

BERLIN TOWNSHIP TRUSTEES

7:00 p.m.

Regular Meeting

August 11,

2008

HELD AT: Berlin Township House, 3271 Cheshire Rd., Delaware, OH

CALL TO ORDER: Phil Panzarella, Trustee Chairman

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was led by Eldon Johnston.

ROLL CALL: Phil Panzarella, Ron Bullard and Tom D’Amico. In the absence of the fiscal officer Judy Shumway was named to record the proceedings of the meeting.

ATTENDANCE: Eldon Johnston, Delaware County Engineer liaison; Andrew Tobias, *The Delaware Gazette* reporter; Bill Bechstein, fire chief; Craig Williams, architect representing John & Rob Stambaugh; Rob Stambaugh, applicant for zoning change.

PUBLIC COMMENT: Panzarella reviewed the adopted rules for public comment, Resolution 05-07-44. He asked if anyone wished to make public comment. Hearing no request he moved on to the next agenda item.

APPROVAL OF MINUTES

RESOLUTION

08-08-01

MOVE TO DISPENSE WITH THE READING AND APPROVE THE REGULAR MEETING MINUTES FROM JULY 14, 2008

Motion: Bullard
Second: D’Amico
Vote: Panzarella yes, D’Amico yes and Bullard yes

RESOLUTION

08-08-02

MOVE TO DISPENSE WITH THE READING AND APPROVE THE SPECIAL MEETING MINUTES FROM JULY 31, 2008

Motion: Bullard
Second: Panzarella
Vote: D’Amico yea, Bullard yea and Panzarella abstain.

CEMETERY

UNRESOLVED CEMETERY ISSUES-D’Amico stated several cemetery issues had yet to be resolved. Panzarella said he had conversation with the county prosecutor’s office as to when an answer would be received regarding several issues.

Panzarella said zoning board member Jim Hahn had substantiation for additional money for cemetery plots. Panzarella said, “After the next meeting the prosecutor WILL provide an opinion.”

DISCUSSION

Bullard requested trustees accommodate the attending guests prior to proceeding with the meeting agenda. Trustees agreed.

Delaware County Engineer liaison Eldon Johnston stated he had nothing specific to discuss.

Bullard said there were three items needing attention by the county engineer:

- 1) a survey at the corner of Curve and Roloson Roads
- 2) speed limit signs on S. Old State Rd.
- 3) complaint from Adkins regarding waterflow across S. 3 B’s & K Rd. near the Adkins property

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Johnston advised that any survey would need to be requested on a county assistance request form and signed by all three trustees.

Panzarella requested a hydrology analysis on S. 3 B's & K Rd. and said road superintendent Mike Hart had requested such a study from Jerry Ungashick at the county. Johnston advised that Ungashick was an asphalt specialist.

Johnston asked the Board if they were satisfied with the summer paving work. Panzarella said, "People are driving too fast (referring to S. 3 B's & K Rd. between US 36/SR 37 and Cheshire Rd.)."

Panzarella said, "Regarding crack sealing, some roads have been REQUESTED TO BE done and none are to be done this year in the township. What is the decision for crack sealing? How does the county determine crack sealing?" Johnston said it was a question of economics. If the contractor was in the area and a road was bad, it would be done. Panzarella said it would depend on how much is spent on roads and whether enough was left to do crack sealing. Panzarella questioned if the county determined a percentage of the road cracked and whether they sealed them. Johnston said roads are sealed if needed.

Bullard questioned if there was a downside to crack sealing. Johnston said it could be possible for pavement capping to slide if it was applied to a road which had a great deal of crack sealing prior to paving and it could create a bumpy road when rolled. Johnston also said that this usually doesn't happen if the cracks were sealed the previous year.

Panzarella said recently Plumb Road had been cracked sealed and the road was 10-15% cracked. Johnston said it was advisable to seal any cracks you can.

Bullard questioned when the McNamara and Dutcher ditches would be completed. Johnston said he understood it would be on the Commissioner's agenda in October or November and probably no work would be done until 2009. Johnston suggested trustees contact Scott Stephens for more information.

