

BERLIN TOWNSHIP TRUSTEES

7:00 p.m.

Regular Meeting

April 14,

2008

HELD AT: Berlin Township House, 3271 Cheshire Rd., Delaware, OH

CALL TO ORDER: Phil Panzarella, Trustee Chairman

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was led by Tom D’Amico

ROLL CALL: Phil Panzarella, Ron Bullard and Tom D’Amico.

ATTENDANCE: Eldon Johnston, Tim Newell, Janice Hitzeman

Public Comment: Panzarella reviewed Resolution 05-07-44 which pertains to how public comment is conducted at township meetings. Eldon Johnston asked the trustees if they had anything for him. Panzarella said he went to the County Engineers meeting and said he received good information. He referred to pending House Bill 548 which would give townships the ability to transfer money from general fund to the roads fund. Bullard said he had written down 458. He said the salt purchasing was discussed at the engineers meeting because of expected increases but said depending on the will of the board we will probably continue to use the state bid to purchase road salt.

Approval of Minutes

**RESOLUTION
08-04-01**

**MOVE TO APPROVE THE REGULAR MEETING MINUTES
FROM MARCH 24, 2008 AND TO DISPENSE WITH THE
READING**

Motion: Bullard
Second: D’Amico
Vote: Panzarella yes, Bullard yes and D’Amico yes

CEMETERY

Infant grave sites- D’Amico said he was not sure what follow up he had on this item. He said at the last meeting he represented Larry Buell’s wishes in the burial of one infant per grave. He said it is clear that he believes only one infant per grave. Bullard said he talked with Buell after the last meeting and Larry said two buried at the same time would be fine. He said the problem exists when you don’t know where the infants are buried referring to the head or foot of the grave space. Panzarella said he had asked for some background. He said this could not be made retroactive. D’Amico said he should be able to come up with a motion. Bullard said he thought it might be an addition to the rules. Panzarella suggested bringing it to the next meeting if there is no urgency.

Out of schedule foundation pouring- Panzarella said a rate for out of schedule pourings was determined in January. He said the rate was made on several assumptions when looking at how to protect the township. He said the rate was the cost of a foundation plus a surcharge based on estimates. Panzarella said Bullard collected costs from the one pouring. He said looking at the new costs and some cost saving methods the amount is significantly lower. He said there was a time requirement with a particular pour and I was asked what cost would be based on the new information I received. Panzarella said he realized there was some risk to me personally. He said because of the trauma involved he was willing to take the risk. He said it seemed like we were double charging the normal amount. He said the township should not be subsidizing people for making requests for special pours. He said the Cemetery sexton would like to have a letter he wrote read aloud. He said if there were no objections he would suggest the Cemetery Liaison read it aloud.

Tom D’Amico read the following letter submitted by the Cemetery Sexton.

“To whom it may concern:

I regret that I can’t be at the next Trustee meeting, so I am writing this letter in my own defense.

On March 27, 2008 in regard to the Owens foundation, which was to be set in Cheshire Cemetery. I feel it was handled improperly. As sexton of the cemetery, I should have been the one contacted instead of the Trustees trying to handle the situation, as they didn’t inform the Owens family of the proper procedure, which caused hard feelings, among all parties implicated.

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It clearly stated in our 2008 Berlin township fees that any foundation set outside of regular May and September pour, there will be a surcharge in the amount of \$545.00. I have told many other interested parties who wanted an early pour what the charges were. Mr. Panzarella took it upon himself to not abide by the resolution that was passed by the Trustees to make a charge of \$545.00 surcharge above the \$.40 per square inch of foundation. I don't believe that he had the authority to do so without the consent of the other Trustees. Because of his decision, he has burden the township residents with extra expense.

I feel this decision was defamation to my character as it would sound as if I was giving people false information, and for a lower price, maybe other people would have set foundations. I also feel that I have been asked to not abide the rules set by the Trustees, which makes me feel I have done injustice to my job and the Township. I'm asking that it be entered in the minutes that I accept no part of the financial burden of the Owens foundation, as I feel I was told to go against the Cemetery fees, which have been put in place by the Trustees.

In closing I have tried to do my job to the best of my ability for some 47 years, and have never had problems like this. So in the future if the Trustees and others would refer all questions pertaining to the Cemetery to me, and let me do my job, this wouldn't have happened.

Please let me handle all problems with the cemetery.

