENTS AND TRUCK ALIGNMENT-JONES TRUCK & SPRING REPAIR, INC.-1997 INTERNATIONAL DUMP TRUCK

Motion: Bullard
Second: Panzarella
Vote: Bullard yea, Panzarella yea and Bullard yea.

Panzarella said, "We need an annual inspection of these types of vehicles."

RESOLUTION

10-07-13

APPROVE \$796.80 FOR TIRES, MOUNTING, BALANCING AND DISPOSAL OF OLD TIRES-BOB SUMEREL TIRE CO., INC.-1997 INTERNATIONAL DUMP TRUCK

Motion: Bullard
Second: Panzarella
Vote: D'Amico yea, Bullard yea and Panzarella yea.

SIGN REQUISITION-Bullard presented a requisition for \$4,710.86 for one hundred twenty nine (129) reflective signs. Bullard reported that reflective signs had to be in place by 2015. He said the township needed to show progress toward accomplishing this task by 2011. Bullard stated several different tests to prove reflectivity for compliance but no positive test was adopted by the trustees. No implementation plan was distributed or offered by Trustees. No action taken by trustees.

BERLIN TOWNSHIP TRUSTEES

7:00 P.M.

REGULAR

JULY 12

10

RESOLUTION

10-07-14

**RECESS MEETING FOR THREE (3) MINUTES-
9:31 P.M.**

Motion: D'Amico
Second: Panzarella
Vote: Bullard yea, D'Amico yea and Panzarella yea.

RESOLUTION

10-07-15

RECONVENE MEETING-9:34 P.M.

Motion: D'Amico
Second: Panzarella
Vote: Panzarella yea, D'Amico yea and Bullard yea.

ROAD DEPARTMENT continued

Bullard reported crack sealing on Hollenback Road completed.

Bullard said there is a need to file request for engineering assistance-3 B's & K between Plum Rd. & Roesland Drive regarding possible drainage obstructions. It was questioned if there had been any attempt to clear the tile by flushing it out with water.

Bullard said, "Approximately \$3,500 saved on berm stone by having Paykoff hauling and delivering stone to Bruce Miley's home address on Dunham Road." Panzarella questioned, "Does this pose a liability, do people report to work there, do we want to do this in the future?" Bullard said, "We had significant savings by doing it this way." Panzarella said, "We need to look at some place like the fire station." Bullard said, "We could go off the corner (north side of the salt bin) or maybe we should use the salt bin. We could probably put 40 to 50 tons in the salt bin." Panzarella said, "We already own it." D'Amico asked about the savings. Bullard said, "It was delivered closer to the work site." Panzarella asked, "How far is site 'A' from here?" Bullard said, "It was across from D'Amico's house." Panzarella asked, "Is that more efficient than down here?"

Bullard reported, "On Curve Road, full depth repairs are complete."

Panzarella questioned if the county road improvement work was being done. Bullard said no schedule had been received. Panzarella asked, "Next year what are we going to do? Why take so long this year? We got subsurface repairs?" Bullard said, "We had all of the township's work done by the end of June and it won't affect any schedule." Panzarella asked, "And they won't tell us the schedule?" Bullard said, "I talked to Eldon and Jerry Ungashick today." Panzarella said, "I don't think we have good contract management and there should be something done."

COUNTY OPWC PROJECTS-Bullard reported that four (4) OPWC projects in the county had been put out for bid.

CURVE AND ROLOSON ROADS VISIBILITY-D'Amico asked if the visibility issue at Roloson and Curve Roads had been corrected. Bullard said, "I've tried to contact Ted Colflesh. I've made two (2) trips up there. No, I've not gotten that done."

2011 OPWC PROJECT-Bullard said two (2) cost estimates had been received for the 2011 OPWC Hollenback Road Project. He said one would use reclamation (\$605,300) and the other (\$514,800) would not. Bullard recommended using the reclamation estimate. Bullard said, "The majority of crack sealing on Hollenback Road was on the south side of the road." Panzarella questioned if Hollenback Road was the highest priority in the township. Bullard said, "Only thing that compares with it is 3 B's & K and it's in better shape." Panzarella asked, "Your priority list is Hollenback, 3 Bs & K and what is next?" Bullard said, "Sherman doesn't have traffic." Panzarella asked, "Is there more traffic on Hollenback or 3 B's & K? I want to know traffic." Bullard said, "This is for OPWC. We set it up to tackle the first of the year." Panzarella asked Bullard, "Are you comfortable with pushing Hollenback? What if

BERLIN TOWNSHIP TRUSTEES

7:00 P.M.

REGULAR

JULY 12

10

OPWC is not approved?" Bullard said, "Remember, we had it in the 2010 pavement plan." Panzarella asked, "How much?" Bullard said, "You heard my reasons."