FIRE DEPARTMENT

REQUISITIONS

RESOLUTION

08-08-03

APPROVE #08-01-\$248.40 FOR PURCHASE OF UNIFORMS FOR JODY FORTNEY-PHOENIX FIRE SERVICES

Motion: Panzarella
Second: Bullard
Vote: Bullard yea, D'Amico yea and Panzarella yea.

RESOLUTION

08-08-04

APPROVE #08-02-\$960.00 FOR PUMP TESTS AND MISCELLANEOUS REPAIRS TO FIRE ENGINES-TRIAD FIRE SERVICE CO., INC.

Motion: Bullard
Second: Panzarella
Vote: Bullard yea, Panzarella yea and D'Amico yea.

RESOLUTION

08-08-05

APPROVE #08-03-\$960.00 FOR MAPPING SOFTWARE-METRO EMERGENCY COMMUNICATIONS CONSORTIUM

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Bechstein reported the county had received a grant and supplied all county fire departments with notebook computers at a value between \$3,500 and \$3,600. Shumway questioned if there was paperwork supplied to the fiscal office for entry into township records. Bechstein said he had not supplied anything as he received nothing from Homeland Security or EMA. It was noted the computers would be township inventory. Bechstein said the township was responsible to purchase the software. Panzarella commented the mapping system would provide information as to emergency stops and hydrants. Bechstein said the system could be expanded.

Bullard questioned the communication link. Bechstein said a Verizon card with CADD information would be used. Bullard asked if this would be via internet access. Bechstein said there would be access to federal and state information. Panzarella questioned if there was a policy on internet access. Bechstein said firefighters would be told the internet access was for specific use on the notebook computers.

Motion: Bullard
Second: D'Amico
Vote: D'Amico yea, Bullard yea and Panzarella yea.

RESOLUTION

08-08-06

APPROVE 08-04-\$117.60-ONE MONTH SERVICE FEE FOR WIRELESS BROADBAND ACCESS-VERIZON WIRELESS FEDERAL GOVERNMENT OPERATIONS

Bullard questioned if the requisition was for month or year. Panzarella said it was for installation.

Motion: Bullard
Second: D'Amico
Vote: Panzarella yea, D'Amico yea and Bullard yea.

DISCUSSION-Shumway said it would be advisable to establish an appropriation to cover seven months' cost for wireless broadband access. Bullard questioned having Beacon Data involved. Bullard said it sounded like an open door to the internet. Panzarella said Beacon Data was responsible for internet access in buildings. Panzarella said, "I previously asked chief for a policy." Bechstein said it would be stated there would be limited access use only for the two notebook computers and they would not be available for recreational use. Panzarella said he didn't know Beacon Data's role.

Bullard said, "It's an open door to internet." Bechstein said possibly it could be locked to a browser. Bullard said, "It's great to have good access to the internet. It needs to be verified. I haven't heard that part of the plan."

Panzarella said, "Our department is not unique in the county." Panzarella questioned if the chief had asked the county how they handled it. Panzarella said, "Why discuss? The county applied for the grant and discussion should have been before the county applied for the grant."

Bullard said, "I have concerns that the computers are not password protected and that leaves it wide open. I don't want a bunch of problems a year from now! It's a wonderful tool." Bechstein said, "I have some concerns."

RESOLUTION

08-08-07

APPROVE \$700.00 APPROPRIATION TO COVER SIX MONTHS WIRELESS BROADBAND SERVICE

Motion: Panzarella
Second: Bullard
Vote: Bullard yea, D'Amico yea and Panzarella yea.

RESOLUTION

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08-08-13

**APPROVE #08-10-\$214.80 FOR SPRINKLER
CABINET WITH SPRINGLER HEADS AND
WRENCH-KOORSEN**

The requisition stated this was recommended by Koorsen.

Motion: Bullard
Second: D'Amico
Vote: D'Amico yea, Bullard yea and Panzarella yea.

RESOLUTION

08-08-14

**APPROVE #08-11-\$129.60 FOR UNIFORMS FOR
MATT CAREY-PHOENIX FIRE SERVICE SYSTEMS,
INC.**

Motion: Bullard
Second: D'Amico
Vote: Bullard yea, Panzarella yea and D'Amico yea.