Thanks You

Larry Buell

Panzarella said he told Mr. Buell that this was his financial responsibility if the board did not take action. He said it was not written in the rules until January that May and September were normal pours for the cemetery. He said he objected that he was burdening the township and feels we are authorized to learn as we go along. Panzarella said he did not mean that the sexton was not doing his job. Panzarella reviewed a cost analysis for additional pourings stating it came up to an additional .17 cents per square inch.

Bullard said that with out of season pours there is a minimum of two yards of cement that must be purchased. He said they used less than one yard. He said the main cost is the cement, labor and frame. He said he believes that the cost should be the same no matter the size. Bullard said Larry Buell gave us the best information. He said the information was based on pours with rented equipment. Bullard said Buell has done a great job as the cemetery sexton and said the way our cemetery looks is credit to him. Bullard suggested the one time cost per pour to be \$505. He said this includes \$325 for cement, 7 hours of labor and \$40 for material. He said included before was the rental of a backhoe and Georgia buggy. Bullard said this does not include sexton work. Cannon said Buell is paid for foundation work. She said working with the road crew would probably cut down on the 7 hour estimate of labor. Panzarella said that is less than a traditional pour. He said the board has two choices. A straight amount based on Bullard's work or Panzarella's white paper. He said we are looking at real numbers now. Bullard said the numbers are better now because of the information we have. He said we have a better way of doing it. He suggested looking at costs of an in season pour. Panzarella asked the will of the board. D'Amico said he was a little confused that out of season pour is less. Panzarella said we have changed procedures. Panzarella said we should address previous resolution addressing out of season pours.

RESOLUTION

08-04-02

MOVE TO RESCIND THE PORTION OF RESOLUTION 08-01-13 THAT DEALS WITH OUT OF SEASON POURS FOR CEMETERY MARKER FOUNDATIONS

Motion: Bullard

Second: D'Amico

Vote: D'Amico yes, Panzarella yes and Bullard yes

RESOLUTION

08-04-03

MOVE THAT REGARDLESS OF SIZE UP TO 2400 SQUARE INCHES THE CHARGE FOR OUT OF SEASON FOUNDATION POURS WILL BE \$505.00

Motion: Bullard

Second: D'Amico

Discussion: Panzarella said we have received a check already for a pour that is more than this amount. Bullard said he believes this is what the costs are. D'Amico said we are doing a different procedure and didn't think we need to refund money back because things are

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calculated better. Cannon said if they chose to do something it would be a refund of the difference.

Vote: Bullard yes, D'Amico yes and Panzarella yes

Bullard asked Panzarella if he wanted to address the topic of refund. He said he is happy with the check we received. He commented that what we were originally asking for was more. Panzarella said the fairest thing to do was ask the sexton what he would like to do and let him make a recommendation. D'Amico to talk with Larry Buell with regards to Owens foundation refund.

Panzarella asked for a 5 minute recess. Bullard suggested D'Amico sign the letter to the County Commissioners regarding the siren study in session. Panzarella withdrew his request for a recess. D'Amico signed the siren study request.

**RESOLUTION
08-04-04**

**MOVE TO GO INTO EXECUTIVE SESSION FOR THE
PURPOSE OF DISCUSSING LEGAL CONTRACTS WITH AN
OUTSIDE ENTITY**

Motion: Panzarella

Second: Bullard

Vote: Panzarella yes, Bullard yes and D'Amico yes

Panzarella called the meeting back to regular session. He said we had a meeting with legal council and have authorized the prosecutor's office to propose a revenue sharing agreement with an outside entity.

**8:00 TIME CERTAIN – BZC CASE #08-001 Amendments to the Berlin
Township Zoning Resolution, Articles 10 thru 20**

Panzarella called the zoning hearing to order and confirmed the meeting had been publicized and made available to the public. Cannon said it was in the Delaware Gazette and should be labeled exhibit #11. Cannon said the amendments have been available to the public. Panzarella asked if there were any other exhibits. Cannon said there were not. D'Amico had no comments. Bullard asked that exhibit #2 be taken out of exhibits. He said this information is legal council and client privileged information. Panzarella asked D'Amico if he had any objections to that. Hearing none he said exhibit #2 will be removed when a resolution is made and voted on.