**RESOLUTION
10-07-16**

**APPROVE COMPLETING APPLICATION FOR
OPWC GRANT IN 2011 TO RECONSTRUCT 2.14
MILES OF HOLLENBACK ROAD AND PIATT ROAD
BETWEEN PEACHBLOW AND SHANAHAN ROADS
AT ESTIMATED COST OF \$605,300**

Motion: Bullard
Second: Panzarella

DISCUSSION-Panzarella said, "We got to come up with some money, \$120,000to \$180,000. The choice is the General Fund." Bullard said, "We can apply for a loan to apply to the project." Panzarella said, "It would be a twenty (20) year zero percent (0%) interest loan." Bullard said, "We're going to fix it."

Vote: D'Amico yea, Panzarella yea and Bullard yea.

2010 OPWC PROJECT-Bullard said the 2010 project in the Meadows at Cheshire was moving forward.

TRACTOR HYDRAULIC ISSUE-Bullard said there is belief that it is not a major issue and it will be monitored .

ROAD STAFFING PLAN-Bullard said, "Jerry (Stein) doesn't want to work many hours. Do we want to hire somebody back there or want to use temporary help? Do we want reduced hours, two (2) people, and 25 hrs. per week? Jerry's doing fine." Panzarella (referring to roadside mowing) said, "Jerry is doing the worst job back there."

D'Amico asked, "Got any applications?" Bullard said there were some two (2) years ago. Panzarella asked, "Full-time or Part-time?" D'Amico said, "Part-time."" Panzarella asked, "How many hours?" D'Amico said, "Twenty eight (28) hours." Panzarella asked, "Do we advertise for one (1) or two (2)?" D'Amico said, "I don't want to scare anyone away." Bullard said, "Go part-time with two (2) people."

No action taken.

TRUSTEES

3271 CHESHIRE ROAD FACILITY-Panzarella said, "This facility needs a couple things. There is a reasonable list. How are we going to get it done?" D'Amico questioned if it would be done with township staff. Panzarella asked, "How do we get it done in a reasonable time (gutter & downspouts or power wash the building). We may have to contract the power washing. We need to prioritize: 1) gutters and downspouts; 2) siren removal; 3) replace fence & spray weeds; 4) take CB antenna down.

Bullard said, "We should repair the sign base in the cemetery. All cleaning stuff should be number one (1)." Bullard said his #1 priority list would be: clean & paint exterior shutters; repair roof and paint storage building; and #2 priority would be clean and paint bay floors; remove CB antenna and fire siren; spray weed killer; and repair damaged fence." Bullard said, "Edging and weeding of the cemetery memorial area could be done by Stewcare, Inc. Dead trees on the perimeter of the cemetery can be contracted for removal. Cleaning and painting should be done by one company."

D'Amico said the roof on the storage building, gutters and the parking lot should be done.

Panzarella said he would take care of the siren and CB antenna removals. D'Amico to do parking lot.

BERLIN TOWNSHIP TRUSTEES

7:00 P.M.

REGULAR

JULY 12

10

MEETING ROOM SETUP & JOB DESCRIPTIONS-Panzarella questioned, "Who is doing the meeting room setup? We have not designated anyone. It used to be full-time people. When are we going to get full-time and part-time job descriptions in the zoning department?" D'Amico said, "We are dealing with a moving target. Do it for the next meeting."

MEETING ROOM SETUP-Panzarella said, "The chairman can set up chairs and the vice chairman put mics out."

RECYCLE AREA AT 2708 LACKEY-OLD STATE ROAD-Panzarella commented, "When the bins get filled up who is in charge to get the company to do something? When there's bin overflow do we have someone designated to do it?" Bullard said, "Bins are changed out twice a week by DKMM. Small bins are used and there's no policing it. Abiti bins are picked up every two weeks. It started out with one, then two then three and soon will be four. Trustees are taking calls and road guys pick up trash. With reduced manpower we don't do that anymore. DKMM like it being used." Panzarella said, "Pretty much it's you to the county. Who notifies you?" Bullard said, "Sims, they usually pick it up. I don't know if it's because I'm on the policy committee or a trustee or what." D'Amico said, "It seems to be a proximity issue. The fire department can look out the window." Panzarella said, "There primary is not the garbage, they're to put out fires. If they see it who do they notify if they're there? But they do go out on runs. What do you want me to do with the fire department notify Ron or roads? The system I thought was in place is not in place because we changed it." Bullard said, "We may need to change it out more often." Panzarella said, "I thought the fire department would come out and look at it and they would call the zoning department. Now it's not working that way. If I can get the fire department to give you a condition report...We pay them with certain kinds of funds. I don't know if that's a good use of fire levy monies." Bullard said, "It's not an emergency." Panzarella said, "You've asked me to talk to the fire department and the fiscal officer." Bullard to prepare a list of how this will be handled. D'Amico asked, "Are we receiving any money?" Bullard said, "We're getting no money but lots of compliments. Money from Abiti is designated to Arrowhead. With Cheshire Elementary, we need to rethink and split it with the two elementaries." Panzarella said, "Can we do this in 2010? Are there any restrictions to when we can do this?" Bullard said, "We can put the money to parks."