NEWS REPORTER-Panzarella announced, "We do have a *Delaware Gazette* reporter present. I don't think fifteen minutes is enough time for the next agenda item." Bullard said, "Get it done."

RESCUE BOAT STATUS-Panzarella asked for the rescue boat status. Bechstein said, "I called them today and the owner is in Arlington and not in the shop. They are waiting on the trailer. I hope it's ready this week." Panzarella questioned, "Has it been modified with safety equipment? We must have the boat in the water for the upcoming holiday. It's a zoo out there (reference to Alum Creek Lake). The guy said seven weeks. Was the choice on the trailer aluminum? Maybe there could be a credit and we could get a steel one instead of aluminum." Bechstein said he would call them on Tuesday. Panzarella said, "We need it early so personnel can be certified, trained and checked out. The state had a ten percent cutback the park and took the rescue boat off the water and the township is responsible to provide rescue services on land or water. We have a nine foot inflatable craft which will not handle 8-9 people in the water. If you have any questions go to the mic."

D'Amico said he'd seen somebody on the water besides the coast guard and questioned if it was ODNR. Bechstein said, "The boat is enforcing swimming at US 36/SR 37. Panzarella said, "The chief sent an e-mail about it.

Bullard said, "The next meeting after Labor Day we should have the press involved to show people the boat is here. It should be in the *Olentangy Valley News, This Week, The Columbus Dispatch.*"

D'Amico said there should have been a cancellation clause in the contract to purchase the boat and trailer.

BATTERIES-Bullard reported receiving an e-mail regarding batteries. Bechstein said a local church asked the fire department to distribute smoke detector batteries. Bechstein said the fire department already had a program in place for distribution of batteries. Bechstein said changing the current policy would require paying additional salaries for personnel to do special distributions. Bullard asked, "Is it a request or recommendation." Bullard questioned to the chief, "Do you have a recommendation?" Bechstein said, "I don't want to start something, I want to continue the established program." Bechstein said, "They wanted a firetruck to come out and blow the siren." Bullard said, "Put it on the website." Bechstein said, "It's on there now." Panzarella asked the chief to write an article for the newsletter. Panzarella said, "We've had over 21,000 hits on the website." Bullard to the chief, "Go to other groups." Bechstein said he would have the prevention officer work on that.

7:58 P.M.-CHAIRMAN PANZARELLA RECESSED THE MEETING

8:05 P.M.-CHAIRMAN PANZARELLA RECONVENED THE MEETING

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8:05 P.M.-TRUSTEE HEARING BZC #08-005-REQUEST FOR RE-ZONE BY STAMBAUGH

Panzarella questioned if the hearing had been properly advertised. Shumway confirmed appropriate advertising.

BZC Case file #08-005 as received from BZC including exhibits 1-14 presented for trustee hearing.

Exhibits added:

#15-BZC conclusion letter dated June 12, 2008

#16-Certified mailings for trustee hearing dated July 23, 2008

#17-Proof of Publication-*The Delaware Gazette* dated July 24, 2008

APPLICATION COMMENTS: Architect Craig Williams said rezoning was being requested from Farm Residential (FR1) to Planned Industrial Development (PID) for the purpose of operation a parts business. Williams said it is anticipated that there will be one building in Phase I and four buildings in Phase II. Bullard said he assumed they were not looking at turn lanes. Rob Stambaugh said most deliveries would be UPS or box trucks and not require a turn lane. Bullard said, "The driveway must be really wide." Stambaugh said both entrances were 19-25 ft. driveways.

D'Amico questioned buffering on the north side of the building. Williams said there was a 15 ft. buffer of two rows of 6 ft. pine trees. D'Amico said the site was to be buffered, not the parking lot. Williams referred to Hill's commercial. D'Amico said, "That's not what you're asking for." D'Amico said he also questioned the sign. Williams said this was a preliminary drawing. Stambaugh said the sign was internally lit. D'Amico said, "An internal lit cannot have a white background." D'Amico said he had concerns regarding landscaping. Panzarella said, "The BZC was quiet on that."

Panzarella questioned connecting to the county sewer system. It was noted the sewer was not available at the present time. Panzarella said regular pumping of the septic system is recommended.