**RESOLUTION
08-04-05**

**MOVE TO ACCEPT BZC CASE # 08-001 WHICH INCLUDES
CHANGES TO THE TEXT OF ZONING CODE 10 THRU 20 AS
SENT TO US BY THE BERLIN ZONING COMMISSION WITH
A RECOMMENDATION TO APPROVE LESS EXHIBIT #2**

Motion: Bullard

Second: D'Amico

Vote: D'Amico yes, Bullard yes, Panzarella yes

Panzarella said this concludes hearing of BZC Case # 08-001

FIRE DEPARTMENT

Monthly report- Panzarella said after reviewing the monthly report the department is still maintaining a 60/40 ration with 60 being EMS runs and 40 fire runs. He said the last run on the report was a boat run.

Warranty work- Panzarella said we are coming up on the one year warranty items in the fire station. He said the biggest items have been repairing travelers (over head doors), nail pops and painting. He said there is a crack in a tile in the women's restroom that they are looking at.

Resolutions-

**RESOLUTION
08-04-06**

**APPROVE THE PURCHASE AND PAYMENT OF REQUISITION
08-04-01 UNIFORMS FOR BECHSTIEN TOTALING \$447.12
AND REQUISITION 08-04-02 UNIFORMS FOR PICHERT
TOTALING \$411.18 TO PHOENIX FIRE SERVICE SYSTEMS,
INC.**

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Motion: Panzarella
Second: Bullard
Vote: D’Amico yes, Panzarella yes and Bullard yes

**RESOLUTION
08-04-07**

**APPROVE THE PURCHASE AND PAYMENT OF REQUISTION
08-04-03 POLO SHIRTS FOR STROHL TOTALING \$21.60
TO PHOENIX FIRE SERVICE SYSTEMS, INC**

Motion: Panzarella
Second: Bullard
Vote: Bullard yes, D’Amico yes and Panzarella yes

Panzarella said the fire department is well into its year and is not anywhere near using its uniform allowance.

SCBA residual equipment disposal plan- Panzarella said the board has asked what we will be doing with the old equipment. He said with the old SCBA there are no replacement parts and the Township does not want any residual liability. He said the chief has sent a letter of his plans. He said they will keep bottles until they reach age limit then they will be destroyed by drilling a hole in the bottom. He said the harness and regulators will be destroyed. Bullard said the chief will have to update items on inventory. He said he does not want to keep track of junk. Panzarella said he will make certain he does that. He said items will be certified and destroyed.

Rescue Boat White Paper- Panzarella referred to Brad Copeland’s notification that they will be taking the state boat off the lake. He said no life guards will be used and more than likely not be putting our patrol boat in service. Panzarella said the chief prepared a white paper on what type of boat they would need. He said the key would be getting the boat into the water quickly and staying in his budget. Bullard said the lake is in 3 townships and questioned what the other two are doing. Panzarella said 60% is in our township. He said they have bigger boats than what we have and ours can’t cover distance. He said what the chief is looking at is not a fancy one. He said it is approximately \$40,000, 24 foot long and able to hold 9 people. Which would include fire personnel, EMS and any injured people. Bullard said he is in support of the EMS squad being there and questioned if there was any funding they could get from them. Panzarella said the road directly in front of the fire station could be used for boat access. Tim Newell said he is familiar with the road and said it was in disrepair and overgrown. Panzarella said our road department could make it serviceable. Newell questioned how the State could withdraw the boat patrol. D’Amico said it was ridiculous the State was cutting funds. He said we can’t be responsible for the whole lake. Panzarella said the boat we currently have can handle 3 possibly 4 men. He said it deflates in the cold. D’Amico asked about training for a new boat. Panzarella said it was in the SOG’s. Bullard said we can not get rid of the smaller boat. He said there are plenty of ponds in the township. He also referred to using it on ice. D’Amico questioned if we could get some funding from Delaware County since the EMS will be included. Panzarella said he would bring it up.

FISCAL OFFICER

Bureau of Workers’ Compensation Premium Audit- Cannon said she was audited on April 4th for payments made in 2005, 2006 and 2007. She said a refund they were requesting with the assistance of Frank Gates for premium payments of 2005 and 2006 an audit was necessary. Cannon said the refund which would go back to the fire fund was determined when an incorrect factorization amount was used.

Requisitions-

**RESOLUTION
08-04-08**

**APPROVE THE PAYMENT OF \$738.00 TO PONTEM
SOFTWARE FOR ANNUAL SUPPORT FEE OF CEMETERY
DATA**

Motion: Bullard
Second: D’Amico
Vote: D’Amico yes, Panzarella yes and Bullard yes

2009 Budget- Cannon said she has provided the Trustees with reports to start preparing the 2009 budget. She said reports represent 1st quarter totals. Cannon asked if the board

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wanted her to provide department heads with their fund totals for the 1st quarter. The board said it would be helpful.