BUILDING VISITOR LOG-Panzarella said, "Now we have higher possibility of offices not manned. Should we have a visitor's log so we know who is coming into the building?" D'Amico said, "I don't feel it's necessary." Panzarella said, "In our office, things in there are sensitive. I don't know if roads locks the building or not." Bullard said, "I've asked the road department to lock doors." Panzarella asked, "What about when they go to the records room?" D'Amico said, "We should assume they are responsible adults."

DITCH CLEANING-Bullard said, "Ditch cleaning will be done the next couple weeks on Hollenback." Panzarella asked, "What about the Dutcher project and its effect on Piatt Road." Bullard said, "We'll do at a future meeting."

TOWNSHIP HANDBOOK-It was noted this was "in progress".

PERFORMANCE EVALUATION-Panzarella asked, "Should we have employee evaluation?" Bullard said, "It's something we should do." Panzarella asked, "Who is this assigned to?" Bullard said, "That's for a future meeting." Panzarella asked, "Can we designate a future meeting so we don't forget this? The first meeting in September?" Bullard said, "That works for me."

ZONING INSPECTOR HOURS REDUCED-D'Amico said, "The zoning inspector's hours have been reduced. The BZC chairman is requesting that the zoning inspector attend all zoning meetings." Panzarella questioned, "How many hours?" D'Amico said, "Two to three. There would be other meetings too, more meetings." Bullard said, "I believe we passed a motion the zoning liaison to approve attending meetings. The zoning inspector should send an e-mail to D'Amico and the fiscal officer." Panzarella said, "You got 152 hours. You've got to keep track of it." Damico said, "I'm gonna authorize him to attend BZC meetings. I can't get in here as often as you seem two can. Should we have him attend ODOT meetings, three meetings? If they need to copy, the fax machine will copy. The chairman of the zoning board called me. He thinks it's imperative the zoning inspector attend." Panzarella said, "Anyone can say there's meetings but there are alternatives. I was gonna

BERLIN TOWNSHIP TRUSTEES

7:00 P.M.

REGULAR

JULY 12

10

go to the 36/37 meeting. I haven't gotten to what they're doing back there. We owe them to take some of those items. That's only fair." D'Amico said, "I'm going to authorize three (3) hours to attend the BZC meetings. If Cathy's going to do the newsletter, probably we'll need more hours on that."

BZC MEETING-D'Amico said, "Rick Sedlacek invited me and I can't be there. The discussion is neighborhood design for the village of Cheshire. I can't make it." Bullard said, "I won't be here." Panzarella said, "When is this guy supposed to make his pitch?" D'Amico said, "8:30-9:00." Bullard said, "The zoning district is specific to Cheshire." D'Amico said, "It's a neighborhood design center proposal." Panzarella said, "I'd be happy to be here at 8:30, get information and brief the Board at the next meeting. I'd appreciate not being pointed out as a trustee."

LATE ITEMS

DITCH COMMENTS-Bullard reported receiving an e-mail regarding concerns that the Ferris and Big Run ditches were not on the USGS Map.

NUISANCE PROPERTIES-Bullard reported receiving information regarding new procedures to be used regarding nuisance properties.

DEAD TREES-Bullard said, "We need a policy. Do we want to cut dead trees?"

MOSQUITO SPRAYING-Bullard said mosquito spraying was run by the Delaware County Health Department. D'Amico stated he had a complaint from Piatt Meadows. Bullard said, "There's a West Nile Virus trap by the Cheshire Market." Panzarella said, "If they find a positive, they spray."

INVENTORY-Shumway said the fiscal office had not received a completed inventory from the fire department as of meeting time. She reminded the deadline for the inventory count had been the second Monday in January. She also reminded trustees that the township insurer had requested a copy of the completed report in January. Panzarella said he'd have the fire chief at the next meeting.

ZONING OFFICE KEY-D'Amico questioned, "What is the reason why trustees don't have a key to the zoning office?" Panzarella said, "There's a camera in the zoning office that continuously records. It was installed when missing case items were discovered. The lock was taken off the outside of the building and changed. We may have problems with it being locked. We don't have access because the router is in there." Bullard asked, "Did that answer your question?" D'Amico said, "Yes, but not to my liking. If we, as trustees, can't have keys then we shouldn't be trustees. I want all three of us to have keys to the zoning office."

RESOLUTION

10-07-17

APPROVE REQUEST FOR THREE TRUSTEES TO HAVE KEY TO ZONING OFFICE

Motion: D'Amico
Second: Bullard
Vote: Bullard yea, Panzarella yea and D'Amico yea.

RESOLUTION

10-07-18

ADJOURN MEETING-11:31 P.M.

Motion: D'Amico
Second: Bullard
Vote: D'Amico yea, Panzarella yea and Bullard yea.

SEE NEXT PAGE FOR SIGNATURES

BERLIN TOWNSHIP TRUSTEES

7:00 P.M.

REGULAR

JULY 12

10

SIGNATURES

Thomas A. D'Amico, Trustee

Philip P. Panzarella, Trustee

Judy K. Shumway
Assistant to Fiscal Officer

Ronald W. Bullard, Trustee