Panzarella questioned the number of employees that would be using the facility. It was stated there would be two initially and a probable maximum of three or four.

Panzarella said, "If you grow, there are incentives. Check with the zoning office." Williams questioned, "What kind?" Panzarella said, "Economic development."

Bullard questioned why the application was for Planned Industrial. Williams said Ray Armstrong told him that auto parts were industrial.

D'Amico said there needed to be a complete understanding of the landscaping plan. D'Amico said the plan didn't comply with the township zoning code. D'Amico also said on the north side of the property a 6 ft. wood fence butts up to the Hill chain link fence which appears to be 4 ft. Williams said it would remain that way in order not to block view of road. D'Amico questioned if there would be shrubs. D'Amico said he would vote for approval if they would come in with a plan to meet the code. Panzarella said something could be done for privacy and not to interfere with the 4 ft. chain link fence. Panzarella said it would have to be proposed with Phase II. D'Amico said, "It must meet the code." D'Amico questioned if there would be any security gating. Williams said that would be in Phase II. Williams said there would be key card access and there would be knock boxes at the gate and the front of the building. D'Amico said he was also concerned with the 4 ft. fence.

**RESOLUTION
08-08-15**

ACCEPT BZC CASE #08-005 JOHN AND ROB STAMBAUGH WITH EXHIBITS 1-17 TO AMEND THE BERLIN TOWNSHIP ZONING RESOLUTION

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**FROM FR-1 TO PID FOR 5.732+/- ACRES
LOCATED AT 390 S. 3 B's & K RD., GALENA, OH**

Motion: Bullard
Second: D'Amico
Vote: D'Amico yea, Bullard yea and Panzarella yea.

**RESOLUTION
08-08-16**

**RECESS TO EXECUTIVE SESSION TO DISCUSS
EMPLOYMENT, PERSONNEL COMPENSATION
ISSUES-8:41 P.M.**

Motion: Bullard
Second: Panzarella
Vote: Bullard yea, D'Amico yea and Panzarella yea.

**RECONVENE TO REGULAR SESSION BY CHAIRMAN PANZARELLA-9:20
P.M.**

**RESOLUTION
08-08-17**

**HIRE DANIEL CURTISS AS PART-TIME
FIREFIGHTER AT RATE OF \$9.25 PER HR. WITH
PROBATIONARY PERIOD OF SIX (6) MONTHS
PENDING SATISFACTORY COMPLETION OF
PHYSICAL EXAMINATION, BACKGROUND
CHECK AND COMPLETION OF PAYROLL FORMS-
EFFECTIVE DATE TO BE DETERMINED BY FIRE
CHIEF WITH NOTIFICATION TO FISCAL
OFFICER**

Motion: Panzarella
Second: Bullard
Vote: D'Amico yea, Bullard yea and Panzarella yea.

Panzarella announced there was another issue of a compensation policy in the fire department personnel discussed in executive session. Panzarella said additional research was needed before making any decisions.

**RESOLUTION
08-08-18**

**APPROVE \$4,000.00 FOR PHYSICAL
EXAMINATIONS FOR FIRE DEPARTMENT NEW
HIRES**

Motion: Panzarella
Second: Bullard
Vote: Panzarella yea, D'Amico yea and Bullard yea.

FISCAL OFFICER ITEMS

**RESOLUTION
08-08-19**

**APPROVE \$500.00 FOR TRANSFER OF UAN
COMPUTER PROCESSING UNIT INFORMATION
TO NEW COMPUTER IN FISCAL OFFICE-BEACON
DATA SYSTEMS**

Motion: Bullard
Second: Panzarella
Vote: Bullard yea, Panzarella yea and D'Amico yea.

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**RESOLUTION
08-08-20**

**ACCEPT DONATION OF UAN DELL CPU,
MONITOR, KEYBOARD, MOUSE AND PRINTER
FROM STATE OF OHIO**

Motion: Bullard
Second: D'Amico
Vote: D'Amico yea, Panzarella yea and Bullard yea.