TIRC- Panzarella said the Township currently has Piranhas Grill. He said the agreement will take effect when they open for business.

A Resolution to accept the report of the Berlin Township Community Reinvestment Area (CRA2) Tax Incentive Review Council (TIRC) and Housing Council on the Status of the CRA program for program year 2007 and to accept the recommendations of the TIRC concerning agreements within the CRA:

The Berlin Township Trustees met in regular session on April 14, 2008 and all members were present. It was moved by Panzarella, and seconded by D'Amico to adopt the following Resolution:

RESOLUTION

08-04-09 WHEREAS, THE DELAWARE COUNTY COMMISSIONERS, WITH THE CONSENT OF BERLIN TOWNSHIP, HAVE DESIGNATED AREAS OF BERLIN TOWNSHIP AS A CRA, PURSUANT TO THE OHIO COMMUNITY REINVESTMENT AREA ACT, WHICH IS CONTAINED IN THE OHIO COMMUNITY REINVESTMENT AREA ACT, WHICH IS CONTAINED IN THE OHIO REVISED CODE SECTIONS 3735.65 THROUGH 3735.70, INCLUSIVE; AND

WHEREAS, THE PURPOSE OF THE DELAWARE COUNTY CRA'S IN BERLIN TOWNSHIP IS TO PROVIDE THE COMMUNITY WITH AN EFFECTIVE TOOL FOR MANAGING AND GUIDING ECONOMIC DEVELOPMENT BY ENHANCING THE TAX BASE, BY ENCOURAGING AND SUSTAINING LONG TERM INVESTMENT IN THE COMMUNITY, BY ENHANCING THE QUALITY OF LIFE, AND BY PRESERVING EXISTING AND ATTRACTING NEW BUSINESS INVESTMENT WITHIN SAID AREA; AND

WHEREAS, THE MAINTENANCE OF EXISTING AND CONSTRUCTION OF NEW COMMERCIAL AND INDUSTRIAL STRUCTURES IN THESE AREAS WOULD SERVE TO ENCOURAGE ECONOMIC STABILITY, MAINTAIN REAL PROPERTY VALUES, AND GENERATE EMPLOYMENT OPPORTUNITIES; AND

WHEREAS, THE DULY APPOINTED TAX INCENTIVE REVIEW COUNCIL (TIRC) AND HOUSING COUNCIL, FOR THE CRA MET ON APRIL 14, 2008 AND MARCH 5, 2008 RESPECTIVELY AND REVIEWED THE STATUS OF EACH ACTIVE CRA PROJECT AND AGREEMENT AND MADE CERTAIN RECOMMENDATIONS CONCERNING ACTION TO EITHER CONTINUE, MODIFY, OR TERMINATE SAID AGREEMENTS AND THE CRA; AND

WHEREAS, THE BERLIN TOWNSHIP AND DELAWARE COUNTY ARE REQUIRED UNDER OHIO REVISED CODE SECTION 3735.672 TO SUBMIT AN ANNUAL REPORT REGARDING THE STATUS OF EACH CRA AGREEMENT, THE RESULTS OF EACH PROJECT DURING CRA PROGRAM YEAR 2007, AND THE RECOMMENDATIONS OF THE TIRC AND HOUSING COUNCIL, BY MARCH 31, 2008 TO THE DIRECTOR OF THE OHIO DEPARTMENT OF DEVELOPMENT, AND SAID REPORT HAS BEEN SUBMITTED.

NOW THEREFORE BE IT RESOLVED BY BERLIN TOWNSHIP, COUNTY OF DELAWARE, STATE OF OHIO AS FOLLOWS:

SECTION 1. THAT THE REVIEW AND RECOMMENDATIONS MADE BY THE TIRC AND HOUSING COUNCIL ON APRIL 14, 2008 AND MARCH 5, 2008 RESPECTIVELY TO CONTINUE ALL EXISTING AGREEMENTS FOR BERLIN TOWNSHIP – CRA NUMBER 04105788-02, BE ACCEPTED AND THAT THIS REPORT, AND ALL OTHER INFORMATION REQUIRED BY THE STATE OF OHIO, BE FORWARDED TO THE DIRECTOR OF THE OHIO DEPARTMENT OF DEVELOPMENT, AND ALL OTHER APPROPRIATE ENTITIES, AS NOTED IN OHIO REVISED CODE SECTION 3735.672.

