

**BERLIN TOWNSHIP TRUSTEES**

**7:00 p.m.**

**Regular Meeting**

**January 11, 10**

**HELD AT:** Berlin Township House, 3271 Cheshire Rd., Delaware, OH

**CALL TO ORDER:** Tom D'Amico, Trustee Chairman

**PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was led by Steve Spangler

**ROLL CALL:** Phil Panzarella, Ron Bullard, Tom D'Amico and Theresa Cannon, Fiscal Officer

**ATTENDANCE:** Joe and Toni Korleski, Steve Spangler, Joe Pichert, Jim Hahn and Chief Bechstein

**PUBLIC COMMENT:** D'Amico said the Trustees were still adhering to Resolution 05-07-44 regarding public comment at the meetings. He asked if anyone wished to make public comment. Joe Korleski said, "The road department is doing a great job keeping the roads clear." He said his street and neighborhood looks great. Bullard said he should call and leave them a message letting them know. Korleski said he waves to them when they drive by. D'Amico asked if there was any other public comment. Hearing none the Trustees moved on the next agenda item.

Approval Of Minutes:

**RESOLUTION  
10-01-56**

**APPROVE THE 12/28/2009 YEAR END MEETING  
MINUTES AND DISPENSE WITH THE READING**

Motion: Panzarella  
Second: Bullard  
Vote: D'Amico yes, Bullard yes and Panzarella yes

**RESOLUTION  
10-01-57**

**APPROVE THE 12/28/2009 ORGANIZATIONAL MEETING  
MINUTES AND DISPENSE WITH THE READING**

Motion: Bullard  
Second: Panzarella  
Vote: Panzarella yes, D'Amico yes and Bullard yes

**RESOLUTION  
10-01-58**

**APPROVE THE 1/5/2010 SPECIAL MEETING MINUTES  
AND DISPENSE WITH THE READING**

Motion: Bullard  
Second: Panzarella  
Vote: Bullard yes, Panzarella yes and D'Amico yes

**FISCAL OFFICER ITEMS:**

Cannon said there should not be any spending thus far. She said she has not received the amended certificate back from the Auditor's office. Cannon said once she does she will notify the Trustees and department heads.

**CEMETERY:**

D'Amico said he would like to have a cemetery digitization update at the next meeting.

**FIRE DEPARTMENT:**

Panzarella clarified that the amount spent on the Grile Report was \$12,000.

The Fire Committee will be reporting at a time certain of 7:30 p.m. Bullard referred to requisitions that had been submitted. He said according to the organizational meeting each employee has an amount for uniforms and he did not think the amounts needed to be submitted on requisitions. Panzarella stated that the Chief needs to verify/certify the item being replaced is no longer useable and amounts spent have not exceeded what is allotted. Chief said he absolutely keeps track of that. Chief commented that the cost does not include initial new hire uniforms. Cannon said a requisition would still have to be submitted for costly items like turnout gear.

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### ROAD DEPARTMENT

Snow removal and salt status: Bullard said there were no major breakdowns during the recent snow clean up. He said the new 450 is doing a great job keeping up. He said the salt shed is pretty well empty and the County is working on getting salt to us. He said, "We still have the ability to get salt from the County garage. There is enough salt for tonight and tomorrow." D'Amico commented it was supposed to be in the forties by the weekend. Panzarella asked for clarification on when we could get salt. He questioned if it was anytime as long as the county garage is open. Bullard said that was correct.

**Road Work 2010:** Bullard said Brodi Irwin has put together a potential road repair working document. He said in the time frame of March we can look costs and see what we can/want to do. He said he is working with Jerry Ungashick. Panzarella said he would like to research something regarding road work and discuss it at the next meeting.

**Mailboxes:** Bullard said, "In the organizational meeting we have authorized \$75.00 for mailboxes. The problem is, some mailboxes are much more expensive. Many neighborhoods have matching mailboxes according to zoning. I ask the will of the board and their views on this economically." Panzarella said, "Seventy five dollars has been adequate so far." He suggested it be done in stages. He said we should seek community feedback and HOA regarding a dollar allotment.

### TRUSTEES

**Newsletter-** Discussion was held on how often to have a Township newsletter. It was decided one would be done quarterly and Trustees would rotate putting the newsletter together. Bullard will do the first newsletter and get together with Cathy. Panzarella stated one needed to go out before the clean-up day. Bullard said March, June, September and December.

### ZONING DEPARTMENT

D'Amico reviewed the monthly and yearly report submitted by Ray Armstrong, Zoning Inspector. He said we are down \$7,775.54 from the previous year. He said revenue have been down the last three years. He said the Trustees are looking at the working hours.

### FUTURE MEETINGS

**OTA Meeting – February 17-20**

### LATE ITEMS

Bullard read the following email he received on 12/31/09. "In the last meeting you mentioned that windmills should be reviewed in regards to zoning. You should focus on preserving homeowner rights. Not removing them. If someone doesn't like it, it is a free country. They can move.