**RESOLUTION
08-08-21**

**APPROVE REMOVAL AND DISPOSAL OF LISTED
ITEMS FROM TOWNSHIP INVENTORY AS NO
LONGER OF SERVICE TO THE TOWNSHIP**

LIST:

Norton Anti-Virus		#16578
Kodak DC260 Camera		#14054
Nortel Desk Telephone w/handset	S/N NT8827JABW	
Nortel Desk Telephone w/handset	S/N NT8B27JABW	
Pager & Amplifier		#366
Box Light		#524
TCR-CPU		#16524
TCR-CPU		#16533
Dell-CPU		#16483
CTX-Monitor		#16534
CTX-Monitor		#16525
Keyboard	S/N 5919503177374	#16526
Keyboard	S/N 5919503177372	#16535
Mouse	Microsoft Optical Wheel	#16536
Mouse	Microsoft Optical Wheel	#16527
Altec Lansing speakers	S/N CHW0191144	#17083
Pedestal speakers	Model CA2022	#16537
Speaker power supply	S/N 4811A16T	
Speaker power supply	Model U150040D30	
Ericsson Radio charger		#411
Ericsson Radio charger	S/N 6380461	
Ericsson Radio charger		
Ericsson Radio charger	S/N 92390098	
Ericsson Radio batteries	CT102H	
Ericsson Radio batteries	CT227H	
Ricoh copier		#430
Base radio 2 channel-GE Ericsson		#421
Base radio-GE Ericsson		#422
Bearcat scanner		#338
Bearcat scanner	S/N 73027182	
Base Radio-Motorola		#391
Plectron		#210
SCBA bottle		#007
SCBA bottle		#006
SCBA bottle		#003
SCBA bottle		#018
Ericsson portable radio		#412
Ericsson portable radio		#415
Ericsson portable radio		#416
Ericsson portable radio	S/N 1122054	
Ericsson portable radio		#418
Ericsson portable radio	S/N 1087512	
Ericsson shoulder mic	Mod. 19A705581P5	
Ericsson shoulder mic	Mod. 19A705581P5	
Ericsson shoulder mic	Mod. 19A705581P5	
Ericsson shoulder mic	Mod. 19A705581P1	
GE Ericsson batteries	02-2	
GE Ericsson batteries	02-7	
GE Ericsson batteries	03-2	

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GE Ericsson batteries	03-5
GE Ericsson batteries	02-8
GE Ericsson batteries	02-4
GE Ericsson batteries	07-02
GE Ericsson batteries	03-04
GE Ericsson batteries	02-03
GE Ericsson batteries	03-06
GE Ericsson batteries	02-06
GE Ericsson batteries	03-1
GE Ericsson batteries	03-3
Sigtronics PTT box	S/N 3301768

Motion: Panzarella
Second: D'Amico
Vote: Panzarella yea, Bullard yea and D'Amico yea.

ROAD DEPARTMENT

ROAD REPAIR CONTRACT-Panzarella questioned if a cost for road repair work had been received.

Panzarella commented that Sherman Road had been repaired.

Panzarella said trustees had been advised that crack sealing roads created no impediment.

It was noted that there had been no final paving cost received to date.

DISCUSSION-F350 TRUCK PURCHASE REQUEST-Panzarella said there were a number of issues regarding a truck request. Panzarella questioned if there had been a cost received. Bullard said, "I've not gotten a cost on it. Hart wants four trucks and he doesn't think a 350 could replace a larger truck."

Bullard said there needs to be a determination for the truck's use. If it would be used for signs, repairs in the township, to pick up parts, etc. then maybe the township should be looking at a pickup truck. He said it would be different if it was to be used to plow snow. Bullard said, "We need a definition of purpose."

Panzarella said it's true we have two full-time drivers. We have available drivers that are township employees so it's not fair to say we have two drivers. Panzarella questioned driver restrictions stating, "Maybe we need to be adding CDL drivers. I understand big trucks are not the most fuel efficient. We have an articulated snow plow blade. I received calls last year..... I recall last year we couldn't maneuver big trucks. It seems to me we need a smaller vehicle. How do we take care of cul-de-sacs, etc.? It seems we don't have optimum set of equipment to do the township as it's set up now. Maybe we need two big and one smaller. We need to plan for this in August." Panzarella said, "I need to know the best mix of vehicles to best service the township and I think that's the superintendent's job."