SECTION 2. THE FISCAL OFFICER IS DIRECTED TO SUBMIT A CERTIFIED COPY OF THIS RESOLUTION TO THE BOARD OF COUNTY COMMISSIONERS OF DELAWARE COUNTY TO ITS APPROVAL.

SECTION 3. THAT THIS RESOLUTION SHALL TAKE EFFECT AND BE IN FORCE IMMEDIATELY AFTER ITS PASSAGE.

Motion: Panzarella

Second: D'Amico

Vote: Bullard yes and D'Amico yes and Panzarella yes

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**RESOLUTION
08-04-10**

**APPROVE PAYMENT OF \$886.00 TO OTARMA FOR THE
FISCAL OFFICER BOND**

Motion: Bullard
Second: Panzarella
Vote: D'Amico yes, Panzarella yes and Bullard yes

**RESOLUTION
08-04-11**

**APPROVE PAYMENT OF \$100.00 TO WILLIAMS
INSURANCE FOR THE RENEWAL OF ROAD
SUPERINTENDANT BOND**

Motion: Bullard
Second: D'Amico
Vote: Panzarella yes, Bullard yes and D'Amico yes

Township clean up day. Cannon said the clean up day is scheduled for May 3rd and questioned if they had any quotes from Sargent for the dumpsters. Bullard said they were supposed to fax in amounts. He said he would coordinate with Sargent and the fire department for the placement of the trash bins.

ROAD DEPARTMENT

Curb and Gutter in subdivisions- Bullard said there are two phases. Installation costs would be the developers and replacement costs would fall on the township. He said we need to think this through. He said extra costs would be street cleaning and the up keep of storm sewers. Bullard said he asked Brody Irwin to check with other townships to see what they do. He said we need to do more homework before a resolution is made. Bullard commented that open ditches are cheaper. Panzarella questioned how we maintain them and said he would look forward to an analysis.

Winter Road damage- Bullard said he surveyed the roads with Hart and Irwin and said there was nothing major to report. He said there was no change on the Sherman Road Bridge. He said he has a list of roads that need minor repairs. He said he will meet with Eldon Johnston, who was not able to make the road trip, next week.

Winter Damage Snow Plow repair- Panzarella said the snow plow got into the right-of-way and shred some grass in some subdivisions and on Curve Road. He asked what we were going to do about it. Bullard said we will do what we can to have them look reasonable. He said this is in the right-of-way and said they did not have to reflect golf courses. HE said they will level our any ruts and plant grass seed.

**RESOLUTION
08-04-12**

**APPROVE UP TO \$500 FOR TOPSOIL, SEED AND OTHER
NECESSARY SUPPLIES NECESSARY TO REPAIR DAMAGE
TO TOWNSHIP RIGHT-OF-WAY AREAS CAUSE BY SNOW
PLOW DURING THE WINTER**

Motion: Bullard
Second: Panzarella
Vote: D'Amico yes, Panzarella yes, and Bullard yes

Glenn Road, 3A scheduled meeting- Panzarella said he received an invitation from Jessica Piatt who works for the City of Delaware to attend a meeting on April 17th about the portion of Glenn that goes north to 36/37. He said he has not heard anything back and can no longer attend a meeting on that date. He suggested the road liaison set up a new date.

Sweeney Road Right-Of-Way- Panzarella said we found out about a year ago that we don't own the road we just maintain it for the railroad. He said his understanding from the County Engineer is there are similar situations in the county. He suggested that we contact the county engineer to see since we have maintaining it for years if it could revert back to the township. Bullard said he did not know if the railroad could give it back to us. Panzarella said a school is being built there and sewer is coming. He suggested contacting the county engineer.

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Gravel purchase- Bullard said he is looking into purchasing gravel from a local contractor and storing in one of the salt bays. He said it could save us some money.

Glenn Excavating- Cannon said she received an invoice from Glenn Excavating for some snow removal they did in March.