Sincerely,  
John Zuspan II."

D'Amico said he would like to use the late item portion for emergency only purposes. Panzarella said we should be using the system administrator for software computer installation and configuration with the exception of UAN and Firehouse. Jack should be managing and loading software.

Panzarella said he is trying to work with Deputy Vogle regarding the No Soliciting resolution regarding "for profit" vendors. He said the resolution was sent to the Sheriff. Panzarella said there are still some questions that need to be covered and suggested using the newsletter.

Panzarella discussed the traffic stop sign on South 3 B's & K, south of Cheshire Road, on the east side. He said, "We had discussed the solar panel on the stop sign. Berkshire is putting one on the northwest corner and the southeast corner will not be protected. As a board we should decide what to do. There have been two dangerous accidents." Bullard said, "We sent an REA to the Engineers about three months ago and have not heard back. There is also a flashing light that could be bolted in place."

D'Amico said he was notified about a dead tree on Curve Road near Dale Ford Road and asked what our preventative measures were for this type of thing in the right of way.

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Bullard said to his knowledge there is no policy. Panzarella said, "In the past, we have removed trees from the ROW." D'Amico asked for Brodi to take a look at the tree.

Joint Road Meeting to be advertised for 7:15 at the January 25<sup>th</sup> meeting.

### RECESS CALLED BY CHAIRMAN

D'Amico called for a 5 minute recess. D'Amico called the meeting back to order.

### Fire Committee time certain 7:30 PM

Spangler said, "At the last meeting we gave a list of items that have been discussed. We have a few changes. We had discussed generating \$700,000.00 from a levy and would like to change that and use the millage that is currently being used 2.98 mills. That should generate approximately \$689,000.00. This would still have to be certified by the county auditor. Another major change is the length of the levy. We have agreed the length of the levy to be 6 years. In the report we have also provided recommendations. We support a resolution to provide funds and spending for the installation of fire hydrants, where lines are sufficient."

Bullard said, "Developers should be responsible for new lines and hydrants." Panzarella said, "The chief has come up with analysis that prioritizes where hydrants should be put it. The analysis lists 3 hydrants for the next 4 years. This would increase the ability of the fire service. The chief has a list of which roads should come first. It will have to be budgeted for. There is enough money in the carryover." Spangler said, "This is what we are talking about." He gave Dale Ford Road as an example of where hydrants should be placed. Panzarella said, "A budgetary figure of \$10,000 should take care of it." D'Amico questioned if there were grants available. Spangler said he worked on getting a grant for them when he was a Trustee. Bechstein said it was very difficult and they have been discontinued. He said he has not been able to find any. Spangler said, "The chief will present where approximately 10 hydrants could be placed." Bechstein said he would discuss funding and distance of hydrants. Hahn commented, "They are ½ mile distance apart." Panzarella said, "It may be cheaper to install all that would go on the same road at a time."

Spangler said, "Hahn has expanded his spreadsheet to cover different salary scenarios. Full-time employees may be cheaper than part-time." Hahn advised he would be careful on reducing the number of part-time employees as they are more flexible.

Spangler said, "The fire committee would like to continue working with the Fire Chief and Trustees. We would like to continue meeting a couple of times a year. You may find it beneficial for us to meet quarterly. We feel we have handled and answered the task that was put before us." Panzarella said, "They have supplied us with valuable information. They have provided a detailed matrix. This is an independent group of citizens that have come back to the board with real components. They have helped us understand response time and the different scenarios others use when reporting. The committee is a very useful and I would hate to do away with it." D'Amico said he agreed. Bullard said, "It is critical they continue. They can discuss long term plans for the station and employees." Spangler said, "It was a great group to work with. Everyone was knowledgeable and enthusiastic." He did say that Craig Hall had resigned from the committee and said he felt it was important to have someone from the department on it. He suggested a lieutenant or higher.

D'Amico suggested an article in the newsletter letting residents know the community's involvement. Panzarella said, "We could develop a new charter and recommendations of the committee members. We need to recognize how much time these people are putting in."

Bullard questioned if the 2.98 mill replacement levy for six (6) years was enough information for the levy. Panzarella said he would be happy to talk with George Kaitsa. Cannon asked the Trustees if any of them had looked at previous levies and resolutions passed. D'Amico said he authorized Panzarella to talk to the County Prosecutor regarding wording.

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Panzarella said he thought a formal letter of thanks and or certificate of appreciation should be prepared for the fire committee members. Bullard agreed.

**RESOLUTION**

**10-01-59**

**MOTION TO ADJOURN**

Motion: Bullard

Second: D'Amico

Vote: D'Amico yes, Panzarella yes and Bullard yes

Meeting adjourned by Chairman D'Amico at 7:59 p.m.

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Thomas A. D'Amico, Trustee

ATTEST:

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Philip P. Panzarella, Trustee

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Theresa Cannon,  
Fiscal Officer

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Ronald W. Bullard, Trustee