DISCUSSION-NO PARKING IN CIRCLES-Panzarella said, "We did do a resolution. It was a sort of one size fits all. Consideration of density of the subdivision and the diameter of the circle should be made." Panzarella said the probability of the parking in the circle problem was related to the density and size of the circle. He said, "If the circle is large enough or the density low enough, put a sign under the sign 'No Parking During Snow Emergencies.'" Bullard said, "Some parking is OK and some, like Finch Lane, is not OK." Bullard questioned if Panzarella was making a proposal. Panzarella said, "No, I'm just bringing it to the table. We need to look at the subdivision, the density and circle size."

RESOLUTION

08-08-22

APPROVE ESTIMATE 3190 FOR \$1,540.00 FOR DITCH REPAIR AND CLEANING ON S. 3 B's & K RD.-GLENN EXCAVATING

Motion: Bullard

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Second: D'Amico
Vote: Bullard yea, Panzarella yea and D'Amico yea.

**RESOLUTION
08-08-23**

**APPROVE ESTIMATE 3187 FOR \$1050.00
SCARIFY, GRADE AND ROLL BIG RUN ROAD-
GLENN EXCAVATING**

Motion: Bullard
Second: D'Amico
Vote: Panzarella yea, D'Amico yea and Bullard yea.

**RESOLUTION
08-08-24**

**APPROVE ESTIMATE 3191 FOR \$590.00 FOR
DITCH CLEANING ON SUMMERWOOD
CROSSING-GLENN EXCAVATING**

D'Amico questioned it the township had equipment to do the job. Bullard said they didn't.

Motion: Bullard
Second: D'Amico
Vote: D'Amico yea, Bullard yea and Panzarella abstain.

DISCUSSION-PIATT ROAD DITCH WORK-Bullard said Glenn Excavating had provided an estimate for ditch work on Piatt Road. He said he would like to see it incorporated with the McNamara and Dutcher ditch work. Panzarella asked the amount of the cost estimate. It was \$24,500.00. Bullard said. "I'd like to get the residents here."

DISCUSSION-SITE DISTANCE CURVE AND ROLOSON ROADS-Delaware County Engineer liaison Eldon Johnston advised that a request for engineering services should be prepared to find out if there are any obstructions in the right-of-way. Bullard said he wanted a request for engineering services to be completed with regards to a site distance problem at Roloson and Curve Roads. He said a survey of the exact right-of-way needed to be done at the intersection. He said it should include area west of Roloson on Curve past a curve and north on Roloson about 200 feet.

DISCUSSION-GLENN ROAD CULVERT-Bullard said Glenn Excavating wanted to donate a culvert under the road near the Glenn property. The work would be completed by Glenn Excavating and would not require a special road closing as the City intended to close the road for installation of other utility lines. Bullard said the Glenn property was not draining properly due to utility work having been re-done by the City of Delaware. Panzarella said, "I have no doubt as to his technical competence." Bullard asked if trustees wanted to accept the free culvert in front of the Glenn property.

**RESOLUTION
08-08-25**

**ACCEPT FREE CULVERT FROM GLENN
EXCAVATING FOR DRAINAGE IMPROVEMENT IN
FRONT OF GLENN PROPERTY WITH
INSTALLATION TO BE DONE BY GLENN
EXCAVATING IN ACCORDANCE WITH COUNTY
STANDARDS**

Motion: Bullard
Second: Panzarella
Vote: Bullard yea, Panzarella yea and D'Amico yea.

DISCUSSION-SPORT COMPLEX-Panzarella said there was an initial layout with options for a regulation little league field, one or two soccer fields, restrooms and three rows of bleachers. He said the estimate would be available in three weeks which would not include moving, buying or disposing of dirt. He said, "All we're doing is design. There will be a proposal for an additional 8+ acre site. It's on private land and we need to get information from the county regarding a turn lane."

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DISCUSSION-WEBSITE HISTORY TAB-Panzarella said, "Other townships have a tab on their websites for a history section. I think it would be a great thing for our website. I think it's worthwhile." Bullard questioned, "Do we have a person to do it?" Panzarella said, "We have a person to do the webpage." D'Amico said he would volunteer to help if it's a person in the zoning office. Panzarella questioned where they would get the content. D'Amico said, " I think we should have a 'fun facts' button as well."