RESOLUTION

08-04-13

APPROVE PAYMENT OF \$425.00 TO GLENN EXCAVATING FOR CLEARING OF SNOW IN CUL-DE-SACS, TEES AND TURNAROUNDS ON MARCH 8TH

Motion: Bullard

Second: D'Amico

Vote: Panzarella yes, Bullard yes and D'Amico yes

TRUSTEE ITEMS

Sports Field Architect Recommendation- Bullard said two bid proposals were received for this project; He said a firm in Cleveland and WDC. Bullard said he and Sedlacek recommend WDC. Bullard said we have worked with them in the past in the building of the fire station.

RESOLUTION

08-04-14

APPROVE THE BID PACKAGE FROM WDC FOR THE ARCHITECTURE / ENGINEERING SERVICES FOR THE RECOMMENDATION OF TOWNSHIP SPORTS FIELDS

Motion: Bullard

Second: Panzarella

Discussion: D'Amico said to Bullard that he did not seem excited about the project.

Bullard said we are spending \$25,000 for them to come up with a plan that is going to cost a lot more. Panzarella said he did not look at it that way. He said the biggest costs are public restrooms, concession stands and drainage considerations. He said we don't know if the sights are doable. He said we are buying data to keep from getting in trouble. He said this is a step we have to take.

Vote: Panzarella yes, Bullard yes and D'Amico yes

CRA – P&D Builders- Panzarella said they asked have to have a TIRC. Panzarella said he has been named to the committee and a meeting will have to take place before they have a tax reduction.

Status of Job Descriptions- Panzarella said he has been working on the fire and road job descriptions. He asked what others were still needed. D'Amico said he has some but did not bring them.

Status of Employee Handbook- Panzarella said we have a person working on this. He said we still need the job descriptions, cell phone policy and internet usage.

Status of Township/County EMS Agreement- Panzarella said he had nothing new to report. He said it is in legal review. Panzarella said the last remaining point has to do with utilities and the possibility of them going up more than 5%.

Township Trustees phone- Panzarella said the trustee phone goes directly to voice mail. He said it used to ring in there and if no one answered it would go to the trustee's voice mail. D'Amico said it should ring in there. Panzarella said he has missed calls from lawyers and other township employees. Cannon said she would contact Accent Communication and asked the Trustees what they wanted. They determined they wanted the phone in the trustee office to ring. If no one answers it should go to the trustee's voice mail. If a trustee is not selected the call will go to the fiscal office voice mail.

Sewer 36/37 and Lackey Old State Road- Panzarella reported some information he has received regarding the county sewer plan along 36/37 and Lackey Old State Road. He said the county is stepping up. Bullard said it also shows a sewer line along 23 north of Hyatts Road. Panzarella said this will impact the schools and the trailer park.

EMS Station- Panzarella said the County will be putting an EMS station on Africa Road near 36/37 and have asked if we would like to have a fire bay there. He said it could be an alternate sight to park a truck if the causeway would be down. Panzarella will be contact for with County regarding discussions of EMS station and possible fire bay.

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ZONING DEPARTMENT

Monthly Report- D'Amico said he was still bothered by apparent lack of work in the zoning office by the zoning inspector. He commented that they took in \$1800 for the month of March. Panzarella said that is why we need the job descriptions. Cannon commented on some wording on the monthly report.

BZC 08-002 P&D Builders is scheduled for the April 28, 2008 meeting at 8:00 p.m.

Future Meetings

4/22 ODOT meeting at 1:00 p.m.

Panzarella said he will be going to the 2 OTA summer conferences in Cincinnati and Washington D.C. He said he is not asking for reimbursement of his flight or hotel.

Panzarella said his attending is part of a leadership program he enrolled in with the OTA.

Late Items

Cannon asked if anyone would be covering the office while Cathy Rippel was on vacation. Panzarella said the options are: a note on the door, Rick Sedlacek or compensation time for Ray. Bullard said he would support any of the three. D'Amico said with the limited work he suggested putting a note on the door saying the office will open at 8:30 and close from 12:00 to 12:30 for lunch. D'Amico to inform the zoning office of hours.

Planet Aid- Bullard said planet aid has received approval from Cheshire Market for a bin. He said they will not longer need one at the fire station.

RESOLUTION

08-04-15

MOTION TO ADJOURN

Motion: Bullard

Second: Panzarella

Vote: D'Amico yes, Panzarella yes and Bullard yes

Meeting adjourned by Chairman Panzarella at 9:40 p.m.

Phil Panzarella, trustee

ATTEST:

Ron Bullard, Trustee

Theresa Cannon
Fiscal Officer

Tom D'Amico, Trustee