DISCUSSION-OUTDOOR SIREN WARNING SYSTEM-Panzarella reported on the status of the outdoor siren warning system status stating there had been discussions supporting the outdoor warning system. He said the township has many boating visitors to the lake and he was proposing a resolution in support of the proposed system.

Bullard said he read in the newspapers that one county commissioner wanted townships to participate. Panzarella said it was discussed at the Monday meeting and it was pointed out to the commissioners that land spots were being provided by public lands. He said not all townships participated. Bullard said he questions taxpayers being asked to foot the bill for the siren system. Bullard said the township already has a siren but he didn't believe it was hooked into the county system. Panzarella said, "Our siren has some shortcomings, tower issues and it's very heavy. Bullard questioned if it could be used. Panzarella said, "No. The county is to alert as storm progresses. The reliability of our siren is another question."

RESOLUTION

08-08-26

APPROVE THE FOLLOWING RESOLUTION IN SUPPORT OF A COUNTYWIDE OUTDOOR SIREN WARNING SYSTEM

RESOLUTION

RESOLUTION STATING A COUNTY-WIDE DISASTER ALERTING SYSTEM IS NECESSARY AND REQUESTING THE DELAWARE COUNTY COMMISSIONERS TO TAKE ACTION NECESSARY TO PLACE A TAX LEVY BEFORE THE VOTERS FOR SUCH A SYSTEM ON THE UPCOMING GENERAL ELECTION BALLOT

WHEREAS, large portions of both Berlin Township and Delaware County consist of outdoor recreational areas that are currently without emergency alerting; and

WHEREAS, a review has been made of the feasibility of a County-wide Disaster Alerting System consisting of warning sirens located on towers throughout Delaware County; and

WHEREAS, the results of this review clearly indicate that such a system can be effectively and economically installed; and

WHEREAS, it is appropriate that this issue now be placed before the voters of Delaware County for their determination;

NOW THEREFORE BE IT RESOLVED, that it is the consensus of the Board of Township Trustees of Berlin Township, Delaware County, Ohio, that the public interest requires the establishment, maintenance and operation of a County-wide Disaster Alerting System consisting of warning sirens located on towers throughout Delaware County; and

BE IT FURTHER RESOLVED, that the Board of Township Trustees encourages the Delaware County Commissioners to take all action necessary to establish such a system and respectfully requests that they place a levy for a county-wide disaster alerting system before the voters in the upcoming general election; and

BE IT FURTHER RESOLVED, that the Township Fiscal Officer shall certify a copy of this resolution to the Delaware County Commissioners at her earliest convenience.

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Moved by Mr. Panzarella, **Seconded** by Mr. Bullard.

Vote: Mr. D’Amico yea, Mr. Bullard yea and Mr. Panzarella yea.

Adopted by this 11th day of August, 2008.

Board of Township Trustees of Berlin Township, Delaware County, Ohio

Ronald W. Bullard, Trustee

ATTEST:

Thomas A. D’Amico, Trustee

Theresa Cannon, Fiscal Officer

Philip P. Panzarella, Trustee

ZONING DEPARTMENT

**RESOLUTION
08-08-27**

**ACCEPT RESIGNATION OF BOARD OF ZONING
COMMISSION MEMBER ROBERT LeBLANC
EFFECTIVE JULY 18, 2008**

Motion: D’Amico
Second: Bullard
Vote: Panzarella yea, Bullard yea and D’Amico yea.

Bullard announced there would be a reception for LeBlanc on Tuesday, August 12th at 6:00 p.m.

**RESOLUTION
08-08-28**

**COMMEND LeBLANC FOR YEARS OF SERVICE TO
BERLIN TOWNSHIP**

Bullard said LeBlanc was to be commended for his many years of service to Berlin Township.

Motion: Bullard
Second: Panzarella
Vote: D’Amico yea, Bullard yea and Panzarella yea.

**RESOLUTION
08-08-29**

**APPOINT RAE KERLIN TO COMPLETE
UNEXPIRED TERM VACATED BY ROBERT
LeBLANC ON THE BOARD OF ZONING
COMMISSION EFFECTIVE AUGUST 11, 2008**

D’Amico said he had spoken with both alternates on the BZC. Panzarella said Kerlin was a doctor’s wife and lived in Summerwood.

Motion: D’Amico
Second: Bullard
Vote: Bullard yea, D’Amico yea and Panzarella yea.

FUTURE MEETINGS

COUNTY TOWNSHIP ASSOCIATION MEETING-Notice was read that the Delaware County Township Trustees and Clerks Association would meet at North Star on August 18, 2008.

BERLIN TOWNSHIP TRUSTEES

7:00 p.m.

Regular Meeting

August 11,

2008

LATE ITEMS

ROAD CLOSING –Announcement was made that Cheshire Road would be closed at the railroad until August 21st. Shumway asked if the announcement had been put on the phone message system. Bullard said, “No. It is on the website.”

ROAD SALT-Shumway stated there had been a road salt contract signed by Bullard which had not come before a public meeting. Bullard said it was not a contract.

RESOLUTION

08-08-30

APPROVE PARTICIPATION IN ROCK SALT CONTRACT FOR 2009 IN AMOUNT OF 600 TONS OF HIGHWAY ROCK SALT-AMERICAN ROCK SALT CO., LLC, MT. MORRIS, NY

Motion: Bullard
Second: Panzarella
Vote: Panzarella yea, Bullard yea and D’Amico yea.

REGIONAL PLANNING CONTRACT-Shumway said there was no valid regional planning contract in force at the present time. Shumway said the chairman of the zoning commission had been advised that the previous contract expired October 31, 2007. D’Amico to research.

DISCUSSION-BERLIN/LIBERTY TOWNSHIP CONTRACT FOR FIRE, POLICE AND EMERGENCY SERVICES-Trustees were reminded no formal contract between Berlin and Liberty Townships had been approved.

RESOLUTION

08-08-31

APPROVE ADOPTION OF CONTRACT BETWEEN BERLIN AND LIBERTY TOWNSHIPS FOR FIRE, POLICE AND EMERGENCY SERVICES FOR TWO REAL ESTATE PARCELS LOCATED AT 59 AND 62 GREIF PARKWAY, SITUATED IN DELAWARE COUNTY, OHIO

Motion: Panzarella
Second: Bullard
Vote: D’Amico yea, Bullard yea and Panzarella yea.

REPORT-ELECTED OFFICIALS SURVEY-Shumway questioned if a copy of the elected officials survey had been delivered to the fiscal office for the files. Panzarella said he completed the survey but did not keep a copy of the submitted survey for the township files. Panzarella to retrieve copy for files.

ZONING REPORTS-Trustees had not previously reviewed the June zoning report so reviewed both the June and July reports. D’Amico said there was nothing official with the zoning department job description. D’Amico said, “I am not happy with the volume of work for a fulltime zoning inspector.” Panzarella said, “The job description draft has additional duties in it. I’m not here fulltime, you’re not and Bullard is not. It includes things...job comes up to....don’t want JEDD, joint economic development plans, etc....Someone has to do it. Last time I checked (through southern Ohio regional survey) it was very expensive to have an administrator throwing in full benefits. I’m not disagreeing with you but he is doing other things.” Panzarella said, “We need job descriptions...employee handbook. I encourage preparation of the third section and we all make comments. Then I would like department heads to comment too.” Panzarella said, “Housing is down, your point is valid.”

DISCUSSION-SEPTEMBER AGENDA-Panzarella said, “Job descriptions should be presented and hours matched to see if adjustments are necessary. I’m open to suggestions.”

BERLIN TOWNSHIP TRUSTEES

7:00 p.m.

Regular Meeting

August 11, 2008

**RESOLUTION
08-08-32**

ADJOURN MEETING-10:35 P.M.

Motion: Bullard
Second: Panzarella
Vote: D'Amico yes, Panzarella yes and Bullard yes

Meeting adjourned at 10:35 p.m.

Philip P. Panzarella, Trustee

ATTEST:

Ronald W. Bullard, Trustee

Judy K. Shumway
Assistant to Fiscal Officer

Thomas A. D'Amico, Trustee